

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, July 27, 2011  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	5
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the July 11, 2011 Regular Council Meeting	7
<b>DELEGATIONS:</b>	4.	a) Darcy Beach, Sustainable Resource Development – 2:00 p.m.	
		b) Mackenzie Municipal Services Agency (Land Use Framework) – 3:00 p.m.	29
<b>GENERAL REPORTS:</b>	5.	a) Agricultural Service Board Meeting Minutes – May 6, 2011	53
		b)	
<b>PUBLIC HEARINGS:</b>		Public Hearings are scheduled for 1:00 p.m.	
	6.	a) Bylaw 791-10 Land Use Bylaw	59
<b>CORPORATE SERVICES:</b>	7.	a) Bylaw 821-11 Zama Access Road Paving Borrowing Bylaw	73
		b) Bylaw 820-11 Highways 88 & 697 Connector Road Paving Borrowing Bylaw	77
		c) AAMDC Zone 4 Resolutions	81
		d) Assessment Review Board – Member at Large	191

Appointment

- e) Community Sustainability Plan Projects 195
- f) Family Literacy Training Institute 2011 197
- g) Finance and Investment Report – June 30, 2011 213
- h) Agriculture Disaster
- i)
- j)

**OPERATIONAL SERVICES:**

- 8. a)
- b)

**PLANNING & DEVELOPMENT:**

- 9. a)
- b)

**EMERGENCY & ENFORCEMENT SERVICES:**

- 10. a)
- b)

**INFORMATION / CORRESPONDENCE:**

- 11. a)

**IN CAMERA SESSION:**

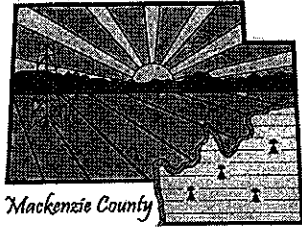
- 12. a) Legal
- b) Labour
- c)

**NEXT MEETING DATE:**

- 13. a) Regular Council Meeting  
Tuesday, August 9, 2011  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

- 14. a) Adjournment



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the July 11, 2011 Regular Council Meeting</b>

### BACKGROUND / PROPOSAL:

Minutes of the July 11, 2011 Regular Council meeting are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the minutes of the July 11, 2011 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Monday, July 11, 2011  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacquie Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

J. Roy Brideau	Chief Administrative Officer
Marion Krahn	Supervisor of Planning & Development
John Klassen	Director of Operations – South
Grant Smith	Agricultural Fieldman
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on July 11, 2011 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 11-07-563** **MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted with the following additions:

- 4. c) Council Reports
- 6. g) Sustainable Resource Development



**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the June 29, 2011 Regular Council Meeting**

**MOTION 11-07-564**

**MOVED** by Councillor Flett

That the minutes of the June 29, 2011 Regular Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

**4. a) Ad-Hoc Lane Resolution Committee Meeting Minutes for April 19, June 1, and June 3, 2011**

**MOTION 11-07-565**

**MOVED** by Councillor Derksen

That the Ad-Hoc Lane Resolution Committee meeting minutes of April 19, June 1, and June 3, 2011 be received for information.

**CARRIED**

**4. b) Municipal Planning Commission Meeting Minutes for June 16, 2011**

**MOTION 11-07-566**

**MOVED** by Councillor J. Driedger

That the Municipal Planning Commission meeting minutes of June 16, 2011 be received for information.

**CARRIED**

**4. c) Council Reports**

Councillor Braun reported on the ratepayer meetings and regular committee meetings held throughout the month.

Councillor Jorgensen reported on the Ag Land Use Planning Committee (lands returned to the government due to failure of landowner commitments will be returned for sale).

Councillor D. Driedger had no items to report.

Councillor Bateman reported on an email received from Ainsworth regarding the land sales.





Deputy Reeve Sarapuk reported on the drainage tour with the Agricultural Service Board.

Reeve Neufeld reported on the bursary presentation he made at the La Crete Public School (students were not notified of this award presentation) and the Site C Hydro Project meeting in Peace River (the County should have a couple of Councillors sitting at this discussion table).

Councillor Wardley reported on the Mackenzie Frontier Destination Marketing Organization meeting (a workshop will be held in early August).

Councillor J. Driedger reported on the Inter-municipal Planning Commission meeting, Mackenzie Housing (Zama affordable housing), and Community Futures.

Councillor Flett reported on her regular committee meetings and the York Boat event in Fort Vermilion.

Councillor Derksen reported on the positive gathering at the Canada Day celebration in La Crete, and culvert issues.

**MOTION 11-07-567**

**MOVED** by Deputy Reeve Sarapuk

That the Council reports be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 10:48 a.m. and reconvened at 11:03 a.m.

**PLANNING &  
DEVELOPMENT:**

5. a) **Bylaw 823-11 Land Use Bylaw Amendment to Rezone Plan 832 0443, Block 8, Lot 1 from Hamlet Residential District 1 "HR1" to Hamlet Residential District 1A "HR1A" and Hamlet Residential District 2 "HR2" (Fort Vermilion)**

**MOTION 11-07-568**

**MOVED** by Councillor J. Driedger

That the first reading be given to Bylaw 823-11, being a Land Use Bylaw amendment to rezone Plan 832 0443, Block 8, Lot 1 from Hamlet Residential District 1 "HR1" to Hamlet Residential District 1A "HR1A" and Hamlet Residential District 2 "HR2" in the Hamlet of Fort Vermilion.



**CARRIED**

- 5. b) Bylaw 824-11 Land Use Bylaw Amendment to Decrease the Minimum Lot Widths of Hamlet Residential District 1A "HR1A" and Hamlet Residential District 2 "HR2"**

**MOTION 11-07-569**

**MOVED** by Councillor Jorgensen

That first reading be given Bylaw 824-11, being a Land Use Bylaw amendment to approve a lot width reduction in Hamlet Residential District 1A "HR1A" to a minimum of 16.75 meters (55 feet) and in Hamlet Residential District 2 "HR2" to a minimum of 18.29 meters (60 feet) subject to the proposed subdivision being directly adjacent to a Recreation District "REC" zoning.

**CARRIED**

- 5. c) Bylaw 825-11 Internal Subdivision Road Cancellation South of Plan 082 5028, Block 1, Lot 1 (Part of SE 18-110-18-W5M) (High Level Rural)**

**MOTION 11-07-570**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 825-11, being a Road Closure Bylaw for the closure and sale of all that portion of Internal Subdivision Road Allowance lying adjacent to and south of Plan 082 5028, Block 1, Lot 1 for the purpose of reverting the lands back into SE 18-110-18-W5M, from which it was taken.

**CARRIED**

- 5. d) Bylaw 826-11 Subdivision Plan Cancellation Plan 0825028, Block 1, Lots 2 through 4 (Part of SE 18-110-18-W5M) (High Level Rural)**

**MOTION 11-07-571**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 826-11, being a Plan Cancellation Bylaw to cancel Plan 082 5028, Block 1, Lots 2 through 4 for the purpose of reverting it back into Part of SE 18-110-18-W5M from which it was taken.



**CARRIED**

**5. e) Subdivision Application 18-SUB-11 Subdivision within One Mile of the La Crete Airport (La Crete Rural)**

**MOTION 11-07-572**

**MOVED** by Councillor Braun

That Subdivision Application 18-SUB-11, in the name of Chad J. and Sarah Wiebe, on NW 31-105-14-W5M, be APPROVED as presented.

**CARRIED**

**5. f) FORTVER, Range 3, Part of River Lot 3 Reggie McLean (Fort Vermilion)**

**MOTION 11-07-573**

**MOVED** by Councillor Flett

That Council uphold Motion 92-282 and sell FORTVER, Range 3, Part of Lot 3 to Kelly and Sharon McLean for \$1.00 subject to the lands being consolidated back into FORTVER, Range 3, Lot 3, from which it was taken.

**DEFEATED**

**MOTION 11-07-574**

**MOVED** by Councillor Bateman

That Council sell FORTVER, Range 3, Part of Lot 3 to Kelly and Sharon McLean for the cost of the tax amount that it was originally ceased for in 1947 subject to the lands being consolidated back into FORTVER, Range 3, Lot 3, from which it was taken.

**CARRIED**

**CORPORATE SERVICES:**

**6. a) Bylaw 827-11 Establishment of Electoral Ward Boundaries**

**MOTION 11-07-575**

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 827-11 being the establishment of the electoral ward boundaries for Mackenzie County.

**CARRIED**



Reeve Neufeld recessed the meeting at 11:53 a.m. and reconvened the meeting at 12:46 p.m.

**6. b) Bylaw 828-11 2011 Tax Rate Bylaw**

**MOTION 11-07-576**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 828-11 being the 2011 tax rate bylaw.

**CARRIED**

**MOTION 11-07-577**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 828-11 being the 2011 tax rate bylaw.

**CARRIED**

**MOTION 11-07-578**

Requires Unanimous

**MOVED** by Councillor Wardley

That consideration be given to go to third reading of Bylaw 828-11 being the 2011 tax rate bylaw.

**CARRIED UNANIMOUSLY**

**MOTION 11-07-579**

**MOVED** by Councillor Flett

That third reading be given to Bylaw 828-11 being the 2011 tax rate bylaw.

**CARRIED**

**6. c) Council/Management Workshop**

**MOTION 11-07-580**

**MOVED** by Councillor J. Driedger

That the council/management team workshop be received for information.

**CARRIED**

**6. d) Land Use Framework Representative**

**MOTION 11-07-581**

Councillor J. Driedger nominated Councillor Wardley.





Councillor Bateman nominated Councillor Jorgensen.

**6. e) AAMDC – Cultivating Rural Relationships**

**MOTION 11-07-582**

**MOVED** by Councillor Wardley

That the AAMDC – Cultivating Rural Relationships forum on August 5, 2011 in Edmonton be received for information.

**CARRIED**

**6. f) Canada Post – La Crete**

**MOTION 11-07-583**

**MOVED** by Councillor Braun

That the County send a letter of support for the Fort Vermillion School Division's safety concerns with the current location of the post office in La Crete in hopes of acquiring a new facility for the La Crete area.

**CARRIED**

**6. g) Sustainable Resource Development (ADDITION)**

**MOTION 11-07-584**

**MOVED** by Councillor D. Driedger

That the following lands be held back from the September land auction:

SE 34-104-19-W5M

SE 20-103-19-W5M

SE 20-103-19-W5M

NE 17-103-19-W5M

SE 10-103-19-W5M

**CARRIED**

**MOTION 11-07-585**

**MOVED** by Councillor Wardley

That a letter be sent to Sustainable Resource Development (SRD) to sell the lands as the previously decked quarters got sold at a zero assessed timber value.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**7. a) Agricultural Disaster Declaration**



**MOTION 11-07-586**

**MOVED** by Deputy Reeve Sarapuk

That Council officially declares Mackenzie County an "Agricultural Disaster Zone".

**CARRIED**

**7. b) 2011 Road Construction Requests**

**MOTION 11-07-587**

**MOVED** by Councillor Derksen

That Mackenzie County construct one mile of road along the ROW East of SE7 & NE6-104-16-W5 from the north in the amount of \$56,100.00 plus any applicable culverts with funding coming from the 2011 capital budget.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**8. a) Information/Correspondence Items**

**MOTION 11-07-588**

**MOVED** by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**MOTION 11-07-589**

**MOVED** by Councillor Braun

That Bylaw 827-11 Establishment of Electoral Ward Boundaries be amended to include:

3. That the ward boundary bylaw be reviewed no less than every two terms of Council.

**CARRIED**

**IN CAMERA  
SESSION:**

**MOTION 11-07-590**

**MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:47 p.m.



- 9. a) Labour
- 9. b) Legal

**CARRIED**

**MOTION 11-07-591**

**MOVED** by Councillor Bateman

That Council move out of camera at 4:14 p.m.

**CARRIED**

**IN CAMERA  
SESSION:**

- 9. a) Labour

**MOTION 11-07-592**

**MOVED** by Councillor Braun

That the organizational chart be brought back to Council on July 27, 2011.

**CARRIED**

- 9. b) Legal

**MOTION 11-07-593**

**MOVED** by Deputy Reeve Sarapuk

That the amalgamation discussion be received for information.

**CARRIED**

**MOTION 11-07-594**

**MOVED** by Councillor Wardley

That administration be instructed to invite Alberta Health Services EMS to the July 27, 2011 Council meeting.

**CARRIED**

**MOTION 11-07-595**

**MOVED** by Councillor Derksen

That Councillor Wardley and Greg Newman be authorized to represent the County in the Land Use Framework process, and that we work with the Mackenzie Municipal Services Agency (MMSA) to determine our areas of significance, and that staff provide administrative support as approved by the Chief Administrative Officer.

**CARRIED**



**MOTION 11-07-596**

**MOVED** by Councillor Braun

That the ballots be destroyed.

**CARRIED**

**NEXT MEETING  
DATE:**

**10. a) Regular Council Meeting  
Wednesday, July 27, 2011  
10:00 a.m.  
Fort Vermilion Council Chambers**

**ADJOURNMENT:**

**11. a) Adjournment**

**MOTION 11-07-597**

**MOVED** by Councillor Flett

That the regular council meeting be adjourned at 4:21 p.m.

**CARRIED**

These minutes will be presented to Council for approval on July 27, 2011.

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Bill Neufeld  
Reeve

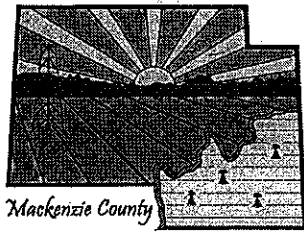
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J. Roy Brideau  
Chief Administrative Officer

**UNAPPROVED**







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	July 27, 2011
<b>Presented By:</b>	J. Roy Brideau, Chief Administrative Officer
<b>Title:</b>	DELEGATION Mackenzie Municipal Services Agency – Land Use Framework

**BACKGROUND / PROPOSAL:**

Representatives from the Mackenzie Municipal Services Agency will be present to discuss the Land Use Framework. Please see attached for more information.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## *Mackenzie Municipal Services Agency*

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P.O. Box 450, 5109 – 51 Street, Berwyn AB T0H 0E0

May 17, 2011

Mackenzie County  
Box 640  
Fort Vermilion Alberta T0H 1N0



Attention: Roy Brideau  
Chief Administrative Officer

### **RE: Land Use Framework Position Paper – Upper and Lower Peace**

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Further to our letter of April 15, 2011, please find enclosed, for your review and comment, a detailed work plan which outlines the proposed process and time frames for the development of the Land Use Framework Position Paper. As can be noted, completion of the final draft is anticipated for the end of May, 2012. In discussions with the Land Use Secretariat regarding time frames for the Upper and Lower Peace Regions, they cannot provide a definite start date for either of these regions, however, they did indicate that it would probably be closer to the end of 2012 and that our projected completion date would be very appropriate.

The main purpose of the position paper is to ensure that sufficient input from the local level is provided to the Regional Advisory Councils in anticipation of the development of the individual regional plans. Using the process devised by the Oldman River Regional Services Commission as a guide, the Agency has developed a Survey/Questionnaire which will assist the municipalities in providing their input and ensuring that all facets of the regional plan would be addressed. This questionnaire is attached as Schedule "E" for your review and comment. If you have any additional issues that you feel should be addressed through the questionnaire, please forward to our office for inclusion.

It is also the intention of the Agency staff to meet with each of the Councils prior to the initiation of the Survey/questionnaire process to provide guidance with respect to the overall process, responsibilities of Council and municipal staff and the expected outcome. It is the results of this questionnaire that will provide the basis of the position paper. A draft schedule of the meetings with Council and the Agency staff is attached for your review. As the time component is extremely important in completing the position paper, it is requested that you review the meeting schedule and advise us **as soon as possible** if your scheduled date cannot be accommodated.

The Land Use Framework and subsequent Regional Plans will have a major impact on the decision making process at the local level and it is vital that all concerns, both public and private, are addressed. It is hoped that this proactive approach in the development of the position paper will provide a collective platform to voice the concerns/opinions of both the Upper and Lower Peace Regions.

The Mackenzie Municipal Services Agency is extremely pleased to be able to provide assistance to the participants in this important regional endeavour and look forward to a successful outcome. We would appreciate your comments/concerns regarding the proposed work plan and should you require any additional information, please do not hesitate to call our office.

Sincerely;



Karen Diebert  
Manager  
**Mackenzie Municipal Services Agency**

Enclosure: Proposed Work Plan – LUF Initiative

## Proposed Work Plan - LUF Initiative

Please find below the proposed detailed work plan including tasks, roles and responsibilities of the municipal project partners including MMSA, CAO's and Council. The MMSA summary work plan including proposed hours by each MMSA department is included in Schedule 'A'. Schedule 'B' shows the timelines and important deadlines for completing the project. A total of 1,454 Hours is projected to complete this project initiative.

1. **In-house planning meetings:** To keep the project moving forward and discuss team members' responsibilities.

**Roles and Responsibilities:** MMSA planners will be organizing and attending these in-house meetings.

**Timeline:** Approximately one hour per month for the duration of the Land Use Framework Initiative (LUF).

2. **Project work plan & budget:** Attached for reference purposes
3. **Survey preparation:** Survey was reviewed and revisions were made, the revised survey is attached as Schedule 'E'.
4. **Initial meeting with each municipality:** The purpose of a meeting between MMSA and each municipality is to clarify the purpose of the Land Use Framework Survey, the different options for administering the survey, to walk through the survey with the Council and to answer questions related to the Land Use Framework.

**Roles and Responsibilities:** MMSA planners will attend the above meeting with each municipality's Council and CAO. Please refer to Schedule 'C' for meeting schedules and Schedule 'D' for the regional/location map.

Each municipality's CAO and Council are to review the LUF survey prior to their scheduled meeting with MMSA to ensure that their questions can be addressed at the scheduled meeting.

**Timeline:** Meetings will be held between the beginning of June and the middle of August 2011.

5. **Survey distribution/data collection:**

**Roles and Responsibilities:** MMSA will email an electronic PDF file of the survey to the CAOs of the municipal project partners.

CAOs will distribute the survey to their Council and/or the general public (depending on their preferred method of gathering information/data). Suggested data collection options are listed below:

Option 1: Council workshop

Option 2: Public consultation, suggest one or more of the following: (mail-out surveys, open house, public workshop, online survey)



If public consultation is pursued, we suggest a variety of media be utilized to deliver the survey including:

Youth & Young Adults – social media, phone, website

Baby boomers – phone, ads, social media, website

Seniors – phone, ads, website

The municipal project partner is responsible for all data collection. The municipal project partner is also required to give MMSA a summary report of their issues and findings, as well as a copy of the raw data in an excel format.

**Deadline:** October 21, 2011

**6. Survey analysis:**

**Roles and Responsibilities:** MMSA planners will review and analyze the data and summary reports provided by the municipal project partners. All issues identified will be analyzed separately for the upper and lower peace regions.

**Timeline:** July 15, 2011 to November 25, 2011

**7. Draft Position Paper:**

**Roles and Responsibilities:** MMSA planners will draft a position paper based on the survey findings provided by municipal project partners. One position paper will be prepared, but it will be organized to represent the upper and lower peace region issues separately.

**Timeline:** September 15, 2011 to January 9, 2012

**8. Draft Position Paper Circulation:**

**Roles and Responsibilities:** MMSA planners will circulate the draft position paper to municipal project partners for review and comment. The municipal project partners will have approximately 2 months to review the document.

**9. Presentation with Project Partners:** A joint meeting with all municipal project partners will be held to present the draft position paper as well as receive comments from the municipal project partners.

**Roles and Responsibilities:** MMSA will organize the meeting. MMSA planners will prepare a presentation. The municipal project partners will be prepared to discuss any comments and/or concerns.

**Proposed Meeting Date:** March 21, 2012

***\*All comments must be submitted to MMSA no later than March 21st, 2012.***



**10. Final Position Paper:**

**Roles and Responsibilities:** MMSA planners will draft the final position paper based on feedback from the municipal project partners.

**Timeline:** March 21, 2012 to June 1, 2012

**11. Summaries, presentation boards for provincial public meetings:**

**Roles and Responsibilities:** MMSA planners will prepare presentation boards for provincial public meetings.

**Timeline:** To be determined

**12. Provincial Public Meetings – LUF:**

**Roles and Responsibilities:** MMSA planners will attend provincial public meetings and make presentations to the public/government, as well as be available to answer any questions.

**Dates:** Several meeting dates and locations, to be determined



### Schedule 'A': Project Task/Hours

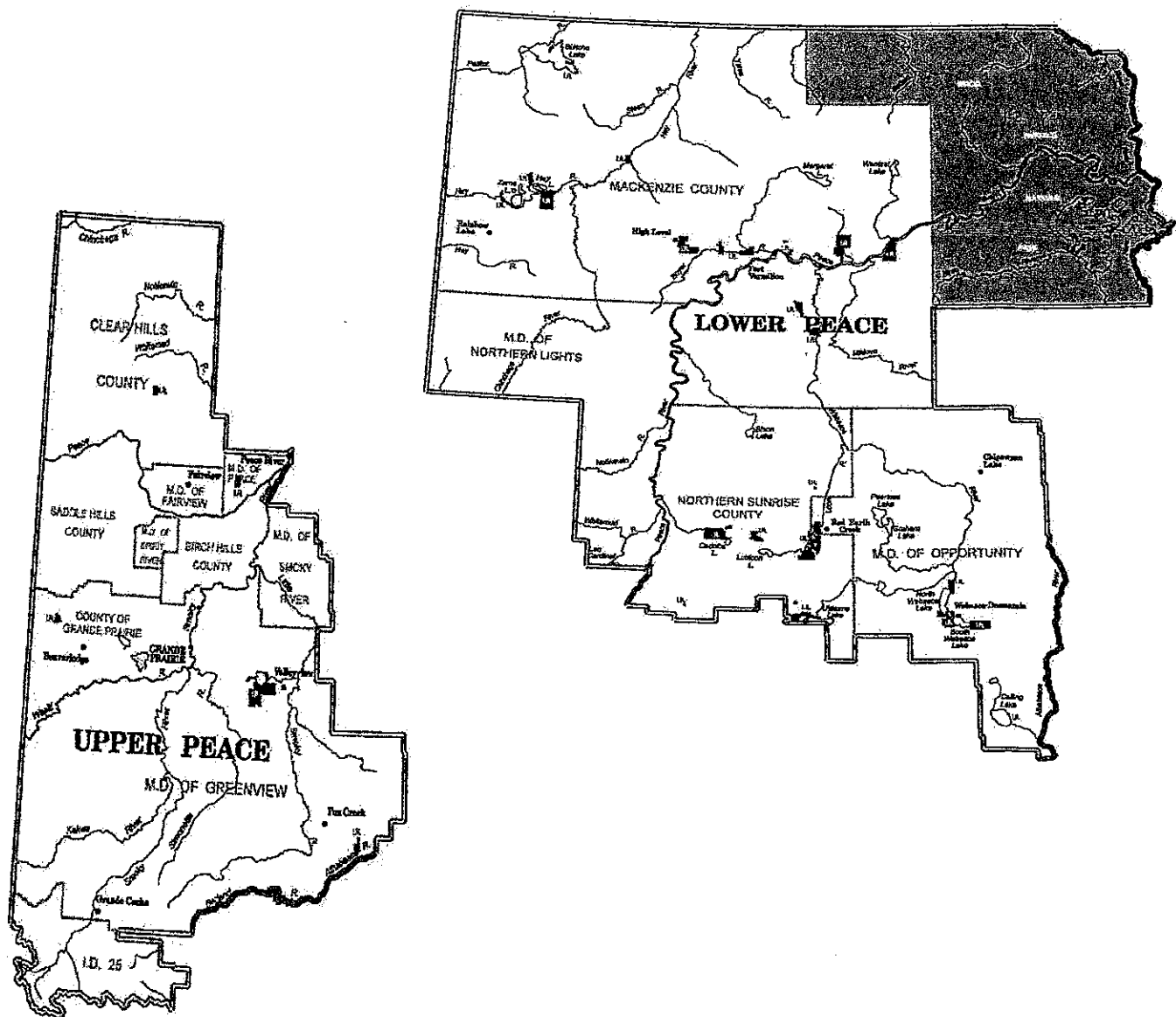
Project Task	Manager	Planners	Administration	Technical
In-house planning meetings	6	72		
Project work plan & budget	6	29		
Survey preparation		6		
Initial meetings with each municipality		348		
Survey Distribution/data collection			12	
Survey Analysis		100		
Draft position paper	8	435	37	4
Presentation with Project partners	8	56	8	3
Final Position Paper		66	37	1
Summaries, presentation boards for provincial public meetings		59		24
Provincial public meetings - LUF		113		16
Subtotal	28	1,284	94	48
<b>Total hours</b>		<b>1,454 Hours</b>		

\*Note: Additional hours for the Manager (20 hrs.) and Technical (40 hrs.) have been included in the above chart, that were not included in the grant application total hours (1,394 hours). A total of 60 additional hours is included in Schedule 'A' above.





# Upper and Lower Peace Regions Land Use Framework Questionnaire



*Thank you for participating in this important Provincial Initiative. Please answer all questions. If you need extra space, please include additional sheets.*



**Question 1: What is the name of your municipality?**

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**Question 2: Which area of the Peace Region is your municipality located in?**

- Upper Peace     Lower Peace

**Question 3: Extensive Agriculture and Development**

The Land Use Framework (LUF) recognizes that agricultural lands play a prominent role in our society. Reducing the fragmentation and conversion of agricultural land to other non-agricultural uses is a key issue to be addressed.

Are the fragmentation and/or conversion of agricultural lands, an issue in your municipality or adjacent municipalities?

- Yes     No

How would your municipality suggest addressing the protection of agricultural lands?

- Municipal Land-Use Policies
  - Coordination between rural and urban municipalities
  - Encourage development in existing urban communities
  - Other (please explain)
- 
- 

- Additional Comments
- 
- 



#### **Question 4: Provincial Departments/Agencies and Integrated Land Use Planning**

All Provincial ministries are to adhere to The Alberta Land Stewardship Act and the policies to be developed through the Regional Plans. For example, the Natural Resources Conservation Board (NRCB), Energy Resources Conservation Board (ERCB), and other provincial departments and agencies must adhere to policies developed from the Regional Plans.

Does your municipality support the integration of land use planning between provincial departments and municipalities?

- Yes     No

What issues surrounding the NRCB, ERCB, or other provincial departments and agencies would you want to address in the Regional Plan?

- Confined Feeding Operations (CFO's)**
- Oil & Gas**
- Electrical transmission lines**
- Reciprocal planning between local municipalities and government agencies**
- Align Provincial policies with Regional Plans**
- Maintain local autonomy in land use planning decisions**
- Other (please explain)**

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- Additional Comments:**

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## Question 5: Water

The LUF stipulates that water considerations are a prime component in provincial land use planning and have established planning regions based on major watersheds in the Province. What issues related to water (availability, quality, quantity, and inter-basin water transfers, or allocations) affect your municipality?

- Allocations (A more equitable distribution of irrigation rights)
- Quantity
- Quality
- Availability of inter-basin water transfers
- Water conservation and sustainable water use
- Other (please explain)

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- Additional Comments:

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## Question 6: Managing Flood Risk

The LUF stipulates that managing flood risks to protect human life, manage natural resources and limit disaster damage faced by communities is of prime importance. What flood management issues affect your municipality and what flood management measures would you support or recommend?

Do flood management issues affect your municipality?

Yes     No

If Yes, what are they?

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What flood management measures would you support or recommend?

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Other (please explain)

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Additional Comments:



### Question 7: Managing Surface and Subsurface activities

The LUF states that conflicts between subsurface and surface activities are increasing as activities intensify on the land. The policies that address surface and subsurface values are not well integrated. The Province of Alberta will be completing the Upstream Oil and Gas Integration initiative and will review the current process for identifying major surface concerns prior to public offering of Crown mineral rights. Please indicate if your Municipality would be affected by changes to current processes and any suggestions to the Regional Advisory Team regarding this issue.

Is your Municipality affected by Subsurface and Surface activities?

Yes     No

Suggestions:

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Additional Comments:

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### **Question 8: Urban Large Lot, and Country Residential Development**

The demand for Urban Large Lots and Country Residential Lots is largely driven by the residential housing market. This demand is most common in small and rural municipalities where such development is not restricted by the Municipal Development Plan or corresponding regulations. The development of Urban Large Lots and Country Residential lots help diversify the housing stock and increase the tax base, however, these types of development often consume prime agricultural land and require major servicing expansions. A prime objective of the LUF is to prevent the loss of agricultural land to residential development. Does your municipality support Urban Large Lots and Country Residential Lots?

**Yes (please explain)**

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**No (please explain)**

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**Additional Comments:**

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## Question 9: Types of Development

The province of Alberta contains a vast area of sensitive lands (ecological, agricultural, resource based, environmental). In order to preserve lands, we must promote the efficient use of land and reduce the footprint of human activity on Alberta's landscape. That being said, what is your Municipality doing to achieve such goals.

- Encouraging compact development and infill
- Smaller lot size
- Preserving environmentally sensitive areas
- Allowing mixed zoning
- Other (please explain)

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- Additional Comments:

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### Question 10: Stewardship and Conservation

The Alberta Land Stewardship Act (ALSA) enables private land conservation and stewardship through the development of incentives, such as Transfer of Developments Credits, Land Trusts, Conservation Easements, Conservation Directives and other market-based initiatives. Would your municipality use these stewardship and conservation tools?

- Yes     No

What support would your municipality require to implement these incentives and how would you use them?

- Education
- Training
- Legal advice
- Financial Support
- Tools and information to encourage local buy-in of conservation initiatives
- Autonomy to permit conservation programs to be municipally managed
- Other (please explain)

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Additional Comments:

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### Question 11: Cumulative Effects Management (CEM)

Cumulative Effects Management is an assessment and measurement of the combined impact of past, present and future human activities on a region's environment. Sophisticated modeling tools such as a geographic information system can be used to support the process of CEM. The Province will use Cumulative Effects Management at a regional level to manage air-sheds, watersheds and landscapes. Does your municipality agree with this initiative?

- Yes     No

What type of concerns do you have with respect to the Cumulative Effects Management (CEM) initiative?

- Unfamiliar with CEM (and how the process works)
- Cost and Expenses
- Effect on Municipalities
- Other (please explain)

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- Additional Comments:

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## Question 12: Growth, Servicing and Development Issues

The LUF encourages development and growth to occur in areas where infrastructure capacity already exists or can be shared between municipalities. Would your municipality support similar policies?

- Yes     No

Identify issues resulting from growth and new development affecting your municipality

- Servicing costs (water, sewer)
- The pace of development/growth being determined by existing infrastructure capacity
- Equitable sharing of costs to provide services
- Intermunicipal cooperation and fair and equitable distribution and cost sharing of services received by smaller communities from larger communities
- Funding for upgrading aging infrastructure
- Other (please explain)

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- Additional Comments

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### Question 13: Transportation, Utility and Pipeline Corridors

A priority of the Province is developing a coordinated transportation, utility and pipeline corridor strategy to reduce land fragmentation and limitations on land use. Would your municipality support this policy initiative?

- Yes     No

What issues surrounding transportation, utility and pipeline corridors affect your municipality?

- Lack of coordinated approach has fragmented communities, need for joint planning
- Landowner concerns about major corridors adjacent to their land
- Need for partnerships between the Province, Provincial agencies, local municipalities and energy companies on the location of corridors
- Province needs to fulfill its commitments regarding the location of corridors
- Compensation must be fair and timely
- Other (please explain)

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- Additional Comments:

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### Question 14: Natural Resources and Recreation

The LUF identifies the need to balance the interests of multiple users on public and private lands. Does the Province need to develop policies to achieve this balance?

- Yes     No

How could this balance be achieved?

- Ensure private property rights are upheld
- Increase enforcement, regulation and access management of public lands
- Consultations and partnerships between various groups: the Province, private landowners, local municipalities, user groups and the natural resource industry
- Address outstanding recreational issues, such as random camping, lack of sufficient camping facilities, off-road vehicle use, trail network design and enforcement
- Other (please explain)

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Additional Comments:

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### Question 15: New Energy Alternatives

What type(s) of alternative energy resources would the Lower and Upper Peace Regions be interested in exploring?

- Wind
- Solar
- Bio Energy
- Hydro Energy
- Other (please explain)

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Additional Comments:

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**Question 16: Airport**

Do you think the Grande Prairie Airport meets the needs of the Lower and Upper Peace Regions? (both major commercial and personal use flights)

**Yes (please explain)**

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**No (please explain)**

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**Not sure (please explain)**

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**Additional Comments:**

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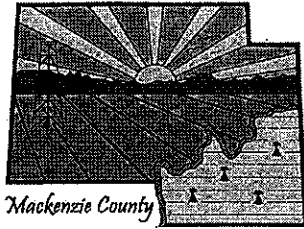
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## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	July 27, 2011
<b>Presented By:</b>	J. Roy Brideau, Chief Administrative Officer
<b>Title:</b>	Agricultural Service Board Meeting Minutes – May 6, 2011

**BACKGROUND / PROPOSAL:**

The approved minutes of the May 6, 2011 Agricultural Service Board meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That the Agricultural Service Board minutes of May 6, 2011 be received for information.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**Friday May 6, 2011**

**1:00 p.m.**

**Council Chambers**

**La Crete, AB**

<b>PRESENT:</b>	Walter Sarapuk	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
	Danny Friesen	Member at Large
	Roy Brideau	CAO
<b>ABSENT:</b>	Carla Komarnicki	Member at Large
<b>ALSO</b>	Grant Smith	Agricultural Fieldman
<b>PRESENT:</b>	Colleen Nate	Admin Officer, Recording Secretary
	Nasar Iqbal	MARA Coordinator

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Friday May 6, 2011.

**CALL TO ORDER:**      **1. a) Call to Order**  
Chair Sarapuk called the meeting to order at 1:05 pm.

**AGENDA:**              **2. a) Adoption of Agenda**

**MOTION 11-051**        **MOVED** by Dicky Driedger

That the agenda be adopted with the addition of 5.j) Extension Person; 5k) Drainage Discussion; 5l) Rge Rd 15-0.

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES:**      **3. a) Minutes of the March 25, 2011 Agricultural Service Board Meeting**

**MOTION 11-052**

**Moved by** Joe Peters

That that minutes of the March 25, 2011 Agricultural Service Board Meeting be accepted as presented.

**CARRIED**

**Business From Previous Minutes**

**4.a) NONE**

**MOTION 11-053**

**5.a) Fieldmans Report**  
**Moved by** Dicky Driedger

That the Fieldmans Report be received as information.

**Carried**

**MOTION 11-054**

**5.b) 2011 Weed Inspectors**  
**Moved by** Danny Friesen

That the CAO and Agriculture Fieldman will research costs, evaluations etc, for fall meeting, and that the 2010 weed inspectors be rehired for 2011.

**CARRIED**

**MOTION 11-055**

**5.c) County Road Tour**  
**Moved by** Dicky Driedger

That the discussion of the County Road Tour be received as information.

**CARRIED**

**DISCUSSION**

**5.d) MARA Delegation**

MARA Representatives joined the ASB meeting to discuss with the ASB their 2010 work plan and general issues.

**MOTION 11-056**

**Moved by** Danny Friesen

That the MARA presentation be received as information.

**CARRIED**

**MOTION 11-057**

**5. e) ASB Road Tour**  
**Moved by** Dicky Driedger

That the ASB plan a road tour June 3, to inspect 2011 projects.

**CARRIED**

**MOTION 11-058**

**5.f) 2011 Drainage/Erosion Projects**  
**Moved by** Danny Friesen

That the ASB plan for a Road Tour in early June to plan upcoming

projects.

**CARRIED**

**MOTION 11-059**

**5.g) Beaver Control**  
**Moved by** Danny Friesen

That administration prepare reports reflecting costs on beaver control and present to the ASB in fall of 2011.

**CARRIED**

**MOTION 11-060**

**5.h) Weed Control Act**  
**Moved by** Danny Friesen

That the update be received for information.

**Carried**

**MOTION 11-061**

**5.i) Drainage Discussion**  
**Moved by** Dicky Driedger

That the Discussion be received as information.

**Carried**

**MOTION 11-062**

**5.j) Extension Person**  
**Moved by** Joe Peters

That the ASB key contact Bill Kingston be invited to the next ASB meeting to discuss extension person possibilities.

**Carried.**

**MOTION 11-063**

**5.k) Rge Rd 15-0**  
**Moved by** Danny Friesen

That Administration meet with landowner in regard to drainage & Ditch Clean up with the intention of preserving trees.

**CARRIED**

**NEXT MEETING  
DATE**

**6.a) Next Meeting Date**  
The next ASB meeting will be held on June 3, 2011 10:00 am in the La Crete office.

**ADJOURNMENT**

**7.a) Adjournment**

**MOTION 11-064**            **Moved by** Joe Peters

That the ASB meeting be adjourned at 4:25 pm.

**Carried**

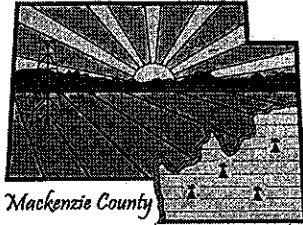
These minutes will be presented to the ASB on June 3, 2011 for approval.

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Walter Sarapuk, Chair

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Grant Smith, Agricultural Fieldman



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>Marion Krahn, Supervisor of Planning and Development</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 791-10 Land Use Bylaw</b>

### BACKGROUND / PROPOSAL:

Bylaw 791-10, being a Land Use Bylaw, received first reading at the December 14, 2010 Council meeting. Public meetings were held in February and the input received from the public, Mackenzie Municipal Services Agency (MMSA), the Municipal Planning Commission (MPC) and staff were presented to Council on March 30<sup>th</sup>, 2011 where the Bylaw was tabled. The matter was presented to Council again on April 28, 2011 where the following motion was made:

*Motion 11-04-409 That the Planning Department be directed to proceed with the amendment and completion of Land Use Bylaw 791-10 as presented.*

The revisions, as directed by Council, have been made with exception to the changes for signs and the flood prone map. The changes for signs are under review and will be brought forward at a later date. The change suggested to the flood prone map is for the addition of color to better indicate the flood area however the current map format does not allow changes. In addition, the flood hazard area forms part of the Fort Vermilion Area Structure Plan (ASP) and therefore, the map can be updated once the ASP has been completed.

Additional changes to the draft Land Use Bylaw have been completed as follows:

- Section 1.4 – changed to state that Bylaw 791-10 repeals and replaces Bylaw 462-04,
- Technical, formatting corrections,
- Section 7.3 Animals – changed to state that no livestock, except for usual domestic pets, are allowed in any part of any Hamlet. This change was made to

**Author:** M. Krahn **Review by:** \_\_\_\_\_ **CAO** J. Roy Brideau

clarify the previous wording which could be interpreted to mean that livestock was allowed within various areas of the Hamlets, and

- Section 8.27 Urban Fringe - All uses amended to discretionary as per MPC motion 11-076 which states:

*That the Municipal Planning Commission recommendation to Council be to amend Bylaw 791-10, being the draft Land Use Bylaw, to include all uses in the Urban Reserve District "UR" as discretionary uses.*

Due to the size and content of the draft Land Use Bylaw, each Councillor is being provided with a copy separate from the Council package.

**OPTIONS & BENEFITS:**

The subject Land Use Bylaw is seen as a tool that will update and streamline development processes, and in particular, the issuance of Development Permits as numerous uses have been changed from discretionary to permitted.

The proposed Bylaw was submitted to the Town of High Level in accordance with the Inter-Municipal Development Plan requirements. In addition, the draft Bylaw was also sent to the other adjacent municipalities and Reserves for review and comments.

Notices to the public were reviewed with Legal Counsel to ensure that appropriate notice was given prior to the adoption of the new Land Use Bylaw. Legal Counsel advised that when a Bylaw is repealed and replaced in its entirety, the only notification that is required (in accordance with the Municipal Government Act) is advertisement for two consecutive weeks in a local newspaper. The Planning Department chose to send out flyers in addition to advertisement in the Northern Pioneer and Echo.

If second and third readings are given to the Land Use Bylaw, staff will undertake to update the redistricting maps and the hamlet maps to reflect the revised zoning district names and revisions.

**RECOMMENDED ACTION:**

**MOTION 1**

That second reading be given to Bylaw 791-10, being the County Land Use Bylaw.

**MOTION 2**

That third reading be given to Bylaw 791-10, being the County Land Use Bylaw.

**CAO COMMENTS:**

I support the actions as recommended in this RFD and congratulate all individuals involved in completing this significant milestone.

Author: M. Krahn Review by: \_\_\_\_\_ CAO J. Roy Brideau



**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW 791-10**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

BYLAW NO. 791-10

BEING A BYLAW OF MACKENZIE COUNTY  
TO ADOPT A LAND USE BYLAW  
FOR THE MACKENZIE COUNTY

**WHEREAS:** Section 639 of the *Municipal Government Act*, R.S.A. 2000, C. M-26, as amended, states that every municipality must adopt a Land Use Bylaw; and

The Mackenzie County Land Use Bylaw was prepared, public consultations were held, and the bylaw was advertised; and

A public hearing shall be held on July 27, 2011 at 1:00 p.m. at the Fort Vermilion Council Chambers, Fort Vermilion, Alberta.

**NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as the Mackenzie County Land Use Bylaw.
2. The document entitled "Mackenzie County Land Use Bylaw", attached to and forming part of this bylaw as Schedule "A", is adopted as the Mackenzie County Land Use Bylaw.
3. This bylaw shall come into force and take effect upon the date of third reading by Mackenzie County Council.
4. The adoption of this bylaw repeals and replaces Bylaw 462-04, and any amendments thereto, in its entirety.

READ a first time this 14<sup>th</sup> day of December, 2010.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2011.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2011

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Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer

Continued from page 10...

# High Level-born hockey professional prepares for return to Europe

"He's smart with the puck - he's a very good puckhandler, he's creative and he's got pretty good speed too."

**High Level provided 'awesome opportunity' for development**

Selected in the fourth round of the 2004 Western Hockey League bantam draft by the Portland Winterhawks, Knelsen opted instead to enrol in the University of Alaska (Fairbanks), where, in 2006, at 17 years old, he became the

youngest player ever to skate for the NCAA Alaska Nanooks, as well as being named to Team Canada for the Under-18 World Junior Championships.

"Playing for Canada was unbelievable," said Knelsen, who played with the Nanooks for four seasons as he earned his degree in business administration.

"My brother (Brandon) was going [to the University of Alaska], I knew I would get plenty of opportunity to im-

prove, they have a great hockey program, and most of all, I wanted to get my degree," explained Knelsen of his decision to go to university, which proved to be a good one, as he was named the NCAA (CCHA) Scholar-Athlete of the Year for 2009-2010.

That same year, he was also honoured with the NCAA (CCHA) Humanitarian Award for his volunteer efforts in the community, including reading to elementary school students as

part of the "Nooks for Books" program and as well as involvement with Big Brothers Big Sisters, Habitat for Humanity and other initiatives.

"I like doing that stuff...but it was so hard in Norway, because it's a socialist country and everyone's taken care of by the government," said Knelsen. "It's kind of intimidating if you don't speak the language. As a professional, in Europe especially, they don't expect you to do anything like that, so that was

difficult."

That desire to help others out may be having its roots in his small-town upbringing in High Level, where Knelsen first began playing hockey when he was about three.

"My dad built a big rink in the backyard and a lot of my friends all played hockey," he recalled.

Knelsen continued to learn the game under the instruction of his father and other local High Level coaches until the age

of 13, when his parents, Rod and Gert Knelsen, moved the family to Three Hills, Alberta.

"I think growing up in High Level is an awesome opportunity because first of all there's ice so much of the year," he said. "If you enjoy making yourself better and you have fun while you're doing it, with a lot of hard work and a lot of sacrifices, it's possible to play at high levels of hockey."

"I personally think I have the best job in the world."

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*Gilles Larocque, Manager*  
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Single cab 2WD, automatic, long box, cloth interior pwr windows/locks, cruise, A/C, tilt, AM/FM stereo, CD player, ground effects w/ New tires and windshield. Excellent running condition. Approx. 180,000 kms. Asking \$6,000 obo.

Call 780-502-0583 or 780-841-0589.



### MACKENZIE COUNTY

#### NOTICE OF PUBLIC HEARING LAND-USE BYLAW BYLAW NO. 791-10

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 791-10 being the Land Use Bylaw. Bylaw No. 791-10 will repeal and replace (in its entirety) Bylaw No. 462-04 (current Land Use Bylaw).

**DEFINITION OF LAND USE BYLAW (LUB):** means a statutory document that is adopted, pursuant to the Municipal Government Act, by Council and designed to address, among other things, the following:

- Land uses and zonings throughout the municipality,
- Development Permit, subdivision and rezoning application requirements,
- Setbacks from property lines, waterbodies and embankments,
- Parcel/lot/subdivision sizes,
- Development density,
- Parking requirements,
- Development in proximity of municipal airports,
- Keeping of animals in urban areas and Rural Country Residential areas, and
- Signs.

**PERSONS AFFECTED BY BYLAW NO. 791-10:** the proposed Bylaw may impact everyone within Mackenzie County. We encourage you to view the proposed Bylaw at any of the County offices to determine how the proposed Bylaw may impact you and your lands.

**PURPOSE OF LUB (BYLAW NO. 791-10):** to provide clear guidelines and direction for development and subdivisions within Mackenzie County. This document will be used in conjunction with applicable Provincial and Federal Legislation, the County's Municipal Development Plan, Area Structure Plans, Airport Vicinity Protection Area and any other applicable bylaws and policies.

The Public Hearing is to be held at 1:00 p.m., Wednesday, July 27, 2011 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Development Department prior to 4:30 p.m., Friday, July 22, 2011. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County

### WHERE PASSIONATE PEOPLE FIND THE WAY

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Full and Part-Time Opportunities  
High Level, Alberta

Where there's a way, our employees will find it. If you want to be a part of our great team, please apply online at [atb.ca/careers](http://atb.ca/careers) or at the branch.

Come date: July 20, 2011



We thank all applicants for applying to this position. Only candidates selected for interviews will be contacted.



**ATB Financial**

Member of the Bank of Montreal Group

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.50 each or 100 for \$40.00!

**CALL THE ECHO**



### Mackenzie County

#### Employment Opportunity Heavy Duty Mechanic

Mackenzie County is currently inviting applications for the position of Heavy Duty Mechanic for our Fort Vermilion Shop.

Reporting to the Director of Operations North, the successful candidate will be responsible for:

- Maintenance and repair of all County vehicles and equipment,
- Annual budget preparation;
- Shop maintenance;
- Other duties as assigned.

The ideal candidate will possess the following qualifications:

- Valid Heavy Duty Mechanic License;
- Welding skills;
- Supervisory skills;
- Written & Oral Communication skills;
- Knowledge of Microsoft Word and Excel,
- High School Diploma;
- Valid Class 3 Driver's License;
- Good knowledge of budgets and finance matters.

Pay Grid Range: \$28.78-\$34.89/hr. The County offers a Comprehensive Benefit Package.

Applications/Resumes should be received by our Fort Vermilion Office no later than 4:30pm, Monday, July 25, 2011.

Submit resumes to  
Eileen Steuernagel,  
Payroll/Human Resources  
Mackenzie County  
Box 640  
Fort Vermilion, AB  
T0H 1N0  
Phone No. 780-927-3718  
Fax 780-927-4266



## MACKENZIE COUNTY

### Council Meeting Highlights

Regular meeting held June 29, 2011

#### Ashley Fuley

##### Affordable housing in Zama City

According to the Mackenzie Housing Management Board Meeting Minutes, from May 2, 2011, a motion was moved by Dave Neufeld that income must be no less than \$30,000.00 per year (\$40,000.00 in Zama). Councillor Wardley said this is unfair and it should be the same across the region. Councillor Jorgensen made a motion that CAO Roy Bradeau meet with Barb Spurgeon (CAO) of Mackenzie Housing Management Board regarding the criteria for affordable housing in Zama City. This motion was carried by council.

##### High Level East Drainage

High Level East Drainage project is a three phase project, east of High Level and south of Highway 58. The total length of the project is 13 miles (21kms). Phase One (9.4kms) was awarded to Forest Trotter Contracting of La Crete in November 2010 for \$508,000.00 and the tentative completion date is August 20, 2011. The estimated cost for Phase Two (4.8kms) is \$516,000 and for Phase Three (4.8kms) is \$635,000. Councillor John Driedger moved a motion that the Phase One be accepted for information and that administration brings forward the Phase Two and Three costs for the High Level East Drainage completion during the 2012 budget deliberations. This was carried by Council.

##### Grasshopper Program

Councillor Odell Flett moved a motion that Council lobby the provincial government to implement a grasshopper payment program for the 2011 season, which was carried by Council Safety Codes Service Contract

Mackenzie County entered into a three-year contract with Superior Safety Codes on March 8, 2006, for the provision of Safety Codes Services, which has continued to be honoured by both parties. Councillor Bateman moved Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a three-year contract subject to the current fees remaining in place for the first three months of the contract term and that the new fees as proposed by Superior Safety Codes commence thereafter, and that the fee split be 70:30 per cent for Superior Safety Codes and Mackenzie County respectively. This was carried by Council.

##### Bylaw 822-11 Fee Schedule Bylaw passed

Bylaw 822-11, being the revised Fee Schedule Bylaw, is presented in conjunction with the Safety Codes Services Contract Request for Decision (as seen above). Councillor Bateman, Councillor Wardley, Councillor Braum, and Deputy Reeve Sarapuk passed the readings in that order. All of the readings were carried by Council.

##### Policy REN10-A Municipal Reserve - Rural Agriculture Subdivisions

The policy reads, "Where municipal reserve is required for any rural agricultural subdivision, such municipal reserve shall

be provided in the form of money in lieu of Land." Councillor J Driedger moved a motion that Policy REN10-A Municipal Reserve - Rural Agricultural Subdivisions be adopted as presented. This motion was defeated by Council, with Councillor Derksen, Councillor J. Driedger, Councillor D. Driedger and Councillor Braum in favour; and Councillor Flett, Councillor Wardley, Councillor Bateman, Councillor Jorgensen, Reeve Neufeld and Deputy Reeve Sarapuk opposed.

##### Meeting date change

The Wednesday, August 24 Council meeting has been moved to Monday, August 22



## Mackenzie County

### NOTICE TO RESIDENTS

Council meetings have been scheduled as follows:

**MONDAY, JULY 11, 2011**  
10:00 a.m.

Council Chambers - Fort Vermillion, AB

**WEDNESDAY, JULY 27, 2011**  
10:00 a.m.

Council Chambers - Fort Vermillion, AB

*Members of the public are welcome to attend and observe meetings of Council.*



## Mackenzie County

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- Supervisory skills,
- Written & Oral Communication skills,
- Knowledge of Microsoft Word and Excel,
- High School Diploma,
- Valid Class 3 Driver's License;
- Good knowledge of budgets and finance matters.

Pay Grid Range \$26.78-\$34.89/hr The County offers a Comprehensive Benefit Package.

Applications/Resumes should be received by our Fort Vermillion Office no later than 4:30pm, Monday, July 25, 2011

Submit resumes to  
Eileen Steuermagel  
Payroll/Human Resources  
Mackenzie County  
Box 640  
Fort Vermillion, AB  
T0H 1N0  
Phone: 780-928-4118  
Fax: 780-928-4118

## Employment Opportunity

Mackenzie Housing is looking for a temporary full-time Maintenance Person to work in Fort Vermillion, Alberta

The successful candidate will be able to do ground & general maintenance. Must be able to work independently with little supervision.

Wages are dependent on qualifications.

We thank all who apply but only the applicants selected for an interview will be contacted.

Please call, mail or fax resume to.

Attention: Henry Goortzen  
Mackenzie Housing Management  
Box 350  
La Crete, AB T0H 2H0

Phone: 780-841-5883 Fax: 780-928-4345



## MACKENZIE COUNTY

### NOTICE OF PUBLIC HEARING LAND-USE BYLAW BYLAW NO. 791-10

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 791-10 being the Land Use Bylaw. Bylaw No. 791-10 will repeal and replace (in its entirety) Bylaw No. 462-04 (current Land Use Bylaw).

#### DEFINITION OF LAND USE BYLAW (LUB):

means a statutory document that is adopted, pursuant to the Municipal Government Act, by Council and designed to address, among other things, the following:

- Land uses and zonings throughout the municipality,
- Development Permit, subdivision and rezoning application requirements,
- Setbacks from property lines, waterbodies and embankments,
- Parcel/lot/subdivision sizes,
- Development density,
- Parking requirements,
- Development in proximity of municipal airports,
- Keeping of animals in urban areas and Rural Country Residential areas, and
- Signs

#### PERSONS AFFECTED BY BYLAW NO. 791-10:

the proposed Bylaw may impact everyone within Mackenzie County. We encourage you to view the proposed Bylaw at any of the County offices to determine how the proposed Bylaw may impact you and your lands.

#### PURPOSE OF LUB (BYLAW NO. 791-10): to

provide clear guidelines and direction for development and subdivisions within Mackenzie County. This document will be used in conjunction with applicable Provincial and Federal Legislation, the County's Municipal Development Plan, Area Structure Plans, Airport Vicinity Protection Area and any other applicable bylaws and policies.

The Public Hearing is to be held at 1:00 p.m., Wednesday, July 27, 2011 in the Mackenzie County Council Chamber in Fort Vermillion. The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Development Department prior to 4:30 p.m., Friday, July 22, 2011. If you have any questions regarding the hearing, or the bylaw please call Mackenzie County's



## MACKENZIE COUNTY

### Request for Proposals

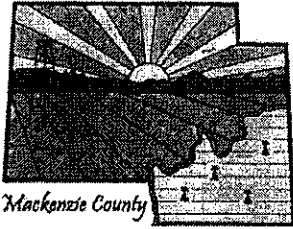
#### Bluehills Solid Waste Transfer Station Cartaking Contract

Proposal packages may be obtained from the Mackenzie County Office in La Crete.

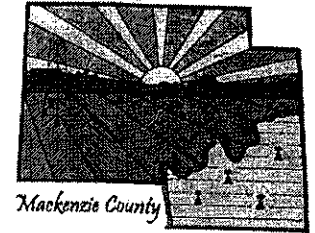
Sealed proposals must be received at the La Crete Office located at 9205 100 Street or by registered mail to P.O. Box 1690, La Crete, AB T0H 2H0 by 12:00 noon on the 18<sup>th</sup> day of July, 2011.

If you have any questions, require further information or would like to obtain a proposal package please do not hesitate to contact:

Henry Klassen  
Leadhand of Parks, Playgrounds,  
Facilities and Solid Waste, South  
or  
Connie Friesen  
Public Works Administrative Officer, South  
Mackenzie County  
Phone: 780-928-2002



## MACKENZIE COUNTY NOTICE OF PUBLIC HEARING LAND USE BYLAW BYLAW NO. 791-10



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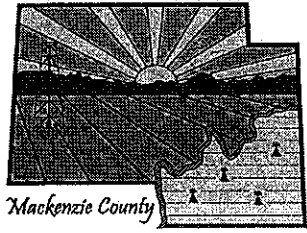
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# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 821-11 Zama Access Road Paving Borrowing Bylaw</b>

**BACKGROUND / PROPOSAL:**

Council approved a \$6,000,000 project in its 2011 budget for the Zama Access paving project.

First reading of this bylaw was given on June 29, 2011 and was advertised in the local papers for two weeks as required by the Municipal Government Act.

**OPTIONS & BENEFITS:**

The project is proposed to be partially funded by a debenture of \$3,000,000 and partially through pre-approved \$3,000,000 under the Resource Road Program provincial grant program.

**COSTS & SOURCE OF FUNDING:**

\$3M borrowing and \$3M Resource Road Program grant.

**RECOMMENDED ACTION:** (requires 2/3)

Motion 1

That second reading be given to Bylaw 821-11 being a borrowing bylaw for the Zama Access Road paving.

Motion 2

That third reading be given to Bylaw 821-11 being a borrowing bylaw for the Zama Access Road paving.

Author: Joulia Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**CAO COMMENTS:**

I support the action being recommended as this project is being funded 50% through the roads to resources funds from Alberta Transportation. This will improve access to this part of our County. The three million committed by the province must be used within a two year time frame and is specific to this project. With Council's approval we will begin the process of engineering and tendering, with construction scheduled for the spring of 2012.

Due to the above noted conditions I recommend that council approve the borrowing bylaw as requested.

Refer to comments for the 88 connector.

Author: Joulia Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**BYLAW NO. 821-11  
BEING A BYLAW OF THE  
MACKENZIE COUNTY**

(hereinafter referred to as "the County")  
**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the County to incur indebtedness by the issuance of debenture(s) up to a maximum of \$3,000,000 for the purpose of financing the paving of Zama Access Road.**

**WHEREAS**, the Council of the County has decided to issue a by-law pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, Section 258 to authorize the financing of the paving of Zama Access Road as approved by Council in capital expenditures; and

**WHEREAS**, plans and specifications have been prepared and the total cost of the project is estimated to be \$6,000,000; and

**WHEREAS**, in order to complete the project it will be necessary for the County to borrow the sum of \$3,000,000 for a period not to exceed FIFTEEN (15) years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

**WHEREAS**, the estimated lifetime of the project financed under this by-law is equal to, or in excess of 25 years; and

**WHEREAS**, the principal amount of the outstanding debt of the County at December 31, 2010 is \$11,549,801 and no part of the principal or interest is in arrears; and

**WHEREAS**, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the paving of Zama Access Road the sum of **Three Million Dollars (\$3,000,000)** be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the County at large.
2. The proper officers of the County are hereby authorized to issue debenture(s) on behalf of the County for the amount and purpose as authorized by this by-law, namely the construction of the La Crete office building.

3. The County shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed FIFTEEN (15) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10%) percent.
4. The County shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the County.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

READ a first time this 29<sup>th</sup> day of June, 2011.

READ a second time this      day of      , 2011.

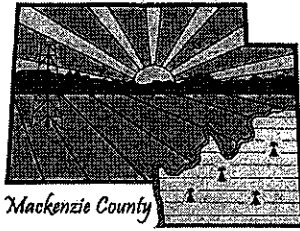
READ a third time and finally passed this      day of      , 2011.

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Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 820-11 Highways 88 &amp; 697 Connector Road Paving Borrowing Bylaw</b>

### **BACKGROUND / PROPOSAL:**

Council approved an \$18,000,000 project in its 2011 budget for the paving of a municipal roadway that connects provincial Highways 88 & 697.

First reading of this bylaw was given on June 29, 2011 and was advertised for two weeks in the local papers as required by the Municipal Government Act.

### **OPTIONS & BENEFITS:**

The project is proposed to be partially funded by a debenture and partially through PPP Canada grant if the project is approved as a PPP initiative.

### **COSTS & SOURCE OF FUNDING:**

Potential PPP Canada grant, borrowing and AB Transportation contribution of materials, bridges, funding for preliminary engineering.

### **RECOMMENDED ACTION:** (requires 2/3)

#### Motion 1

That second reading be given to Bylaw 820-11 being a borrowing bylaw for the Highway 88 & 697 Connector Road Paving.

#### Motion 2

That third reading be given to Bylaw 820-11 being a borrowing bylaw for the Highway 88 & 697 Connector Road Paving.

Author: Joulia Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**CAO COMMENTS:**

This borrowing amount is predicted on the position that we will receive over 5.5 million in support from Alberta Transportation and a successful P3 application. With the recent announcement of the completion of the Highway 88 paving project it makes sense for us to consider developing a more direct route from our most populated area. This action will reduce travel by approximately 20 miles. (The connector versus going north to connect to 88.) Should we not be successful in our attempt to secure P3 funding, Council will need to consider borrowing an additional 4 million dollars. This along with the borrowing for the ZAMA road will significantly increase our debt load.

As the 88 project contracts close we are noticing very competitive prices. Should similar prices be received following our tender call we could possibly complete the 88 connector project for approximately 12-13 million dollars and this would put us in a position to avoid requiring additional borrowing. Further at the current pricing we would be able to pave more of the Zama road than originally planned.

With the completion of these projects, plus our current capital program the County will be required to reduce or eliminate any new projects for the foreseeable future. Our future concentration will be on completing the projects we currently have on the books, i.e. drainage, rural waterline, Zama projects, water and wastewater facility upgrades, waste and greater attention to ongoing maintenance and repairs. Additional resources will be required to position our organization to take care of business and fulfill our mandated responsibilities.

Author: Joulia Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**BYLAW NO. 820-11  
BEING A BYLAW OF THE  
MACKENZIE COUNTY**

(hereinafter referred to as "the County")

**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the County to incur indebtedness by the issuance of debenture(s) up to a maximum of \$12,400,000, for the purpose of financing paving a municipal roadway known as "Highway 88 Connector" that connects provincial Highways 88 and 697.**

**WHEREAS**, the Council of the County has decided to issue a by-law pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, Section 258 to authorize the financing of the paving of Highway 88 Connector as approved by Council in capital expenditures; and

**WHEREAS**, plans and specifications have been prepared and the total cost of the project is estimated to be \$18,000,000; and

**WHEREAS**, in order to complete the project it will be necessary for the County to borrow the sum of \$12,400,000 for a period not to exceed 15 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

**WHEREAS**, the estimated lifetime of the project financed under this by-law is equal to, or in excess of 25 years; and

**WHEREAS**, the principal amount of the outstanding debt of the County at December 31, 2010 is \$11,549,801 and no part of the principal or interest is in arrears; and

**WHEREAS**, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the paving of Highway 88 Connector the sum of **Twelve Million and Four Hundred Thousand Dollars (\$12,400,000)** be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the County at large.

2. The proper officers of the County are hereby authorized to issue debenture(s) on behalf of the County for the amount and purpose as authorized by this by-law, namely the paving of Highway 88 Connector.
3. The County shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TWENTY (20) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10%) percent.
4. The County shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the County.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

READ a first time this 29<sup>th</sup> day of June, 2011.

READ a second time this      day of      , 2011.

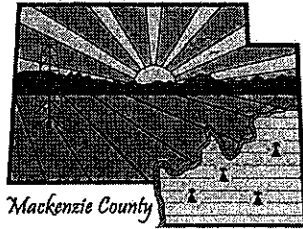
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Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>AAMDC Zone 4 Resolutions</b>

### BACKGROUND / PROPOSAL:

The AAMDC Zone 4 meeting is being held on Friday, August 12<sup>th</sup> near Fairview. They are looking for agenda items for the meeting as well as resolutions to be brought forward by Mackenzie County.

A copy of the February 11, 2011 Zone meeting minutes are attached for your information.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## Carol Gabriel

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**From:** Roy Brideau  
**Sent:** Wednesday, July 13, 2011 6:36 PM  
**To:** Carol Gabriel  
**Subject:** FW: AAMD&C Zone 4 Meeting - August 12, 2011  
**Attachments:** February 11, 2011 Minutes Final Draft.pdf; Resolution Template .docx

Please add to our next Council meeting agenda

### **J. Roy Brideau, CLGM, CMM**

Chief Administrative Officer  
Mackenzie County  
Box 640, 4511-46 Avenue  
Fort Vermilion, AB T0H 1N0  
Main Line: 780.927.3718  
Direct: 780.927.3719 ext. 2500  
Toll Free: 1.877.927.0677

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**From:** Teresa Marin [mailto:Teresa.Marin@MDGreenview.ab.ca]

**Sent:** Wednesday, July 13, 2011 4:02 PM

**To:** irenec@birchhillscounty.com; alan@clearhillscounty.ab.ca; brogan1@countypg.ab.ca; Roy Brideau; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; lturcotte@mdsmokyriver.com; ramiles@northernsunrise.net; dnellis@saddlehills.ab.ca; jlen.l@woodbuffalo.ab.ca; mdsr133@mdspiritriver.ab.ca; tmatus@mdspiritriver.ab.ca; fortmcmurray.woodbuffalo@assembly.ab.ca; lesser.slavelake@assembly.ab.ca; dunvegan.centralpeace@assembly.ab.ca; grandeprairie.wapiti@assembly.ab.ca; grandeprairie.smoky@assembly.ab.ca; peace.river@assembly.ab.ca; west.yellowhead@assembly.ab.ca; susan@aamdc.com; Har1@telusplanet.net; tburton@aamdc.com; council@clearhillscounty.ab.ca; emcdonald@countypg.ab.ca; Carol Gabriel; biglakes@mdbiglakes.ca; Linda Walton; psinclair@mdopportunity.ab.ca; donron@telusplanet.net; md130adm@telusplanet.net; klas\_hudson@hotmail.com; gary.sandberg@gov.ab.ca; harvnag@telusplanet.net; council@saddlehills.ab.ca; melissa.blake@woodbuffalo.ab.ca; MerriR@parl.gc.ca; WarkeC@parl.gc.ca; wayne.franklin@gov.ab.ca

**Cc:** donnar@birchhillscounty.com; melissa@clearhillscounty.ab.ca; srunhart@countypg.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; Linda Walton; adminassist@countyofnorthernlights.com; Helen@mdopportunity.ab.ca; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; ccharest@mdspiritriver.ab.ca; webmaster@woodbuffalo.ab.ca; charlotte@clearhillscounty.ab.ca

**Subject:** AAMD&C Zone 4 Meeting - August 12, 2011

Greetings Everyone,

The upcoming **AAMDC Zone 4 Meeting** will be held at **10:00 a.m., Friday, August 12<sup>th</sup>, 2011** at the **Friedenstal Hall near Fairview**.

I require the completed resolutions to be submitted to me in word format (a blank form is attached). If resolutions are not provided to me prior to the meeting it will be the responsibility of the person bringing the resolutions to the meeting to provide sufficient copies for everyone.

Please let me know if you have any agenda items that you want included for the meeting. The agenda will be sent to everyone once confirmation of attendance has been received from the invited delegates that were selected at the recent Reeves and CAOs meeting.

Please provide me with confirmation of your attendance for this meeting by **July 29<sup>th</sup>, 2011**.

**Meeting Information:**

**Date:** Friday, August 12, 2011

**Location:** Friedenstal Hall, near Fairview

**Time:** 10:00 a.m.

**Friedenstal Hall directions are as follows:**

- ? Hwy 2 westbound to Fairview from Grimshaw turn south on range road 31 for 2 miles.
- ? Hwy Northbound to Fairview from Rycroft turn east at the 1<sup>st</sup> intersection south of town on township road 814 for 2 miles.

The attachment above includes the following documents:

- ✉ **February 11, 2011 AAMDC Zone Meeting Minutes,**
- ✉ **Resolution Template**

As always, please let me know if you have any questions or concerns.

Regards,  
Teresa Marin  
For AAMD&C Director,  
Tom Burton

Alberta Association of Municipal District and Counties  
Northern District – Zone 4  
P.O. Box 1079  
Valleyview, AB.  
T0H 3N0

**MINUTES OF A REGULAR MEETING OF THE  
A.A.M.D.C. NORTHERN DISTRICT FOUR ZONE MEETING**

**Friday, February 11, 2011  
DeBolt Community Centre, DeBolt, Alberta  
M.D. of Greenview No. 16**

**CALL TO ORDER:**

Zone Director Burton called the meeting to order at 10:09 am, with approximately 90 people in attendance. Director Burton announced that the last time an AAMDC Zone meeting was held in DeBolt was in 2006.

Director Burton requested for the Reeve of the M.D. of Greenview Mr. Tony Yelenik to provide a welcoming address.

**WELCOMING ADDRESS:**

Mr. Yelenik welcomed and thanked the Honourable Hector Goudreau, Honorable Mel Knight, MLA Wayne Drysdale, and all other delegates for attending the meeting. He welcomed all the members to DeBolt and to the M.D. of Greenview and added that we are proud of this building. Mr. Yelenik informed that a table full of M.D. representatives and Council members would answer any questions and provide any information regarding the M.D. of Greenview.

Director Burton announced the recent passing of Mr. John Eriksson on February 8<sup>th</sup>, 2011. He was the C.A.O. for the M.D. of Big Lakes for 12 years. A moment of silence was shared by all attendees at the meeting.

**ANNOUNCEMENTS:**

Director Burton informed the attendees of the directions to the washrooms and exits.

Director Burton announced the following sponsors:

Coffee Breaks sponsored by: Municipal District of Greenview

Lunch sponsored by: Municipal District of Greenview

Door Prizes sponsored by: Genivar, Partners in Protection, M.D. of Greenview and the DeBolt Ag Society sponsored golfing fees at the DeBolt Golf Course.

Director Burton provided an overview of the FireSmart Program and noted brochures were available in the back. The FireSmart Program conference will immediately follow the AAMDC spring conference in March. Director Burton noted that anyone interested in attending the FireSmart Program Conference could register. Director Burton informed that he became involved with the FireSmart Program through the Partners in Protection board that he chairs.

**IN ATTENDANCE:**

Hon. Mel Knight, Minister of Sustainable Resources

Hon. Hector Goudreau, Minister of Municipal Affairs

Mr. Wayne Drysdale, M.L.A. Grande Prairie Wapiti

Ms. Bev Yee, Assistant Deputy Minister Environment

Mr. Rick Grebenstein, Manager of Transportation (Ministry of Education)

Mr. Brad Pickering, Deputy Solicitor General & Deputy Minister of Public Security

Mr. Glenn De Goeij, RCMP representative

Mr. Wayne Franklin, Alberta Transportation Regional Director

Mr. Donald Saunders, Alberta Transportation Bridge Manager

Mr. Tom Williams, Alberta Transportation Operations Manager, Grande Prairie

Ms. Carolyn Kolebaba, Vice President A.A.M.D.C.

Ms. Kim Heyman, Director of Advocacy and Communication

Director Burton informed that the Honourable Minister Goudreau and the Honorable Minister Knight and MLA Wayne Drysdale would be in attendance at this meeting until 11:30 a.m.

Director Burton welcomed the Honourable Minister Knight to provide an update on the current events regarding Sustainable Resource and Development.

**MINISTER/M.L.A. RECOGNITION:**

Honourable Minister Knight stated that the Honourable Premier Ed Stelmach intended to be at this meeting. He sends his regrets for being unable to attend and expressed his best wishes for a successful conference. Mr. Knight provided a message from the Premier that he is still the Premier of Alberta. He stated that the Premier has a strong mandate to govern this province and the election of a new leader is party business. We still take our responsibility seriously and continue to govern and do the work we were elected to do. Mr. Knight informed that he would do his best to answer any questions about government or SRD.

Director Burton thanked Mr. Knight and requested the Honourable Hector Goudreau to come forward on behalf of the government.

Honourable Minister Goudreau acknowledged his colleagues Wayne and Mel and thanked Mr. Yelenik for his welcome address. Mr. Goudreau apologized that he had to leave prior to lunch. He informed the municipalities and counties that they are the key to the success in Alberta. Alberta will come out of this downturn stronger because of each of the individual municipalities and counties efforts provided through the economic downturn. Mr. Goudreau informed that he was keen on hearing the comments and questions. He stated that Alberta has a strong infrastructure in place. The government is committed to the MSI program and will be launching the budget in about 10 days. He expressed his hope for the municipalities and counties to continue to build and grow. Over the years there have been many changes, 72 different programs are now compacted to a couple dozen programs. Mr. Goudreau hopes that there will be a continuation of the strong relationship established with the municipalities and counties. Disasters and disaster preparedness are important factors of consideration for the provinces. Saskatchewan and Nova Scotia have had severe weather conditions but we too are concerned about what might happen. The warm trend was welcomed to melt some of the heavy snowfall received, but the big fear is to have more snow storms from now to April. The environment department is monitoring the situation to ensure preparedness. Alberta is well prepared for disasters, courses have been provided and municipalities have the knowledge to deal with the situations. Last year disaster was declared by twelve different areas within the province at a cost of 12 billion dollars. The population is increasing and with that the infrastructure increases, as the years go by we depend on each other for additional support.

Q: The question is directed to the Hon Mel Knight – The County of GP submitted resolutions regarding the Mountain Pine Beetles. Please provide an update on the status of the mountain pine beetles in particular in the area of the County of Grande Prairie.

A: The mountain pine beetle has been less successful – good mitigation work; we have a handle on the situation in most of our region due to the management efforts established and the change in the pine beetles flight. There has been extensive damage from the beetles in the Spirit River area. There has been good management work, and beetle in-flight moved to areas such as Hinton, Edson and Slave Lake area. The provincial government is looking for some federal assistance for the problem. There are 600 people working to control and mitigate the damage. There has been no assessment with the counts yet for this year. It is believed that there will be a 10-20 year fight against the pine beetle. Extensive cold weather plays a part on the control of the pine beetle. Use of a 3 point program has been the strategy for handling the pine beetle situation, remove, harvest and plant new trees.

Q: Question directed to the Hon. Hector Goudreau – In Alberta volunteer firefighters are not required to take a fire certification exam. If they are not required to take the exam they might not complete the modules. The concern is for the safety of the firefighters and individuals if these modules are not completed.

A: Honourable Minister Goudreau stated whenever we deal with fires and destruction with vehicles we explain that today the different materials in the vehicles burn differently. Home construction has also changed over the last 10 – 15 years in regards to the materials used. People that go to fight fires have to be trained properly to deal with the changes that result from these new materials. We make sure that we accommodate for these changes. EMS responders are well trained in some areas but not in others but I will look at this and bring a response back to you. A report regarding the services available on the way to High Level has just been provided and Mr. Goudreau stated that he will be reviewing this report. Support along hwy 63 and the services available in other areas are being reviewed.

Q: Question is directed to the Hon Mel Knight - Question regards the concern over commercial fishing permission and the length of time to get recreational leases signed. Campsites take 5 years to establish and the commercial fishing is at a standstill. Are you getting ready to restructure SRD?

A: Mr. Knight replied that this is not a new question; SRD has been restructured many times. He stated that he will discuss it with the deputy and look at changes, if there is a general consensus in the department then changes will be made.

Q: Question directed to Hon Mel Knight - What could be happening with regards to hunting licenses?

A: Mr. Knight stated wildlife consuming livestock feed in Northern Alberta has become a serious issue. He stated that the department is looking at switching the hunting license process so a draw is provided for Bull Elk and an open season is available on Cow Elk to control the situation.

Q: Question for Hon Mel Knight - In our area we had an intercept program and we are disappointed to hear that the program has been cancelled. It has been beneficial for the region.

A: Mr. Knight explained that there was a feeding program in which the wildlife animals were fed in an area away from where the livestock were feeding. It was a program that was not high on the list of priorities due to cutbacks, but he stated that the department will look into it. Wildlife eating the feed intended for livestock has upset a lot of people. The numbers of elk are high but the problem is not as straight forward as you think, the elk are alternate prey with caribou. We have drawn in the number of wolves that reside in Alberta, there are currently 4000 on the ground and now there is a lot of food for

them. Elk and deer are mobile because of cut lines and open land. The counts are up for elk but it is not nearly as high as people fear.

Q: Question for Hon Hector Goudreau - Recently all municipalities was provided a survey regarding audit management. What are the reasons for the random audits? I understood that it was a thing of the past but the question has reared again.

A: Mr. Goudreau stated that the legislative process entitles people to submit private member bills; they all have a right to bring in bills in Alberta. Bill 203 responded to this private member bill by providing more openness and transparency. This bill was created to respond in this effort to provide transparency and openness and was approved in the assembly. There were 2-3 bills that were approved with questions and anxiety and Mr. Goudreau informed that he inherited them. He decided to fix the problem he would introduce Bill 9 to review this bill. We are looking at making more information available on the internet etc. The proposal still has to go through cabinet we are introducing amendments this fall. We are working with the AAMDC to get responses to bring that information back to the table.

Q: There is anxiety around governing in AB. Citizens have supported the government. What is the move forward with government today?

A: Mr. Goudreau stated there are two sides to the equation, the leader is stepping down, but in that process we will move forward with business as usual. There will have to be an election or by-election; meanwhile all activities still carry on. There might be a little hesitation with departments, but it is our mandate for government to carry on as we have in the past. I know there is hesitation but the momentum will continue.

Mr. Knight added that the municipalities will all be under the umbrella of the land stewardship act, regional plans and ALSA legislation. Continue to zone your real estate and do what you have to do, don't be concerned that this is over your head. There was a concern in the ALSA legislation that had retro power for zoning and planning, but Mr. Knight informed that he has 10 amendments that he has presented to his colleagues to review. One address will be with respect to municipalities. If you set up and have work prior to being ratified and have accepted it, that will remain in place. He informed that they have never had intentions of interruption in the first place. MD 16 and the County will be included in the sub regional plans. Inter-municipal groups such as the Calgary Regional Plan maintain themselves under the umbrella. The piece causing the concern Mr. Knight informed, he will correct to the best of his ability. There is an amendment on the table to address the concern.

Director Burton thanked the Hon. Hector Goudreau and Hon. Mel Knight for attending the meeting and providing an update to the members.

Director Burton read the letter provided by the Hon. Gene Zwozdesky in response to the invitation letter we sent him. The invitation letter requested him to address some member concerns. Director Burton read the invitation letter first and then read the response letter from the Hon Zwozdesky. Director Burton instructed Ms. Marin to email the letters to the members to view.

Q: Question in response to the letter from Mr. Zwozdesky - Of the 5000 allotted care spaces, how many are allotted for outside of the Edmonton and Calgary corridor in the rural area?

A: Mr. Knight responded with an estimate of 1200.

Director Burton instructed Ms. Marin to send the question to Mr. Zwozdesky for a response.

Assistant Deputy Minister Bev Yee was introduced by director Burton, and was asked to come forward to provide information regarding Site C Dam and provide an environment update.

Ms. Bev Yee apologized that Minister of Environment Rob Renner could not attend this meeting. Ms. Yee informed that she would provide an update on the Site C Dam and she would frame the update around water. Water is a critical factor in the north. They are negotiating bilateral negotiations for the Mackenzie basins. Water agreements are important because of the water between B.C. and the Alberta border. For the Peace Athabasca Delta, we have to get the negotiations right, find out the needs and concerns. We will talk to the communities to find out the concerns. BC is also concerned, once we commit we will be obligated to meet these commitments. Site C is the third dam on the Peace River. We have been in discussion with BC for a water agreement; we want to have the agreement signed first and then Site C. Work on environment agreement, Site C and the negotiations with BC may happen concurrently. Water for Life Strategy began in 2003 and renewed in 2008. Infrastructure planning is important for drinking water and blue water. The overall health of the ecosystems will fall on provincial policy. A lot of wetlands in the north, currently these are being mapped and critical objectives are being set. The south is very different from the north and the concerns are being managed accordingly. The economy is coming back. Access to secure water is important. The way to allocate water today is the way we want to do this in the future. You may have heard Hon Rob Renner explain water allocation. There is a provincial research monitoring panel and one for the federal government. The environment department is taking an overall review of the regulations for air, water, land. Are we monitoring the right things and are we getting the right information to make the right decisions? A world class system is needed. With regards to water conservation, we know with the population growth, urban and industrial that the water

supply will be difficult. The department is looking at water conservation more seriously, with more conservation by 2015. Kudos to AAMDC because you have been actively working with oil and gas and agriculture to collectively reach the conservation target. Ground water is significantly important; mapping will be done to make better plans for the future. The incentive to use more recycled water will be promoted to save our drinking water.

Q: In our County there are a lot of oil sands and we are having trouble with air quality. The fallout of solution oils that are vented coming down is causing a problem with the air quality. We are trying to work with government to get them to encourage these companies to use a vapor recovery method. We have the technology because it is used in the oilfield. We would like to see the government step up with enforcement to get the oil company to use a flare or recovery method.

A: Tool management, we need to be more proactive and we need to know all the things that affect the air quality. Let's collectively do our part to get this done. Alberta Environment is using outcome based approval. We need to incent them when they go to outcomes based approval is the way we are working together. Environment is working hard with municipalities. Technology is a significant approach that we are taking.

Q: The north is different from the South regarding wetlands. How will the funding for the regional systems be set up, in particular Water for Life?

A: Water for Life opportunities, looking at regional lines once we have the plan then we will find the funding. This will be done on a priority basis; it can't be done all at once. We are doing this with higher priorities first, cannot give a firm answer on funding.

Mr. Knight added the major source of funding is in transportation.

Q: Her environment issue is fairness. Issue is with up to 80 vehicles in the Wapiti River that stay there all day. Will environment provide some enforcement for this issue?

A: Mr. Knight informed that this is a SRD issue. Environment and SRD have had consultations and we have regulations within the Public Lands Act. There is a set of regulations that will deal with the issue. Environment is responsible for water and SRD is responsible for the shore.

Ms. Yee stated that Environment works with SRD to provide education on environment awareness.

Mr. Knight added that automobile companies advertise you can go through a river with their vehicle. They encourage people to buy these types of vehicles and try this out. The brochures advertise going through the river with the vehicle. Education is an important part, he informed that he has sent a letter to the manufacturer and is going to send a letter to another company. We wrote the manufacturer to pull the advertisement. The vehicles in the river are having a negative effect on the environment.

Q: An article stated that Peace River is considering selling water to the industry. The town of Peace River is selling it.

A: Stories about selling water might be referring to the closed basins that are not issuing more licenses. They are referring to the only way that they can get water is by transferring a portion of their license and there are all kinds of rules surrounding that process. The only place this is happening is in the south Saskatchewan basin in southern Alberta. We have heard a lot of talk from industry about moving water around, they are anticipating this in the regional planning. Water is not being sold anywhere.

Ms. Vandemark provided information that the Community Planners Association will have their conference April 4<sup>th</sup> - 6<sup>th</sup> in Red Deer, and the main focus is on WATER.

Q: Where does the Water Shed Committee fit into the Water for Life?

A: Partnership was created to bring all the groups together to identify water for life. They would report on the state of the water shed. Organizations would set plans, make recommendations to the government for all roles. Third they would promote these strategies. The recommendations will affect the water quality. We sit with the stakeholders and set a course for maintaining the water shed.

Q: Can you tell us, what are the actual criteria for oilfield use of potable water?

A: In areas where there is conventional oil a lot of the water use is for water field injection we have policies to use recycled water and saline water. In the case of the oil sands they need hot water and steam. There are a number of different uses. Your question is the concern for the drain on potable water and the risk. Part of it is looking at using something else or saline water. We have positive reduction use as a result. Within a region, we have to look at how many and the draw on water, as opposed to looking at it cumulatively. This rolls through the regional planning threshold. They apply for a water license; we check case by case, it depends on the water shed.

Q: The oil companies require a license to use ground water. Oil companies are not applying for licenses because they are getting the water from the town at the water points in the town.

A: We are checking into this to see if we should be reviewing that policy overall.

Director Burton thanked Ms. Bev Yee for attending and providing the environment update.

Director Burton announced Mr. Brad Pickering and Mr. Glenn De Goeij to address some policing concerns and provide information regarding RCMP manpower in the municipalities.

**DEPUTY SOLICITOR GENERAL & PUBLIC SECURITY MINISTRY:**

Mr. Pickering informed that he would be providing information regarding the law enforcement framework. He announced that he is pleased to be here on behalf of the Honorable Minister Frank Oberle. The framework launched last fall, the purpose is to set strategic tasks with the document and the intent will be renewed and refreshed over time. The current jurisdictional boundaries are outdated a bit and the population growth has brought about challenges. There have been advances with technology and communications. The criminal element is becoming more complicated. There are nine strategic directions, first a capable, flexible and responsive operational foundation for policing. Communities need to meet the needs, and require the access to special policing when required. Second strategy is to utilize the full continuum of law in the delivery. Right resources trained to the right level. Third deals with law enforcement, having responsible and responsive teams. Crime does not respect boundaries. Fourth being intelligence led, strategic with crime suppression and prevention. Work with intelligence of Canada and Alberta to keep connected. Fifth looks at combining all police databases together for good integration and the ability to tie into correctional services. Radio communication set up so that all enforcement can communicate with each other. Sixth provides the guidance and performance standard for continuity across the province. A police officer training centre is in development at Ft. MacLeod, Alberta. Seventh that all Alberta municipalities have transparent municipal policing. Trust and confidence will be built by community input. RCMP K division sets the priorities. Local police are to prepare reports too. Eighth police public complaints department will be responsive and timely. Lastly that there is equitable, transparent and sustainable, policing costs. Nothing is being enacted until further discussions with AAMDC. Communities need to be flexible to address the community needs.

Q: The premier stated that we have managed the downturn well. Policing will be an issue and you said that there would be no new money for policing. Will there be new money identified in the budget for issues with policing?

A: Can't disclose budget. The provincial departments have gone through restraint, and our dept has been fortunate not to take as many cuts as other departments. We managed to keep the contract with the K Division and are working with the K Division to get an increase in enforcements.

Q: The auditor has stated due to the changes we are having more American style policing that is more brutal. How has the training changed?

A: Mr. Goeij responded that this ties into the law enforcement framework. The framework addresses police accountability which is included in the RCMP advanced and basic training. Everyone receives the initial training in Regina, Saskatchewan. Something coming to light in Canada, is things that may have been tolerable years ago are not acceptable by the police any longer. You are hearing more about incidents in the police force because of transparency. Like everywhere, we have had apples too.

Mr. Pickering stated that under the police act serious and sensitive issues are reported to the Ministry. Taser incidents have been resolved within a day, and they are investigated with due diligence. We have them investigated immediately by an independent party and that is shared with the public to provide transparency.

Director Burton thanked them for attending and providing information to the members. He announced a break for lunch at 11:56 a.m.

Director Burton reconvened the meeting at 12:50 p.m. He thanked the Agriculture Society for the lunch and Genivar for the refreshments.

Door Prizes were drawn and awarded.

Mr. Burton announced Mr. Rick Grebenstein, Manager of Transportation for the department of education.

**EDUCATION MINISTRY:**

Mr. Grebenstein provided background history of the occupations he held prior to joining the administration. Mr. Burton requested a representative to talk about rural transportation funding. He informed that he met with Northern Gateway regarding the rural transportation funding and the department is aware of their concerns. There are five urban boards, 33 jurisdictions with both rural and urban 22 with pure rural. Provincially the average ride time is 35 minutes. Since the 2005 budget, population has risen but the budget levels have stayed the same in the last few years. Funding models throughout the province for both rural and urban is based on per student model. The act remains clear, to provide transportation for students over 2.4 km from school. There is a base line provided for each student. The model for rural per student waiting and distant travel is the way they want the funding to work. He explained the funding rate for transportation, takes into consideration a wide jurisdiction with not as many factors, a density rate is used.

The funding rate was displayed on the projection screen. The grid for transportation was explained to everyone. The funding takes into account 3 students per seat but older children are calculated at 2 per

seat. The department feels that it provides equitable funding across the province. The flat rate applies to some jurisdictions. Sometimes they make adjustment for school boards that are struggling. Student population decline also affects the grid. The funding sustains itself even through the decline in enrollment. Students more than 2.4 kms have to be transported to the school but the school board determines the ride time for the children. Ministry does not want to get involved with bus routes etc.

Q: I can appreciate the density and distance factor. We have bus routes that do a lot of double back, where over 50% of the stops are turnarounds, doubling the mileage. Have you looked at that at all?

A: Mr. Grebenstein informed that he did hear that from Northern Gateway, we do not have anything built into our grid for that. We think that the grid works the best for all situations.

Q: You have two neighboring jurisdictions that are telling you that the funding does not work.

A: Mr. Grebenstein stated that the jurisdictions do have the flexibility to work with them. They can review the services.

Q: Do you use the provincial average of 30 minutes in the equation? The guy that is riding for 5 minutes should not be included in the funding grid calculation?

A: Mr. Grebenstein stated that at the end of the day it is up to the Board to minimize the ride time. Funding is based on the population and the number of children to transport.

Director Burton informed everyone that we will forward them a hard copy of the funding grid.

Q: When will you be working on the formula again? You are hearing the issues.

A: Transportation issues are being reviewed we are not hearing a lot of feedback about the formula not working, only from a few.

Director Burton thanked Mr. Grebenstein for taking the time to join us and address our concerns.

Director Burton welcomed and announced Mr. Wayne Franklin, Regional Director for Alberta Transportation, Mr. Tom Williams, Operations Manager for the Grande Prairie district and Donald Saunders, Bridge Manager for the Peace Region.

#### **ALBERTA TRANSPORTATION UPDATE:**

Mr. Franklin thanked Mr. Burton for the introduction.

#### **Highway 43:**

Construction has begun on highway 43, it has been tendered and the clearing has started. Alberta Transportation has received the land transfers required for the twinning inside the Sturgeon Lake Cree Nation reservation. As the service roads are nearing completion, the grading, base, and paving of the twinned highway will be tendered.

#### **Highways 43X:**

From the interchange to 116 Street was opened to traffic on July 30<sup>th</sup>, the remainder of highway 43X to west of the Grande Prairie airport is being designed but is not on the current 3-year construction program. Options to deliver this project in two phases to better fit it into the construction program are being looked at.

#### **Highway 43 from Highway 723 to Highway 724:**

This new section of highway twinning is open to traffic between Wembley and Beaverlodge. The contractor still has to return in the spring to finish cleaning up the project.

#### **Highway 58 (West of High Level):**

With last year's contracts ongoing, and a 31 kilometer long section, 2011 contract just awarded, the department has the remainder of highway 58 widening under construction. Completion of all the work is anticipated by fall 2012.

#### **Highway 58 and 35 Realignment:**

The department is currently designing the realignment of highway 58 and highway 35, with plans to tender the project this spring.

#### **Highway 88:**

44 kilometers of base paving was completed last year on the North portion of highway 88. On the south end of highway 88 two projects totaling 43 kilometers has been tendered and awarded for construction in 2011.

#### **Highway 2A:**

The reconstruction of highway 2A from Roma Junction to Grimshaw has been tendered and awarded with work to start as soon as weather will allow.

#### **Highway 727:**



The realignment and regarding of highway 727 was completed in 2010. The base/paving of 727 will be moving forward in 2011.

Highway 40 Grade Widening:

In 2010 13 kilometers of grade widening and overlay was conducted on highway 40 south of Grande Cache. In 2011, another 11 km project is planned for construction widening and overlay.

Beaverlodge Twinning:

Department is reviewing the completed functional plan, and is moving forward with property acquisition and detailed design for the twinning of highway 43 around the town of Beaverlodge. Project is also awaiting inclusion in the provincial capital plan.

Pavement Overlays:

Department is continuing to preserve its infrastructure by conduction pavement overlays; 2011 overlay work includes: 947 second stage paving, paving around GP on 43:2 and 43:3, and 49:6 E of Rycroft – E of Highway 733.

Slide Repairs:

Department will be tendering a few projects to address slides, that have developed and are impacting the highways. These include highway 2 south of Dunvegan, highway 682 east of Fairview and highway 35 north of Manning.

**Bridge Update – Major Construction Projects**

Design of Peace River Bridge on Highway 2 (BF 75946W) through the Town of Peace River

The preferred engineering consultant has been identified through the consultant selection process and currently involved in final negotiations before signing an agreement. The fieldwork surveys, geotechnical investigations etc. will begin in the spring of 2011. Funding has been approved to design the new bridge and other associated infrastructure. No funding has been approved for construction at this time.

Construction of Whitemud River Bridge On highway 743 (BF 76026) near Deadwood

The contract to replace the existing through truss bridge with a new 61m long steel girder /concrete deck bridge was awarded to Concrete USL Ltd. for \$4.77 million. Abutments and pier piles (substructure) have been completed and girders are erected, the project is about 60% complete. Presently the project is shut down for the winter and traffic using the detour bridge. Construction of superstructure and roadway realignment will begin this spring. Construction began in July 2010 and is anticipated to be completed by September 30, 2011.

**Planning Studies**

Highways 43 and 49, Valleyview Realignment

Consultant has been hired and a study will be completed in cooperation with the town of Valleyview and the Municipal District of Greenview. First open house was held December 2010 and the final open house will be held in the spring of 2011.

Highway 43 Beaverlodge to the Smoky River

The study is to look at the freeway requirements for interchange locations and service road connections. Initial open houses were held January 26 and 27, 2011 with the final open house scheduled for late spring of 2011.

Q: You stated that the base paving was completed last year on the North portion of 88, what about the South?

A: 43 kms on the south.

Q: What is going to be done about the bumps on the road west of DeBolt to Grande Prairie on highway 43?

A: Mr. Franklin stated that repairs were completed but he will check into it.

Q: Has the properties been negotiated for the construction on highway 2?

A: We are negotiating those properties.

Q: Watino entrance, a concern with the vision ability.

A: Watino entrance was moved closer. Maybe some signage could be provided. The department will check into this.

Q: Are you taking into consideration the review of the current road maintenance contracts.

A: When contracts are tendered it does state all the priorities required for that highway. Snow removal is based on priority and traffic flow. They are not dictated to do a particular area at a certain time unless we

know it is a known danger. Wanham/Eaglesham there is a shared agreement the way the contract is set up it is only to the curve. Responsibilities are identified and we work together with the MD's and Counties.

Q: Thank you for the road east of GP, some repair worked and some didn't.

A: Mr. Franklin informed that they will keep an eye on them and repair them.

Q: There are some barricades on the 4 mile corner over pass, why?

A: Mr. Saunders replied that the girder was hit and they were scheduled for repair. We think we know who damaged it and they will be responsible for paying for the repair. Repair will be completed in the spring.

Q: Is there a timeline for the houses to be moved on the Sturgeon Lake reserve?

A: The houses have to be moved by August of next year. Some houses have been bought by Alberta Transportation.

Q: Is there a cost savings with the contractors? They will snow plow, but they stop at 4:00 a.m. has there been an evaluation of the contracts?

A: Mr. Williams explained they are constantly being reviewed. We know we saved money in the first years but now we do not have a base level to compare it to because they are all contractors. The contracts are coming in at approx the same price as 5 – 6 years ago.

Q: Can you speak in regards to the service level of the contractors?

A: We have worked on the issues; the contractors consistently meet the required service levels.

Comment: I have not had my approach cleaned all winter and they are covering my approach.

A: Mr. Williams will talk to the contractor companies. They are instructed to clear back to the property line.

Comment: They are not cleaning the approaches; the M.D. graders are clearing some of the paths that they are required to clear.

Mr. Burton thanked the Alberta Transportation delegate for attending the meeting to provide an update and answer concerns.

Mr. Burton called on Mr. Ben Boettcher, Kelly Hudson and Allan Rowe to come forward to provide their presentation.

#### **PEACE WATERSHED MANAGEMENT TASK FORCE:**

Mr. Boettcher informed that the Watershed Management Task Force knew they needed a short term and a long term strategy. He was asked to get two people to assist him with this; he selected Mr. Rowe and Mr. Hudson. He informed that they have a draft and will share this with everyone at the upcoming convention. The municipalities came back with some very useful information, and Mr. Goudreau has provided his support.

Mr. Rowe explained the five initiatives are firstly, throughout the peace region there are tank fill stations. One of the other items was connecting the users with the water coops. Develops a strategy for new water lines, but not for potable water. Assess the feasibility to connecting to rural water line. Ground water survey should be reviewed.

Mr. Hudson explained that he was part of the original meeting of those suffering under the drought disaster. On December 15th a program was offered that provided assistance for people in the Peace region for hauling water. As of Monday only 6 people applied for this assistance. Bulk water mail outs were sent about the water program.

Q: How come it took so long for the money?

A: Dec 15<sup>th</sup> a press release was provided and the funding was available that week. It will provide for a 1/3 of the cost. Kelly emailed it to all the agriculture fieldmen and they are talking about that today at their meeting. There was confusion because people did not understand that it is available for residence water hauling they thought it was only for livestock water hauling.

Director Burton thanked them for their presentation.

#### **A.A.M.D.C. UPDATE:**

Director Burton announced the AAMDC representatives present at the meeting.

#### **TOM BURTON, DIRECTOR, DISTRICT 4**

Being that this is the first district meeting for our newly elected councillors, it is important to note that AAMDC representatives attend each district meeting. The AAMDC role is to make you aware of the initiatives that are being worked on, to bring relevant updates and remind you where action is required by the municipalities.

### MUNICIPAL SUSTAINABILITY STRATEGY (MSS)

Alberta Municipal Affairs released its proposed Municipal Sustainability Strategy in November. Municipalities have until **February 28<sup>th</sup>, 2011** to submit feedback on this issue; you are encouraged to take this opportunity. To assist you in undertaking a review of the proposed strategy, the December 8 member bulletin contained a summary of the proposed strategy. The summary offers an overview of the measures and indicators of sustainability, along with a summary of the proposed changes to the restructuring process. This could have a significant impact on your municipality, as the old dissolution process is changing significantly.

The summary also indicates where the proposed municipal sustainability strategy is in alignment with the AAMDC's previous position on municipal viability. The vast majority of our recommendations were incorporated into the proposed strategy, and we believe the changes will be positive. However, your municipality's input is needed. Please review the bulletin, the summary and the proposed Municipal Sustainability Strategy. When you submit your feedback to Municipal Affairs, please remember to copy [kate@aamdc.com](mailto:kate@aamdc.com).

### COST-SHARING

Advocacy efforts have continued in a big way with the early December release of *Cost Sharing Works: an Examination of Cooperative Municipal Financing*. If you haven't already had a chance to review the position paper, you are encouraged to do so. In meeting the challenges of financing local government, the paper looks at what local governments in Alberta are empowered to do under legislation. It also compares this with what other local governments throughout North America have successfully attempted.

Mr. Burton informed that the AAMDC conclusion is that cost sharing has served municipalities well in the past, and continues to offer the best solution for sharing the financing burden. Residents that benefit from regional cooperation are best served by cost sharing based on payment for benefit received. Cost sharing works because it is within the municipal government's mandate, and creates cost equity, effectiveness and efficiency, as well as accountability to the taxpayer.

For more details, read the excellent executive summary in the paper or the FAQ included in our December 1<sup>st</sup> member bulletin.

### LAW ENFORCEMENT FRAMEWORK

On December 14<sup>th</sup>, the government released the Law Enforcement Framework. This document modernizes the current model of law enforcement that dates back to the 1930's. Eight of the nine strategic directions within the document relate to service delivery and governance. The AAMDC is supportive of these strategies.

The ninth strategic direction states that a new model for distributing costs of local policing should be developed. This is something the Solicitor General has been working on with the AAMDC for over a year, and one that the association has expressed great concern over.

Changes to the funding model of policing would have rural municipalities pay for policing, which you, our members, have stated clearly that you do not want.

He stated that they do not expect this issue to come to a head until after the next provincial election, but do expect it to come back.

### FIRST NATIONS CONSULTATION

Another initiative the AAMDC pursued in December was to provide feedback to Alberta Aboriginal Relations as it undertook a review of its First Nations consultation policy. The AAMDC articulated the following:

- The duty to consult should remain the sole responsibility of the Province. However, some aspects of consultation could be delegated to municipalities, provided costs and legal risk are not downloaded.
- The government needs to do a better job of coordinating a clear and consistent process across all departments.
- The policy and resulting guidelines need to consider the role municipalities play in developing land use bylaws, MDPs and ASPs. They also need to recognize municipalities are the road authority in control of crown land as it relates to right-of-ways, etc. Municipalities provide development permits for dispositions on crown land and at times act as a developer themselves.
- Any policy should not contemplate private land.

The AAMDC anticipates the new policy in 2011 and a review of the resulting guidelines shortly thereafter. The AAMDC expressed an interest in that process as well, in order to deal with other issues such as notification, reconciliation, accommodation, timelines, fees, etc.

The AAMDC acknowledges the issues around First Nations consultation are increasing. The AAMDC is working with Aboriginal Relations to profile the resources available to the members in this regard. Watch *Contact* for more information. In the meantime, contact Ashley Bodnar at Aboriginal Relations. He's their Consultation Manager and can be reached at 780.644.1036 or [ashley.bodnar@gov.ab.ca](mailto:ashley.bodnar@gov.ab.ca).

### **EOEP PROMOTION**

Those who attended our New Councillor Orientation Session last fall would have heard Richard Harpe talk about the EOEP leading to EP: effective participation. The Elected Officials Education Program is a professional development and networking opportunity that we encourage you to look into and pursue. Whether a returning elected veteran or an up-and-comer, these sessions provide valuable information and insight that foster effective participation in local government. Previous attendees rave about learning rural and urban perspectives from networking with fellow elected officials.

Upcoming sessions include Human Resource Planning (for the elected official), and Team Building. In addition, a session on Negotiation Skills will be held on March 21<sup>st</sup>, coinciding with the Spring Convention Trade Show. Make the most out of your trip to Edmonton and sign up.

Finally, the EOEP is pleased to announce the availability of its first online course. Visit [www.coop.ca](http://www.coop.ca) for more information.

Director Burton announced Kim Heyman to provide an update.

### **KIM HEYMAN, DIRECTOR OF ADVOCACY & COMMUNICATIONS**

Ms. Heyman encouraged members to ask questions or discuss concerns.

### **AAMDC BYLAWS**

The significant undertaking for the AAMDC since the last fall convention was the recommendations passed from the Executive Review Committee was to conduct a holistic bylaw review. AAMDC has recently released proposed new bylaws, it is important for everyone to review these new bylaws. Ms. Heyman informed that you will be asked to endorse them at the upcoming spring convention. Overall, the proposed new bylaws are succinct, clear, modern and in alignment with standard practices within municipal associations.

For more details, please refer to the member bulletin distributed on December 20<sup>th</sup>. She informed that you can also come speak to one of the members present at this meeting, alternatively call, and email the office with concerns or questions. It is extremely helpful to know what questions might arise to ensure a clear understanding to all members.

### **CONVENTION**

The Spring 2011 Convention is right around the corner, and will host our largest trade show ever, including preferred trade suppliers and municipal resources. The program is jam-packed with highlights, such as keynote motivational speaker Frank O'Dea, founder of the Second Cup coffee chain), and workshops by the Rural Physician Action Plan and Brian Ward who will present the topic *Lead People, Manage Things*.

The early bird registration deadline is today and hotel blocks are filling up. On the subject of hotels, please note that the AAMDC goes through a lot of effort to secure rooms for members at a discounted rate. Over the past number of conventions, we have experienced a very high rate of cancellations. What this means is that the room blocks appear full (sometimes rooms must be added). Then, as convention nears, cancellations make our bookings fall well below our commitment to the hotels. As a result, the AAMDC has been subject to significant financial penalties. We realize that everyone has preferences, but our members need to be aware of the consequences of overbooking. Of course, this doesn't apply to extenuating circumstances. However, if it continues that a significant portion of the councils cancel one or several room nights each, we will need to mitigate the issue. In the short term, many of our hotel partners have instituted mandatory non-refundable deposits, so please keep this in mind. Book what you'll use, and use what you book. Registration and hotel information are both available on the AAMDC website.

### **ADVOCACY REPORT CARD AND RESOLUTIONS**

Another important part of the convention is our resolution session, which is your chance to guide our advocacy efforts. Likely you will be considering potential resolutions at this district meeting.

For both returning and new councilors, I'd like to outline the "life of a resolution." The AAMDC prides itself on being member-directed and transparent. How do we do this?

First, your direction is taken as indicated through resolutions. It is very important that you become familiar with the resolutions that will be voted on at the upcoming convention. The deadline to submit resolutions is February 18th. Shortly after the deadline, the resolutions package will be made available, so watch for it in an upcoming *Contact*. Please read it and familiarize yourself with the issues so that you can make an informed vote. Realistic issues that have a province-wide impact but a municipal focus are those which will have the most advocacy success.

Once resolutions pass, the AAMDC submits them to the government or other applicable organizations for a response. When we receive a response, it will be included in our semi-annual *Advocacy Report Card*. It outlines the responses received, the AAMDC's reaction to it and provides an update on every active resolution.

We continue to advocate resolutions through minister meetings and follow-up correspondence. Each time AAMDC meet with a minister, every active resolution is forwarded. The Board then carefully selects which resolutions to address in the meeting, taking into consideration the time allotted and issues being discussed. Minister meeting summaries are posted on the website and distributed in *Contact*.

As you can see, *Contact* is a very important resource. Please don't only rely on your busy CAO to forward it. Sign up for it online, where you can choose to have it delivered to your email or your PDA. Read it, and get a sense of what the AAMDC is doing on your behalf.

At our last round of district meetings, you may recall we conducted a survey about our communications. We are presently working through the comments and hope to have something for you in the near future—including a new website.

Ms. Heyman called on Vice President Carolyn Kolebaba to provide an update.

**CAROLYN KOLEBABA**  
VICE-PRESIDENT

**GAP ANALYSIS UPDATE**

It has been two years since the first Rural Connectivity Gap Analysis was completed. This analysis produced maps for all of Alberta showing where there was access to high-speed internet. As the information is now outdated, we are working on completing an update of the map.

We have finalized a grant from Service Alberta and Agriculture and Rural Development to update the maps and the RFP was released earlier this week. This project will be conducted over the coming months, so we encourage you to look for the updated maps for your area by summertime.

If you wish to view the 2009 study, you can access the maps on our website, [www.aamdc.com](http://www.aamdc.com).

**MUNICIPAL CAREERS AWARENESS TOOLKIT**

Just prior to the fall convention, the AAMDC released the Municipal Careers Awareness Toolkit. It is intended to assist with municipal recruitment and retention strategies. The toolkit is the culmination of a multi-organizational partnership between us, ARMAA, AUMA, LGAA and SLGM.

This Municipal Careers Awareness Toolkit was developed to help you produce a simple campaign to raise awareness about the benefits of employment with your municipality. It provides several different tactics that will bring positive attention to municipal employees and raise the public's interest in municipal career opportunities.

All evidence points to another looming employment crunch, so we encourage you to review the toolkit and see what you can implement before it happens.

**DEVELOPMENT NEAR ABANDONED WELLS**

Alberta Municipal Affairs has recently announced proposed amendments to the Subdivision and Development Regulation regarding development near abandoned well sites. As some may recall, this issue has received significant media attention over the past year, due to the unfortunate situation in Calmar. Several houses in that community were built in close proximity to an abandoned well, and some are now being torn down.

The problem is that abandoned wells do not appear on property titles, are not visible from the surface, and are not registered with Alberta One-Call. The ERCB is currently working with Alberta One-Call to include abandoned well information in its database. The proposed changes to the Subdivision and Development Regulation will also address this issue. Specifically, developers will now be required to identify abandoned wells for all future development, and municipalities will be responsible for ensuring this happens. Ms. Kolebaba encourages you to view the December 15<sup>th</sup> member bulletin on this topic, and provide your municipality's feedback into the proposed amendments.

**MODEL PROCESS PILOT PROJECT**

As many of you are aware, the AAMDC has been piloting the Model Process for the past two years. The Model Process was developed by the AAMDC in 2004, and guides municipal decision-making regarding subdivisions and developments that will use onsite private septage systems. Essentially, it is a how-to guide on evaluating applications as it relates to private septage. AAMDC has piloted this guide in three municipalities, including the County of Vermilion River, Rockyview and Lac St Anne.

Right now, we're working on revising the Model Process document itself. Once this is ready, we'll release it publicly and host training sessions in various locations across the province. Please stay tuned for more information, as this guide is a valuable tool at your disposal. We anticipate more information being released very shortly.

#### **PIT RECLAMATION AND ENVIRONMENTAL ASSESSMENTS ON GRAVEL PITS**

For several months, President Barss represented the AAMDC on the Pit Environmental Assessment and Reclamation Security Committee. This committee also includes representatives from Alberta Environment and the Alberta Sand and Gravel Association. The committee was called by Alberta Environment to investigate and address concerns regarding the duplication of reclamation security and environmental assessments on pits. In some jurisdictions, there are overlapping requirements from the province and the municipality.

Information has been gathered from the members on the topic and several meetings have been held to discuss solutions. The main recommendations that the committee has come up with includes:

- Formally reviewing the Code of Practice for Pits to ensure it meets the needs of the province, municipalities, and industry;
- Requiring security deposits to be held by Alberta Environment for all pits from day one of operation, regardless of size;
- Related to that – requiring a notification process for Class II pits; and
- Coordinating the application process between Alberta Environment and municipalities.

These recommendations will be reviewed by the AAMDC and ASGA boards in coming months. If agreed to by these boards, they will be forwarded to the minister for his consideration. AAMDC is hoping that a stakeholder working group will be struck to address the details of these recommendations, and that this group will include representatives from municipalities with intense gravel operations.

Q: Will there be any EOP courses available in the north?

A: Explanation was provided that they are trying to translate them into an ELearning format. Some of the rural courses had a low turnout.

Q: Some of the courses provided for the councilors would be beneficial for the administrators too.

A: This message will be passed on.

Q: Can information be provided regarding abandonment?

A: We will continue to push forth for that information to be provided.

Q: When you are dealing with PIT recommendation. They are making comments 3–5 years to get signed off.

A: We are trying to get the crow bar on them to express the need. We will continue to push forth.

Q: Reclamation on the PITS. Sounds like we are going to be responsible in the end, will we have to issue permits?

A: There is a provincial standard and municipalities have permits too. AAMDC is trying to get someone to say that we are the authority. Bob has meetings lined up for next month. We will let Bob know the concerns.

Director Burton announced a five minute break at 2:26 p.m.

Director Burton reconvened the meeting at 2:37 p.m. Director Burton announced that Member Bill Kostiuik is retiring from Mackenzie County as the CAO, replacing him will be the former ID 16 Manager, Mr. Roy Brideau.

#### **NORTHERN ZONE BUSINESS:**

##### **Minutes:**

**Moved by Cindy Clarke, Saddle Hills seconded by Leanne Beaupre, County of GP:**

**MOTION:** That the minutes of the District 4 Zone Meeting held August 11<sup>th</sup>, 2011 be adopted as presented.

MOTION CARRIED

Director Burton called upon FCM Board representative, Ms. Carolyn Kolebaba to provide an update on her involvements since the last meeting.

##### **FCM Update:**

Ms. Kolebaba provided everyone with a copy of the Memorandum to the FCM Nation Board of Directors: Summary of the Meeting of the National Board of directors and Standing Committee Meetings.

Ms. Kolebaba provided a history of the FCM to everyone since there were new councilors in attendance at this meeting. The FCM has been a national voice of government since 1971. After the convention I was concerned about being a representative of the FCM and the Vice President of the AAMDC board. AAMDC stated that they didn't have a problem with it. She questioned members to find out if they had any issues with it, no one responded with any concerns. She informed that she would go over the

resolution for the Fisheries Act that prohibits substance in the water. In 2002, mining companies were allowed to get around the act. Tailing impounded areas have been restored at a high cost. Environment Canada is reclassifying areas with tailing impounded areas. Copper mines in William Lake will have reverse environmental effects. For mining companies to use lakes and rivers for dumping is totally unacceptable. She informed everyone if they had any questions in this regard to contact her.

Director Burton thanked Ms. Kolebaba for providing an update.

Election was held for an FCM zone representative.

**Moved by Ray Skrepnek, MD of Fairview seconded by Elaine Garrow, MD of Spirit River:**

**MOTION:** Nomination of Carolyn Kolebaba, Northern Sunrise County to be the FCM zone 4 representative.

MOTION CARRIED

**Moved by Pat Jacobs, County of Grande Prairie seconded by Bill Neufeld, Mackenzie County:**

**MOTION:** Nominations cease.

MOTION CARRIED

Carolyn Kolebaba, Northern Sunrise County will be the FCM Zone 4 Representative by acclamation.

**STANDING ISSUES COMMITTEE:**

Director Burton announced nominations for the Standing Issues Committee. He requested that the members bring forth their completed nomination forms.

Nominations were made on the floor at the meeting.

Carolyn Kolebaba, Northern Sunrise County nominates Darlene Cardinal, Northern Sunrise County for Social Issues and Concerns and CAO Bob Miles, Northern Sunrise County for Intergovernmental Relations, Finance and Justice.

Robert Brochu, MD of Smoky River nominates Don Dumont, MD of Smoky River for Infrastructure, Transportation and Municipal Affairs.

Sharon Nelson, County of Grande Prairie nominates Brock Smith, County of Grande Prairie for Intergovernmental Relations, Finance and Justice and Maryann Eekstrom, County of Grande Prairie for Social Issues and Concerns and Ross Sutherland, County of Grande Prairie for Resources, Agriculture and the Environment and Leanne Beaupre, County of Grande Prairie for Infrastructure, Transportation and Municipal Affairs.

Stan Bzowy, MD of Spirit River nominates Elaine Garrow, MD of Spirit River for Intergovernmental Relations, Finance and Justice.

Elaine Garrow, MD of Spirit River nominates Ray Skrepnek, MD of Fairview for Infrastructure, Transportation and Municipal Affairs.

Sandra Friesen, MD of Peace nominates Veronica Bliska, MD of Peace for Social Issues & Concerns.

Ken Matthews, MD of Big Lakes nominates Ray Dupres, MD of Big Lakes for Intergovernmental Relations, Finance and Justice and Fern Welch, MD of Big Lakes for Social Issues and Concerns and Guy L'Heureux, MD of Big Lakes for Resources, Agriculture and the Environment.

Director Burton indicated that the nominations would be separated into committees and voted on. Director Burton and Ms. Kolebaba completed this task.

We have 13 nominations stated Director Burton 4 for Social Issues and Concerns, 3 for Infrastructure, Transportation and Municipal Affairs, 2 for Resources, Agriculture and the Environment, 4 for Intergovernmental Relations, Finance and Justice.

Discussion followed with sorting out who goes on what committee, in regards to too many.

Resources, Agriculture and the Environment committee is short a member, Bob Miles, Northern Sunrise CAO agreed to move to that committee.

There is one person too many on the Social Issues and Concerns Committee. Director Burton informed that a vote would be required. By show of hands it was decided to write down the nominations for the Social Issues and Concerns Committee.

Director Burton informed members of the names that were listed for the Social Issues and Concerns Committee for voting purposes.

**Social Issues and Concerns Committee**

Veronica Bliska, MD of Peace  
Maryanne Eckstrom, County of Grande Prairie  
Fern Welsch, MD of Big Lakes  
Darlene Cardinal, Northern Sunrise County

Director Burton announced that while the votes are being counted we would move forward to the next items. He called on Ray Skrepnek MD of Fairview to discuss Peace Water Shed Alliance

**MEMBERS BUSINESS**

**MD of Fairview:**

Member Ray Skrepnek – Peace Water Shed Alliance

Mr. Skrepnek informed that a name, bylaw and principals for a three year plan and application for the project budget are completed. At the original general meeting once the Board is approved they will work toward goals. He stated that people needed to be nominated on the alliance and a letter will be required stating the selection.

Q: Who are the people on the board?

A: There are 16 directors from different groups

Tom asked for nominations for a member to be on the Peace Water Shed Alliance committee.

**Moved by Sandra Friesen, MD of Peace seconded by Robert Willing, MD of Peace:**

MOTION: Nomination of Rick Keillor, MD of Peace

MOTION CARRIED

**Moved by Pat Jacobs, County of Grande Prairie seconded by Leanne Beaupre, County of Grande Prairie:**

MOTION: Nomination of Sharon Nelson, County of Grande Prairie

MOTION CARRIED

**Moved by Carolyn Kolebaba, Northern Sunrise County seconded by Marie Dyck, Northern Sunrise County:**

MOTION: Nomination of Evens Lavoie, Northern Sunrise County

MOTION CARRIED

Director Burton asked if there were anymore nominations.

**Moved by Terri Wyness, MD of Fairview seconded by Janice Simpkins, MD of Greenview:**

MOTION: Nominations cease.

MOTION CARRIED

Director Burton requested for everyone to submit their vote for this position. The votes would be tallied.

**STANDING ISSUES COMMITTEE cont'd:**

Director Burton informed that the final count was completed for the Social Issues and Concerns. Appointed are the following: Fern Welch, MD of Big Lakes, Veronica Bliska, MD of Peace and Darlene Cardinal, Northern Sunrise County.

**Moved by Dan Fletcher, Clear Hills County seconded by Gerald Manzulenko, Birch Hills County**

MOTION: Destroy the ballots.

MOTION CARRIED

Director Burton informed that a motion would be required to nominate the listing of people to the Standing Issue Committees. He read the following listing to the members.

**Resources, Agriculture and the Environment:**

Ross Sutherland, County of Grande Prairie  
Guy L'Heureux, MD of Big Lakes  
Bob Miles, Northern Sunrise County

**Intergovernmental Relations, Finance and Justice:**

Brock Smith, County of Grande Prairie  
Elaine Garrow, MD of Spirit River  
Ray Dupres, MD of Big Lakes

**Social Issues and Concerns:**

Veronica Bliska, MD of Peace  
Fern Welch, MD of Big Lakes  
Darlene Cardinal, Northern Sunrise County



**Infrastructure, Transportation and Municipal Affairs:**

Leanne Beaupre, County of Grande Prairie  
Don Dumont, MD of Smoky River  
Ray Skrepnek, MD of Fairview

Moved by Lois Dueck, County of Grande Prairie seconded by Marie Dyck, Northern Sunrise County:

MOTION: That the above listed names be submitted to AAMDC for consideration.

MOTION CARRIED

**MEMBERS BUSINESS cont'd...**

**MD of Spirit River**

Elaine Garrow Chair of PREDA

Elaine explained that PREDA did not receive a response from Mr. Morton regarding the REDA funding. She approached the Premier about the funding. The REDA chairs met with Minister of Finance, Mr. Lloyd Snelgrove on Feb 4<sup>th</sup> and he stated that the funding is not negotiable. They were told the office space provided would no longer be in place and that limited assistance would be provided. We get money but no longer will have the staff. The staff will have to be paid by the REDA's. They have made partnership with other development programs. Partners with municipal government have to be on the forefront. Member Garrow informed that they are unable to wait, they can live with \$75,000, but to lose the writers will put them in jeopardy.

Director Burton informed that Member Rick Keillor has received the most votes for the nomination to the Peace Water Shed Alliance

Moved by Don Dumont, MD of Smoky River seconded by Ray Skrepnek, MD of Fairview:

MOTION: That Rick Keillor MD of Peace is appointed to the Peace Water Shed Alliance:

MOTION CARRIED

Moved by Lesley Vandemark, MD of Greenview seconded by Miron Croy, Clear Hills County:

MOTION: Destroy the ballots.

MOTION CARRIED

Director Burton called on Member Janis Simpkins, MD of Greenview and Member Lesley Vandemark, MD of Greenview to read the resolutions.

**RESOLUTIONS SESSION:**

**RESOLUTIONS (ATTACHED):**

Moved by Guy L'Heureux, MD of Big Lakes seconded by Charles Johnson, Clear Hills County:

MOTION: That the "Liability of Sustainable Resource Development Lease Lands" resolution submitted by the Municipal District of Big Lakes be adopted as presented.

No discussion

MOTION CARRIED

Moved by Guy L'Heureux, MD of Big Lakes seconded by Ken Matthews, MD of Big Lakes:

MOTION: That the "Sale of Sustainable Resource Development Lease Lands" resolution submitted by the Municipal District of Big Lakes be adopted as presented.

Member L'Heureux provided additional information regarding the submitted resolution, "Sale of Sustainable Resource Development Lease Lands"

Comment: Lease lands can only be for sale at the leaseholder's request.

A: Member L'Heureux stated and by the Crown.

Q: A question was asked about receiving compensation for the sale of lease land.

A: Member L'Heureux informed that he can sell it and get compensation but when the crown sells it the leaseholder does not get compensation.

Q: If you are the lease holder could you not hold a caveat?

A: No

Q: Are you sure that the crown can sell your land without the lease expiring?

A: Yes

MOTION CARRIED

Moved by **Tony Yelcnik, MD of Greenview** seconded by **Ed Tollefson, MD of Greenview**:

MOTION: That the "School Bus Transportation Funding Formula Resolution" submitted by the Municipal District of Greenview be adopted as presented.

No discussion.

MOTION CARRIED

Moved by **Stan Bzowy, MD of Spirit River** seconded by **Donald Dumont, MD of Smoky River**:

MOTION: That the "Restructured Support From Alberta Finance & Enterprise For Regional Economic Development Alliances Puts Regional Economic Development At Risk Across The Province" resolution submitted by the Municipal District of Spirit River be adopted as presented.

No discussion.

MOTION CARRIED

**TREASURER'S REPORT**

**ZONE FINANCES:**

Moved by **Terri Wyness, MD of Fairview** seconded by **Miron Croy, Clear Hills County**:

MOTION: That the Financial Statement for the period January 1, 2010 to December 31, 2010 (as attached) be adopted as presented.

MOTION CARRIED

Director Burton informed that Ms. Carolyn Kolebaba submitted FCM expenses in the amount of \$6,935.74.

He inquired do you want to charge a membership fee for this year.

Moved by **Leanne Beaupre, County of Grande Prairie** seconded by **Lois Dueck, County of Grande Prairie**:

MOTION: That the annual fees for Federation of Canadian Municipalities expenses of \$666.67 per municipality and the zone membership fees of \$125.00 per member municipality be waived for 2011.

MOTION CARRIED

Due to Member Rennie Cauchie retiring we need to appoint a signing authority along with Member Jim Squire, CAO MD of Greenview.

Moved by **Donald Dumont, MD of Smoky River** seconded by **Doug Dallyn, Northern Sunrise County**:

MOTION: That Rennie Cauchie be removed from the Financial signing authority for the AAMDC Northern District 4 bank account and appoint Tom Burton signing authority.

MOTION CARRIED

**NEXT MEETING:** Director Burton inquired who would like to host the next AAMDC District 4 Northern Zone meeting to be held Friday, August 12, 2011. The MD of Fairview volunteer to host the meeting, tentative location selected at the Dunvegan Motor Inn. Clearhills County volunteered to host the Northern Zone meeting on February 10, 2012.

Moved by **Doug Dallyn, Northern Sunrise County** seconded by **Evens Lavoie, Northern Sunrise County**:

MOTION: To adjourn the meeting at 3:40 p.m.

MOTION CARRIED

\_\_\_\_\_  
TERESA MARIN  
Recording Secretary

\_\_\_\_\_  
TOM BURTON  
Director

AAMDC  
2011 Resolution No. \_\_\_\_\_

Municipal District of Big Lakes

**LIABILITY ON SUSTAINABLE RESOURCE DEVELOPMENT LEASE LANDS**

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**WHEREAS** the Province (Alberta Sustainable Resource Development) requires that Agricultural Leaseholders provide access to recreational users on leased lands. This includes Grazing and Farm Development Leaseholders, who are required to provide "reasonable" access to the land for recreation; and

**WHEREAS** the province requires that leaseholders provide an explanation of their rationale for denying access to the recreational users, and if disputed, SRD may issue an access order requiring the leaseholder to allow access; and

**WHEREAS** leaseholders are required to provide access to recreational users, even if livestock are present, and the onus is on the leaseholder to prove the livestock are may be impacted by the recreational users; and

**WHEREAS** the leaseholder cannot deny access even if, in his opinion, the fire risk is too high; and

**WHEREAS** the leaseholder cannot restrict the number of people who can access the lease; and

**WHEREAS** the leaseholder may be held liable if recreational users become injured while engaged in activities on the leased lands.

**THEREFORE BE IT RESOLVED THAT:**

The Alberta Association of Municipal Districts and Counties approach the Province of Alberta to request that Alberta Sustainable Resource Development review their policies concerning liability on leased lands, to ensure that leaseholders are not held liable for any injury or property damage resulting from the activities of recreational users while on leased land. Further, the Province should hold all liability on leased land where access is granted at the discretion of the Province, not the leaseholder.

Moved by: Guy L'Heureux, M.D. of Big Lakes

Seconded by: Charles Johnson, Clear Hills County

**RESOLUTION**  
**Zone 4 Meeting held 2011/Feb./11**

## Background to **LIABILITY ON SUSTAINABLE RESOURCE DEVELOPMENT LEASE LANDS**

Leaseholders have legitimate concerns regarding access granted to recreational users on leased lands. Under current regulations, recreational users are not required to contact the leaseholder in advance of access, except where the land is under a Grazing Lease or Farm Development Lease disposition. Even in those instances, the access is at the discretion of the Local Settlement Officer at Alberta Sustainable Resource Development, not the landowner.

Our society is becoming more and more litigious, and the likelihood of litigation in the event of an injury or death to a recreational user on leased public lands, is increasing. Regardless of the behaviour or recklessness of others, the leaseholder may be held liable for injuries or property damages that may occur.

Recreational users have some legislated responsibilities and requirements, but often the users are unaware of their responsibilities or choose to ignore them. Penalties for failing to contact the leaseholder and request access are minimal. In addition, the responsibility for policing the lease and any infractions usually falls to the leaseholder and the penalty will likely be administered only if the individual is caught during the act of non-compliance.

The leaseholder is responsible for the expense of carrying liability insurance on property that he does not own, and cannot control access to. The province indicates that leaseholder liability is reduced unless negligence can be proven. But, in the event of injury or death to a recreational user and any subsequent litigation, the leaseholder is still obliged to expend considerable time and energy in defence of the lawsuit.

The current rules of access unfairly place responsibility for liability on the leaseholder, but restrict him from denying access to protect himself from litigation. The responsibility for liability should fall to the landowner (The Province of Alberta) who hold the power of discretion to allow access.

AAMDC

2011 Resolution No. \_\_\_\_\_

Municipal District of Big Lakes

**SALE OF SUSTAINABLE RESOURCE DEVELOPMENT LEASE LANDS**

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**WHEREAS** many long term Grazing Lease disposition holders have invested time and money improving Sustainable Resource Development Grazing leases, based on the terms and conditions of agreements that were originally in place, or that came as a result of policies developed in the early 1980s; and

**WHEREAS** disposition holders rightfully anticipated that these improvements would benefit their farm businesses in the long term because they would, at a future date, be allowed to purchase their leased land for a fair market price as assessed on unimproved value, and without competition; and

**WHEREAS** disposition holders had reasonable assurance that they would have priority of purchase rights when the land was converted to Farm Development Leases or made available for sale; and

**WHEREAS** policy changes in the late 1980s amended / rescinded earlier public land sales criteria, and this continues to have a negative impact on a number of long term disposition holders who made improvements (as encouraged by the Province) on their leases prior to policy changes.

**THEREFORE BE IT RESOLVED THAT:**

The Alberta Association of Municipal Districts and Counties approach the Province of Alberta to request that Sustainable Resource Development review their current land lease / sale policies to ensure that long term disposition holders be allowed to purchase leased lands at prices assessed on unimproved values; and that leaseholders are not disadvantaged by a lack of recognition for development costs and improvements on leased land by the requirement for competition in the sale process.

Moved by: Guy L'Heureux, M.D. of Big Lakes

Seconded by: Ken Matthews, M.D. of Big Lakes

**RESOLUTION**  
Zone 4 Meeting held 2011/Feb./11

### Background to: SALE OF SUSTAINABLE RESOURCE DEVELOPMENT LEASE LANDS

Many Grazing Lease disposition holders have invested a considerable amount of money to improve the usability and value of the leased land. Their decision to invest in the leases was based on the terms and conditions of agreements originally in place, or as a result of policies developed in the early 1980s, which were designed to encourage development of leases. Under the provincial policies of the time, the value of improvements would not be included in potential sale price to the leaseholder, because property sale prices were based on unimproved appraised value.

The rationale for policies in the mid-1980s (as described by the Province) was that leaseholders would be more likely to invest in expensive improvements if they had a measure of certainty that long term benefits for their investments would be realized. From this, disposition holders anticipated improvements they made would benefit their farm business over the long term.

Leaseholders also had reasonable assurance that they would have priority of purchase rights when the land was made available for sale. Again, decisions made by leaseholders were based, in part, on information provided by the Ministers office and through public notices, and news releases (eg. information for lease conversion sent to leaseholders in September 1985).

The Province encouraged conversion of Grazing leases to Farm Development leases, with or without option to purchase, in order to prevent the fragmentation of farm units that incorporated leased lands as part of the farm assets. The Province encouraged the development of Grazing lease lands in settled areas, particularly in northern Alberta, where only a small percentage of the lease lands had intensive development and were desirable for acquisition to farm holdings.

However, by 1990, the province made changes to the land sales criteria which dismissed the priority right to purchase for disposition holders and allowed that lands available for sale would be open to public auction or tender. Additionally, sale price minimums were raised to 85% of market value, which now included the value of improvements.

In a letter to a leaseholder in May of 2010, the Minister (Sustainable Resource Development) indicated that further to the above, an option available to the Grazing leaseholder would be to request conversion to a Farm Development Lease, without the option to purchase the land. The lease would then be issued through a competitive process. The rationale for changes to the previous sale criteria (as explained by the Minister) is the government's fiduciary responsibility to realize a fair return for Albertans - best achieved through the competitive process.

While the need for fiscal responsibility to all Albertans is understood, the current land sales policies disregard the expenditures of those individuals who invested their own money to improve leased land. The current policy forces disposition holders to meet the highest bid on lands available for sale, and allows outside parties to compete for land that the disposition holder has worked to improve at his own expense. In effect, the disposition holder is being penalized for the investment made improving the land, in that, if he chooses to purchase the land and is the successful bidder, he must pay a *second* time for the value of improvements he had previously paid for.

#### TIMELINE

**August 1985** The Province (Public Lands and Wildlife) announced that changes had been made to the administration of public lands, granting existing Grazing leaseholders the option to convert up to six quarters of leased land to Farm Development leases without competition from other applicants, with or without the option to purchase. It noted recently introduced tendering systems and the opportunity for public auction of land.

**September 1985** The Minister's office sent letters to leaseholders advising them that the sale price of lease purchases would be based on appraised unimproved value, unless range improvement funding had been provided by the Province.

**November 1985** A news release was issued indicating the waiver of previous posting requirements for saleable lands, and advising that priority would be given to Grazing leaseholders to convert land they have already improved. The press release indicated that saleable land criteria had not changed and referenced an information pamphlet which indicated:

- o conversion from GRL to FDL, without competition
- o priority right of conversion for current leaseholders

- o priority right of purchase for current leaseholders
- o safeguards against land speculation
- o protection of lands within the Eastern Slopes region

**February 1986** Letters were sent to leaseholders reiterating the benefits of conversion of improved Grazing leases to Farm Development leases, the option to purchase improved Grazing leases, and stressing exclusion of public lands in the Eastern Slopes from conversion or sale.

**January 1990** All policies created earlier in the decade had been rescinded.

**October 1998** A public land sales information document was available to leaseholders, indicating land sale values are set at fair market value (maximizing benefits to the Crown) using appraisal standards set for private land real estate. Land will be sold at public auction or tender, except for the following:

- o land under disposition (with option to purchase)
  - current leaseholder can apply to purchase land without competition
- o land under disposition (fully developed Miscellaneous / Recreation Lease) - current leaseholder may apply to purchase land without competition

However, in cases of land under disposition (without option to purchase) current leaseholder does not have priority right to purchase land without competition

**May 2010** The Minister responded to a leaseholder enquiry and noted the following:

- o leased land, up to one section, can be purchased (1985 - 6 quarters)
- o sales are by public auction / tender (1985 - without competition)
- o minimum price is 85% of fair market value, and leaseholder option to meet highest bid price (1985 - assessed unimproved value)
- o leaseholder may convert Grazing Lease to Farm Development Lease, without option to purchase (1985 - conversions with / without purchase option)

**July 2010** The Minister responded to leaseholder enquiry indicating that all policies introduced in the mid-1980s had been rescinded in the late 1980s. Attached to the letter was information About Public Lands (effective September 2007) outlining criteria regarding public lands sales.

DRAFT

AAMDC  
2011 Resolution No. \_\_\_\_\_

Municipal District of Greenview No. 16

**SCHOOL BUS TRANSPORTATION FUNDING FORMULA RESOLUTION**

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**WHEREAS** reasonable access to education is a component critical in providing a high quality of life for rural families; and  
**WHEREAS** access to education is a right guaranteed for all children by Section 23 of Canadian Charter of Rights and Freedoms; and  
**WHEREAS** accessing this right for rural students requires the transportation to and from schools within a reasonable ride time; and  
**WHEREAS** the current rural transportation funding formula results in many rural Public School students riding a bus for excessive times each day; and  
**WHEREAS** requirements for a balanced budget often means that deficits in transportation may be offset by a reduction in spending in the classroom; and  
**WHEREAS** in jurisdictions with sparse population densities, the per student cost of transportation exceeds that of more heavily populated jurisdictions;

**THEREFORE BE IT RESOLVED** that the AAMDC encourage the Province to revisit the school bussing transportation formula to ensure an equitable distribution of transportation funding between jurisdictions.

Moved by: **Tony Yelenik, M.D. of Greenview**

Seconded by: **Ed Tollefson, M.D. of Greenview**

**RESOLUTION**  
**Zone 4 Meeting held 2011/February/11**



Background to:

### SCHOOL BUS TRANSPORTATION FUNDING FORMULA RESOLUTION

As educational transportation funding becomes increasingly tight, rural school divisions must either increase revenues or decrease expenditures. Increasing revenues can only mean transportation fees charged to parents. Decreasing expenditures usually requires larger buses picking up more students or route consolidation. Both of these alternatives result in increased ride times for students.

The current rural transportation funding model is based on a grid placement based on weighted passengers and school division area density that places a school division in a funding cell. The principle of "as density increases, fewer dollars are required for transportation" is applied. Increments across the grid are inconsistent and issues surround the calculation of density. The last time a major review of the rural transportation allocation grid was over a decade ago. The Milne Report (2005) questions the equity of the current density grid used for the funding formula, and recommends a review of the grid as, in its words, "One may conclude (with apologies to George Orwell) that all rural school boards are funded equitably under the Rural Transportation funding formula, but some boards are more equitably funded than others." Some comments from rural school divisions with respect to the transportation funding are as follows:

- The funding formula does not address declining enrolments in rural jurisdictions. In Rural Alberta we face a steady decline in student enrolment. We find that we lose students yet bus route distances often remain the same. As a result, we receive fewer dollars to operate the routes. Our only option is to consolidate bus routes and this often results in longer bus rides for students.
- Decrease in enrolment means decreased revenue, but expenses don't decrease proportionately. We lost over 200 students last year, but they don't disappear from the same areas so it doesn't necessarily result in less school buses. We travel greater distances for fewer students.
- Due to the Alberta farming economy, children that graduate are no longer returning to the family farm. We are trying to overcome this problem by cutting routes where we can but the funding per student is impacting not only transportation but our schools as well.
- Our land base is so large and more families are moving closer to the urban areas but we still have those students in the rural areas that have to be transported from the farthest corners of the division.

In some jurisdictions with very high density, excess transportation funding is being used to subsidize other needs, whereas in jurisdictions with low densities, funding is being withdrawn from other areas of school operations and being utilized to subsidize transportation costs.

AAMD&amp;C

2011 Resolution No. \_\_\_\_\_

Municipal District of Spirit River No. 133

**RESTRUCTURED SUPPORT FROM ALBERTA FINANCE & ENTERPRISE FOR  
REGIONAL ECONOMIC DEVELOPMENT ALLIANCES PUTS REGIONAL  
ECONOMIC DEVELOPMENT AT RISK ACROSS THE PROVINCE.**

---

**WHEREAS** for over ten years, the Alberta Government has embraced a partnership with Alberta municipalities to plan and undertake regional economic development initiatives of mutual interest. The success of this partnership has made Alberta a leader in the delivery of regional economic development and has resulted in numerous achievements.

**WHEREAS** after a lengthy delay of nine months and unresponsive communications with the department, Alberta Finance & Enterprise announced a new Memorandum of Understanding, a FAQs Resulting from AFE's Restructuring of Support to REDAs and a Synopsis of Key Changes and delivered the news at a REDA Chairs meeting called by the Honourable Minister Snelgrove on Friday, February 4, 2011. The message delivered was (1) the Alberta Government continues to value the partnership with REDAs and their work and (2) in their opinion it was time for the REDAs to mature and be less dependent of provincial government support.

**WHEREAS** the issue for the REDAs is the dramatic unilateral change dictated by the Department to the existing relationship (MOU) with no consultation with the REDA Chairs and the municipalities they represent. The changes were so significant, the province is putting many of the REDAs at risk. And the process to introduce the changes was abrupt and insensitive to what was thought to be a healthy and progressive relationship between the department and the REDAs.

**THEREFORE BE IT RESOLVED THAT:**

The Alberta Association of Municipal Districts and Counties encourages Alberta Finance & Enterprise (AFE) to enter into meaningful dialogue with Alberta municipalities, through the AAMDC, AUMA and REDA Chairs, to put in place immediately a process to discuss a more achievable transition plan towards a mutually agreeable REDA Next Generation strategy.

Moved by: Stan Bzowy, M.D. of Spirit River

Seconded by: Donald Dumont, M.D. of Smoky River

**RESOLUTIONS**

Zone 4 Meeting held 2011/Feb. 11

**Background to RESTRUCTURED SUPPORT FROM ALBERTA FINANCE &  
ENTERPRISE FOR REGIONAL ECONOMIC DEVELOPMENT ALLIANCES PUTS  
REGIONAL ECONOMIC DEVELOPMENT AT RISK ACROSS THE PROVINCE.**

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Rural Alberta communities rely on REDAs to help plan and undertake economic development activities. The REDAs provide a forum and mechanism for municipalities to identify common issues and solutions to problems or opportunities beyond the limited resources of individual municipalities. Examples of big problems that benefit from the collective actions of municipalities include: the response to Transport Canada's Rail Freight Service Review; medical training in the rural communities; regional infrastructure needs including the future access to water; the retention of companies in rural communities through productivity initiatives; and the importance of supporting innovation and competitiveness as a way to retain and grow our rural communities. These are just a few that our alliance (PREDA) is involved in: if we ask the other 12 REDAs for their examples and success stories, the accomplishments would be equally as impressive and of significance to Alberta municipalities.

The most recent actions of Alberta Finance & Enterprise present a reoccurring impression (perception and reality) of 'downloading' by the Province onto the municipalities and it was done in such a way that negatively impacts future relationships.

**DRAFT**

## A.A.M.D.C. NORTHERN ZONE DISTRICT 4

**FINANCIAL STATEMENT**

January 1, 2010 - December 31, 2010

Opening Balance January 1/10	F.C.M. \$10,229.51	ZONE \$7,335.91	\$17,565.42
<u>Income:</u>			
FCM Fees			
Membership Fees			
Other Income (Activation Deposit)	\$2.00		\$2.00
<b>Total Income</b>	<b>\$10,231.51</b>	<b>\$7,335.91</b>	<b>17,567.42</b>
<u>Expenses:</u>			
FCM Expenses			
Meeting Expenses		\$68.80	
Bank Fees			<u>76.80</u>
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$76.80</b>	
<b>Closing Balance December 31/10</b>	<b>\$10,231.51</b>	<b>\$7,259.11</b>	<b>\$17,490.62</b>

Verified to Bank Statement dated 31/12/10

\\sdc02\AAAMDC\Zone 4 Financial Statement



AAMDC  
2011 Resolution No. \_\_\_\_\_

<Insert your AAMDC Zone Name here>  
<INSERT YOUR RESOLUTION NAME HERE>

---

**Whereas** <insert applicable information>

**Whereas** <insert applicable information>

**Whereas** <insert applicable information>

**Whereas** <insert applicable information>

**THEREFORE BE IT RESOLVED** that the Alberta Association of Municipal Districts and Counties <insert the resolution information here>.

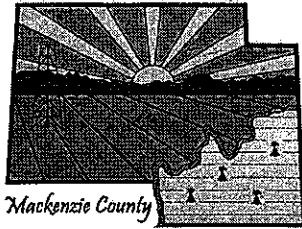
Moved by:

Seconded by:

RESOLUTION  
Zone 4 Meeting held 2011/Aug/12

Background to <INSERT YOUR RESOLUTION NAME HERE>

<Insert the background information here>.



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Assessment Review Board – Member at Large Appointment</b>

### BACKGROUND / PROPOSAL:

Council appoints members at large to various council committees/boards. The Assessment Review Board normally consists of a membership of three members at large and two members of Council, of which three are selected to sit on a Local Assessment Review Board and two are selected to sit on a Composite Appeal Board.

Only two members at large were appointed to the Assessment Review Board as sufficient applications were not received to fill all three positions, even after various advertisements were placed.

In scheduling the hearings, we were made aware that one of the members at large appointed to the Board is not available to attend any of the hearings. Since our membership pool is not sufficient, another member is required to be appointed to the Board in order to hold our hearings.

Contact was made with Eva Schmidt who has previously sat on the Assessment Review Board and has the required training according to the MGA. Eva has agreed to let her name stand for appointment, her application is attached.

### OPTIONS & BENEFITS:

Appoint Eva Schmidt to the Assessment Review Board in order to fulfill the requirements according to the MGA and our Assessment Review Board Bylaw.

Author: C. Gabriel Review by: CAO

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That Eva Schmidt be appointed to the Assessment Review Board as a member at large for the remaining of a one year term ending October 2011.

**CAO COMMENTS:**

I agree with the action as recommended.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





Mackenzie County  
BOARD & COMMITTEE "MEMBER-AT-LARGE"  
APPLICATION FORM

Board/Committee: LARB/CARB  
(Please complete a separate application form for each Board/Committee you are applying.)

Applicant Information:

Name of Applicant: Eva Schmidt

Mailing Address: Box 461

Civic/Legal Address: St 3-107-13-WSM

City: La Crete Phone (Daytime): 780 928 2514

Postal Code: T0H 2H0 Phone (Cell): 780 926-1791

Fax: 780-928-2100

Email: schmidt.eva1@gmail.com

Occupation: Administrative Assistant @ Pine Ridge Logging

Are you 18 years of age or older?  Yes  No

Length of residence in Mackenzie County? 115 yrs Your Ward # 5

Citizenship:  Canadian  Other - Please Specify \_\_\_\_\_

Relevant volunteer and/or employment experience:  
Mackenzie County - 2 yrs LARB/LARB/CARB Member  
- 15 plus yrs employed with Mackenzie County  
- volunteer member on community Boards  
including La Crete Adult Learning

What skills/interests/experience will you bring to this board/committee?  
Previous training and experience on various  
Boards as well as a general knowledge of  
County policies/bylaws and Municipal legislation

Why are you interested in applying for a Member-at-Large Appointment with this board/committee?

I have the training required to be a member of the above mentioned Boards and feel an obligation to serve the County in this capacity

References:

Name: Joulia Whittleton  
Phone: 780-927-3718 Email: jwhittleton@mackenziecounty.com

Name: Casol Gabriel  
Phone: 780-927-3718 Email: cgabriel@mackenziecounty.com

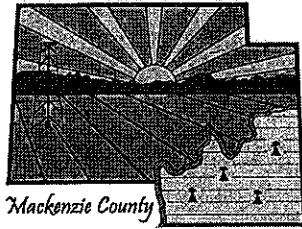
Signature: [Signature] Date: July 15, 2011

Submit completed form to:

Mackenzie County  
Attn: Executive Assistant  
Box 640  
4511-46 Avenue  
Fort Vermillion, AB  
T0H 1N0  
Fax: (780) 927-4266

For more information please contact (780) 927-3718.

*The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.*



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Community Sustainability Plan Projects</b>

**BACKGROUND / PROPOSAL:**

The following list of activities is what we had intended to get accomplished over the next couple of months. Due to our current level of activity and changes to responsibilities and fixing the >immediate needs of our organization> we will not be able to accomplish these tasks as previously intended. I ask for Councils patience and understanding as we fix our organization and develop a realistic Priority Based approach to our responsibilities.

**Community Sustainability Plan – Action Items**

Tasks	Responsibility	Approximate Deadline
Sustainable governance items:		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	Sept. 2011
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Joulia, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	
Service delivery items:		

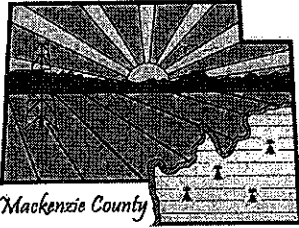
**Author:** J. Roy Brideau      **Review by:** CAO

Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Marion, John, Al, Don	Sept. 2011
<b>Infrastructure items:</b>		
Review and recommend options regarding an infrastructure management system;	Al	
Review/develop a plan for maintaining municipal infrastructure;	Al, Don, John, Grant	
<b>Economic vitality items:</b>		
Bring options regarding establishing an annual business licensing;	Marion	
<b>Risk management items:</b>		
Review and report to Council regarding a municipal service continuity plan;	Al, Don, John	
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	Al, Don, John	

**CAO COMMENTS:**

Our strategy would be that these areas/projects will form part of our 2012 action plans.

Author: J. Roy Brideau Review by: \_\_\_\_\_ CAO \_\_\_\_\_



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Family Literacy Training Institute 2011</b>

### BACKGROUND / PROPOSAL:

A request was received from the Northeast Community Adult Learning Society in Fort Vermilion to assist in sending Councillor Flett to the Family Literacy Training Institute in Calgary from August 22 – 26, 2011.

The NECALC will be covering the cost of the conference and meals and is requesting that the County pay for her travel and accommodations.

Following a discussion with Councillor Flett I agree with the need to have someone attend this training session and provide support to our three organizations. Councillor Flett is also Chair of our Education Committee and has a passion for this file. I would recommend that the County support this request for mileage and accommodations. It is understood that Per Diems have not been requested and will not be paid.

### OPTIONS & BENEFITS:

See attached letter from NECALC regarding benefits.

### COSTS & SOURCE OF FUNDING:

Mileage - \$1,236.00  
Accommodations - \$1,000.00

**Author:** C. Gabriel/J. Roy Brideau **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**RECOMMENDED ACTION:**

That Councillor Flett be authorized to attend the Family Literacy Training Institute in Calgary from August 22 – 26, 2011.

Author: C. Gabriel/J. Roy Brideau Review by: \_\_\_\_\_ CAO \_\_\_\_\_

NORTHEAST COMMUNITY ADULT LEARNING SOCIETY "COUNCIL"  
Box 667, Fort Vermilion, AB T0H 1N0  
Regular 780 -927-4490; Summer 780-927-3395  
E-mail [marilyne@fvsd.ab.ca](mailto:marilyne@fvsd.ab.ca)

July 18, 2011

CAO and Council  
Mackenzie County  
Box 640,  
Fort Vermilion, AB T0H 1N0

Dear CAO and Councillors;

Re: Family Literacy Training Institute in Calgary

The Summer Family Literacy Training Institute is a big event for communities needing training in various modules to expand or intensify their Family Literacy Opportunities. Last year it was in Edmonton, this year it is in Calgary.

Councillor Flett has received some of her training from this source and our wishes are for her to get more this summer. Then our organization will be able to market the modules to various partners and incorporate variety into the existing FLIF programming. Training parents in various literacy activities that can be used with their children helps them to get their children into books and more ready for school when they start. The program is offered in the communities of Blumenort, Rocky Lane and Fort Vermilion in the schools and the library. They have been well attended.

The Family Literacy Initiative is expected to partner and raise money over and above the grant received. NECALC, as host, is asking if the Council would support its Education Representative, namely Odell, in attending this Institute which runs August 22-26<sup>th</sup>, 2011. Family Literacy Initiative Funds (FLIF) dollars can cover the fee and meals; and we ask the Council if it would honour her travel and accommodation expense claims.

Yours truly,

*L. Marilyn Eek*

L. Marilyn Eek  
Coordinator



## Family Literacy Training Institute 2011

**Date:** Monday, August 22 to Friday, August 26, 2011

**Place:** Deerfoot Inn  
1000, 11500 – 35 Street SE, Calgary, AB

### *NEW for 2011!*

We are offering 2 new training models at this year's Institute: Alphabet Soup from Manitoba and Parent-Child Mother Goose Program® from Ontario!

### **Certificate Training Opportunities**

Register for these to become a qualified facilitator in the following:

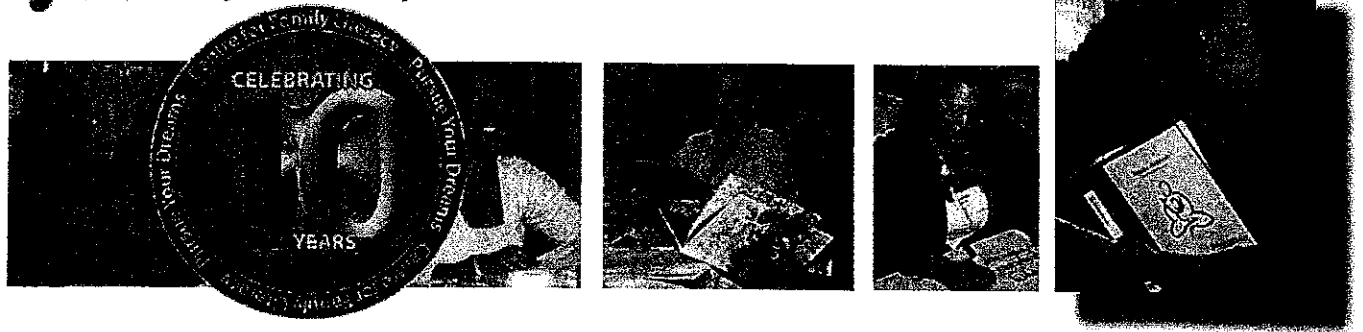
- Alphabet Soup (\*New)
- Books for Babies
- Books Offer Our Kids Success (B.O.O.K.S.)
- Building Blocks
- Magic Carpet Ride
- Literacy and Parenting Skills (LAPS)
- Parent-Child Mother Goose Program® (\*New)
- Rhymes that Bind
- Storysacks

In addition we are offering the two-day Introduction to Family Literacy as a prerequisite for anyone who hasn't taken Foundations in Family Literacy training and we are also offering three advanced family literacy related training sessions for individuals who may have already taken program models training and want additional information. Topics include:

- Working with Low German Mennonites
- Facilitation Strategies
- Building Blocks for Administrators

Also \*new\* this year we will be hosting a Resource Fair on Wednesday evening. To be part of the Resources Fair please fill out the registration form on the CFL website at [www.familit.ca](http://www.familit.ca).





## Family Literacy Training Institute 2011

### Registration fees and costs

1. Parent-Child Literacy Strategy (P-CLS) funded organizations (literacy or otherwise) - \$100
2. All other organizations and institutions, including not-for-profit and for-profit organizations, schools, school boards, libraries, hospitals, day cares, etc. - \$200

Please note that travel subsidies to attend the Family Literacy Training Institute will not be available therefore all travel costs including accommodation and suppers will be on your own. Continental breakfasts, coffee breaks and lunches will be provided.

### Accommodation

A block of rooms has been reserved for the Family Literacy Training Institute

**Deerfoot Inn, 1000, 11500 – 35 Street SE, Calgary, AB**

Phone: 403-236-7529; 1-877-236-5225 (toll free)

[www.deerfootinn.com](http://www.deerfootinn.com)

The discounted rate for a deluxe 2 queen or deluxe king is **\$149 (plus taxes)**, and rooms will be held until **August 5, 2011**. Participants in the Institute are responsible for booking and paying for their own rooms. Please book early. When considering your accommodation needs, please bear in mind that sessions will start at 9:00 a.m. sharp and will end at 4:00 p.m.

### Registration

To register, go to the Centre for Family Literacy website at [www.famlit.ca](http://www.famlit.ca) and click on the Family Literacy Training Institute online registration form.

For more information please contact Pat Halewich, Training and Services Coordinator either by e-mail [pat\\_halewich@famlit.ca](mailto:pat_halewich@famlit.ca) or telephone at (780) 421-7323 or toll free at 1-866-421-7323.

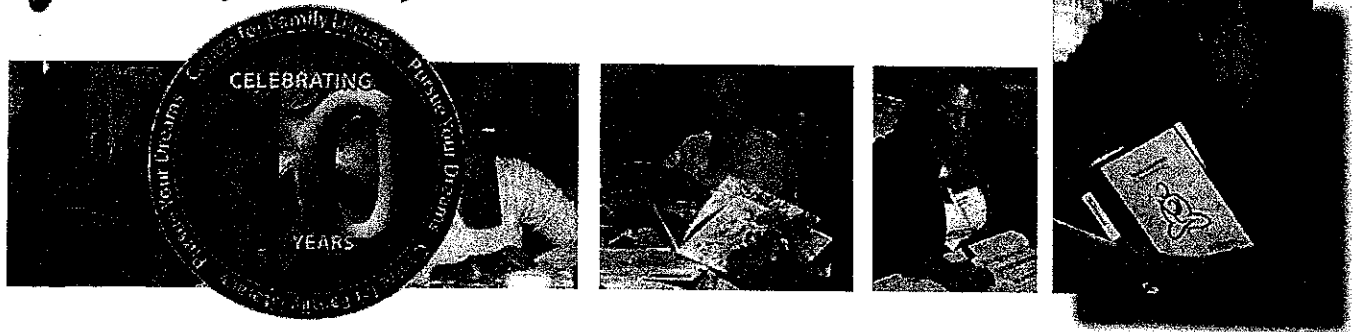


## Family Literacy Training Institute 2011

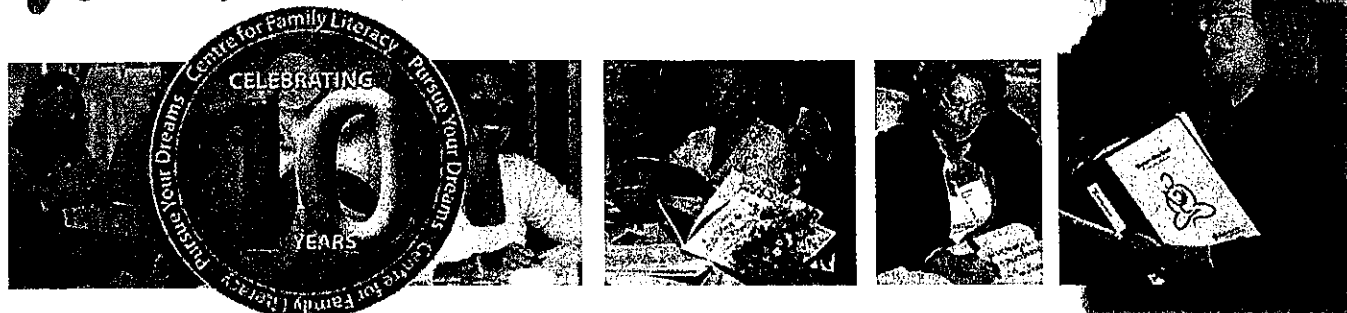
### REGISTRATION GUIDELINES

The Centre for Family Literacy (CFL) is pleased to provide Family Literacy Training for organizations in Alberta through the Parent-Child Literacy Strategy of the Alberta Government. In order to process your registration as smoothly and efficiently as possible, please keep these guidelines in mind.

1. Registrations must be completed by **June 10, 2011**.
2. Registration forms must be completed for each individual participating.
3. See the following Institute Schedule and Session Descriptions for more information about the Family Literacy Training Institute 2011. Please check the training schedule carefully to ensure that your preferred sessions are not in conflict with each other i.e. do not overlap on the schedule.
4. You are encouraged to take full advantage of this opportunity by taking training in sessions you are interested in. Every effort will be made to register you in your highest priorities. Register well in advance of the deadline if possible. Registration is limited. We will make every attempt to register you in your preferred sessions, though substitutions may be necessary when sessions fill up.
5. If you need to substitute one individual for another due to unforeseen circumstances, please contact CFL to notify about this change as quickly as possible and prior to the Family Literacy Training Institute start date.
6. Last day for registration is **June 10, 2011**. Refunds will be made (less \$30.00 administration fee) if notice is received in writing prior to August 1, 2011. **No refunds will be granted for withdrawals after August 1, 2011. Non-attendance does not constitute notice of withdrawal.**
7. If you are registered for a particular type of training, you must attend the entire training to be eligible to receive the certificate. Certificates will not be awarded to individuals who miss sessions.



	<b>Monday August 22</b>	<b>Tuesday August 23</b>	<b>Wednesday August 24</b>	<b>Thursday August 25</b>	<b>Friday August 26</b>
<b>8:00 – 9:00</b>	Registration/ Breakfast	Registration/ Breakfast	Registration/ Breakfast	Registration/ Breakfast	Registration/ Breakfast
<b>8:45 – 9:00</b>	Welcome / Announcements	Welcome / Announcements	Welcome / Announcements	Welcome / Announcements	Welcome / Announcements
<b>9:00 – 12:00</b>	<b>1.</b> Intro to Family Literacy - FLRN Team - Colleen Crozier, Donna Arnold, Nada Jerkovic & Wendy Peverett  <b>2.</b> Parent-Child Mother Goose Program® - Heather Boonstra & Kim Heatherington	<b>1.</b> Intro to Family Literacy <i>cont.</i>  <b>2.</b> Parent-Child Mother Goose Program® <i>cont.</i>  <b>3.</b> Working with Low-German Mennonites - Jane Brenner & Panel	<b>5.</b> Books for Babies - Wendy Peverett & Jennifer Munro  <b>6.</b> Storysacks - Colleen Crozier  <b>7.</b> LAPS - Elaine Cairns & Sue Phillips  <b>8.</b> Building Blocks for Facilitators - Lorna Armstrong & Sue Stegmeier  <b>9.</b> Alphabet Soup - Bookmates, Manitoba	<b>7.</b> LAPS <i>cont.</i>  <b>8.</b> Building Blocks for Facilitators <i>cont.</i>  <b>9.</b> Alphabet Soup <i>cont.</i>  <b>10.</b> Rhymes that Bind - Valinda Oswald & Natasha Butt  <b>11.</b> B.O.O.K.S. - Kim Chung  <b>12.</b> Magic Carpet Ride - Nada Jerkovic	<b>7.</b> LAPS <i>cont.</i>  <b>10.</b> Rhymes that Bind <i>cont.</i>  <b>11.</b> B.O.O.K.S. <i>cont.</i>  <b>13.</b> Building Blocks for Administrators - Lorna Armstrong & Sue Stegmeier
<b>Morning Coffee Break: 10:15 – 10:30</b>					
<b>12:00 – 1:00</b>	<b>Lunch</b>				
<b>1:00 – 4:00</b>	<b>1.</b> Intro to Family Literacy <i>cont.</i>  <b>2.</b> Parent-Child Mother Goose Program® <i>cont.</i>	<b>1.</b> Intro to Family Literacy <i>cont.</i>  <b>2.</b> Parent-Child Mother Goose Program® <i>cont.</i>  <b>4.</b> Facilitation Strategies - Ashima Sumaru & Natasha Butt	<b>5.</b> Books for Babies <i>cont.</i>  <b>6.</b> Storysacks <i>cont.</i>  <b>7.</b> LAPS <i>cont.</i>  <b>8.</b> Building Blocks for Facilitators <i>cont.</i>  <b>9.</b> Alphabet Soup <i>cont.</i>	<b>7.</b> LAPS <i>cont.</i>  <b>8.</b> Building Blocks for Facilitators <i>cont.</i>  <b>9.</b> Alphabet Soup <i>cont.</i>  <b>10.</b> Rhymes that Bind <i>cont.</i>  <b>11.</b> B.O.O.K.S. <i>cont.</i>  <b>12.</b> Magic Carpet Ride <i>cont.</i>	<b>Travel home</b>
<b>Afternoon Coffee Break: 2:15 – 2:30</b>					
<b>Evening 7:00 – 9:00 p.m.</b>			<b>Resource Fair / Social</b>		



# Family Literacy Training Institute 2011

## SESSION DESCRIPTIONS

### Introduction to Family Literacy

**Presenters:** Family Literacy Regional Network Team – Colleen Crozier (Aboriginal Region), Donna Arnold (Central Region), Nada Jerkovic (Calgary & Area Region) & Wendy Peverett (Edmonton & Area Region)

**Description:**

This 2-day workshop provides participants with a basic understanding of the role of literacy in the life of children, their parents and the community.

Topics that will be explored include the following:

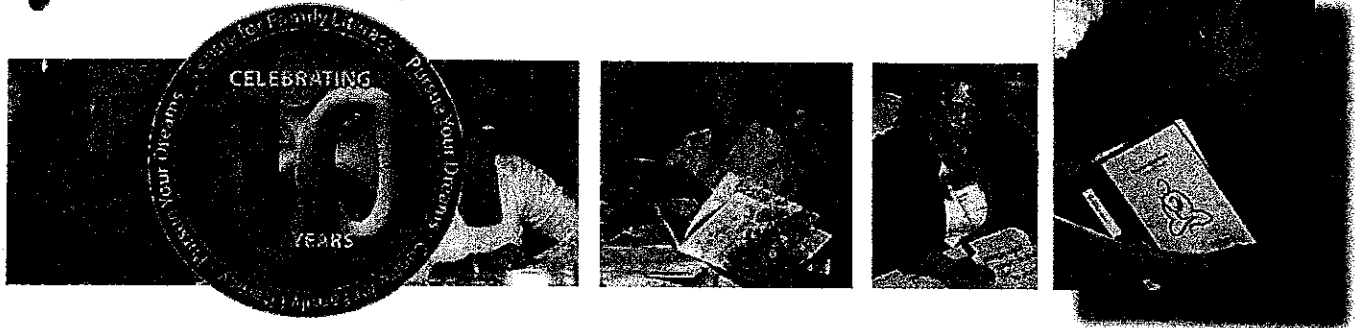
- A short history of literacy
- How literacy is perceived today
- Adult literacy
- Family Literacy
- The role of oral language in children's literacy development
- Emergent (early) literacy development
- The role of environmental print in emergent literacy development
- Parental role in emergent literacy development

The workshop provides participants with many opportunities to be actively involved in examining and developing strategies to support family literacy activities. A manual is provided to participants.

**Audience:**

This workshop is a requirement for any practitioner (coordinator, administrator, facilitator, etc.) who has not already taken *Foundations in Family Literacy Training* or *Introduction to Family Literacy*. Participants without the necessary background and/or experience will not be able to register for any of the program models sessions without first taking the *Introduction to Family Literacy* workshop.

**Length of Training:** 2 days



## Parent-Child Mother Goose Program®

**Presenters:** Heather Boonstra & Kim Heatherington, Fort Saskatchewan Families First Society

**Description:**

Welcome to the world of Mother Goose! A Parent-Child Mother Goose Program® Teacher Training takes two days, is taught by a trained workshop facilitator, and covers the philosophy, organizational plan, materials and methods of the program.

\*Please Note: Completion of Level One training includes this workshop as well as a 30-session period of Apprenticeship or Self-Evaluation. For more information on certification requirements, please visit the website at [www.nald.ca/mothergooseprogram](http://www.nald.ca/mothergooseprogram).

Topics the workshop will cover include:

- The background of the program
- How a session is organized
- Many examples of rhymes and how to use them
- Making the program relevant to children of various ages
- How to help the parents learn the rhymes and songs
- How to reach your target group of clients
- The basics of storytelling

**Audience:** Participants who wish to facilitate delivery of the Parent-Child Mother Goose Program®.

**Length of training:** 2 days

## Working with the Low-German Mennonite Population... A Southern Alberta Perspective!

**Presenters:** Jane Brenner & Panel – Taber and District Community Adult Learning

**Description:**

A half-day workshop for family and adult literacy practitioners working with the Low-German Mennonite population.

Topics include:

- Introduction to the Low-German Mennonite culture
- Impact on rural communities of migration of Low-German Mennonite population and how to engage them in the community
- How to engage Low-German Mennonite adults in family literacy and adult literacy programs

**Audience:** Adult literacy practitioners working with the Low-German Mennonite population.

**Length of training:** 1/2 day



## Facilitation Strategies: Including Participants' Voices in Program Design & Delivery

**Presenters:** Ashima Sumaru & Natasha Butt – Centre for Family Literacy

### **Description:**

Facilitators are often given training about what their program is about but they do not always have an opportunity to learn about how to deliver that content to participants. In this interactive workshop, you will learn about:

- how to design a program that reflects the participants' needs
- strategies to use if participants seem disengaged
- tools to recognize the different learning styles and interests of the group
- activities that help build a cohesive group
- co-facilitation and how to be effective as a team

Facilitators will have an opportunity to discuss, interact, brainstorm, and problem-solve. The learning that will occur in this workshop will help facilitators to increase their confidence and effectiveness when working with families.

**Audience:** Family literacy practitioners.

**Length of training:** 1/2 day

## Books for Babies

**Presenters:** Wendy Peverett & Jennifer Munro – Centre for Family Literacy

### **Description:**

Books for Babies is a program for families with young children (under 1 year) that encourages the sharing of books. This workshop provides information on delivery of a short series of parent workshops. In these workshops parents learn:

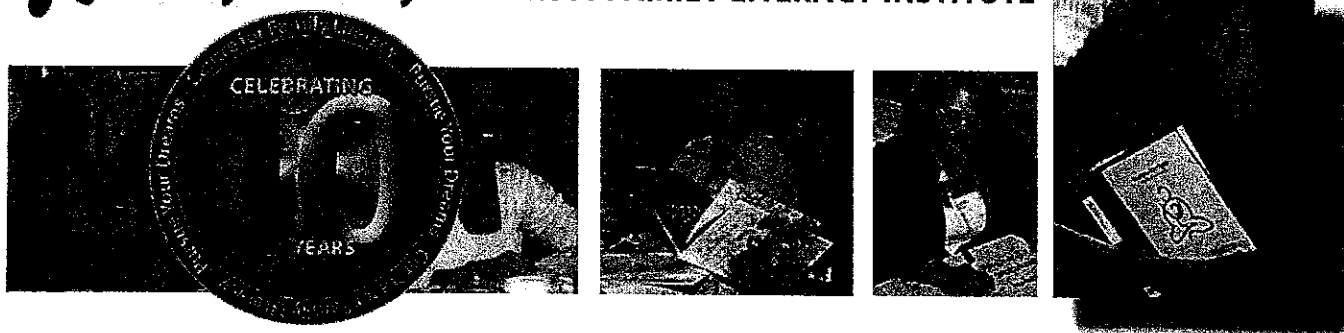
- Why we read to babies,
- How to choose books for very young children,
- Different types of books to choose, and
- Other resources available within communities to families.

In the session, time will be spent on types of books to share and how to share them; also discussion on early child development. As well we will focus on facilitation skills, administration details, promotion of the program to participants, funders and partners. Participants should enjoy working with families and young babies and will be able to facilitate programs on completion of the training. A training manual will be provided to participants.

**Audience:** Participants who wish to facilitate and/or coordinate delivery of Books for Babies programs.

**Length of training:** 1 day

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## Storysacks

**Presenters:** Colleen Crozier – Centre for Family Literacy

**Description:**

Storysacks is a tool for supporting literacy skills in a range of settings, including family literacy programs, the classroom, children's organizations, daycare centres, libraries, prisons and therapeutic settings. A Storysack is a large cloth bag, made by parents or other volunteers in the community, and contains a good quality picture book and supporting materials to stimulate reading activities. These include soft toys of the main characters, props and scenery relating to the story, a non-fiction book linked to the fiction theme, an audio-tape and a language game based on the book.

Storysacks is a copyrighted program. The concept was created by British educator and author, Neil Griffiths. Our Storysacks trainer has official Storysacks "train the trainer" status, authorized by the Storysacks Canada program.

This one-day workshop provides an overview of the Storysacks concept and how it can be used to involve parents and community members. Participants will have an opportunity for hands-on practice in developing Storysacks ideas from available children's books.

**Audience:**

This training is appropriate for people with Foundational Training and program/facilitation experience who will be setting up programs or who want to get community groups involved in making Storysacks for libraries, preschools, daycare, family resource centres, literacy programs, hospitals, etc.

**Length of Training:** 1 day

## Literacy and Parenting Skills (LAPS)

**Presenters:** Elaine Cairns and Sue Phillips – Further Education Society

**Description:**

Literacy and Parenting Skills Program (LAPS) is an innovative family literacy program which works with low-literate at-risk parents to improve their parenting and literacy skills while also providing them with good literacy strategies to model to their children. LAPS is built around such topics as: Anger Management; Positive Discipline; How to Build Self-Esteem in Your Children; Passing on Your Traditions and Values. LAPS programs have been developed for mainstream, francophone, aboriginal and ESL low-literate parents.

**Audience:** This workshop will train facilitators to deliver the LAPS program in their community.



**Length of training:** 2 1/2 days

**Materials Supplied:**

Will include participant handouts.

**LAPS Manuals will be available for purchase:**

Main LAPS	\$45.00
ESL-LAPS	\$32.00
A-LAPS	\$37.00
Grandir avec mon enfant	\$36.00

## Building Blocks Family Literacy Program

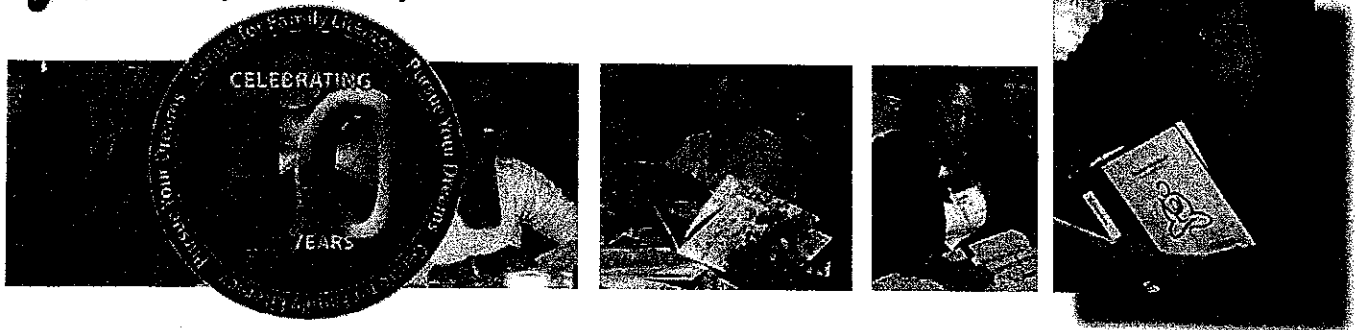
**Description:**

Building Blocks is a very successful family literacy in-home visitation program which uses paid Builders (in-home literacy practitioners) to support parents in their role as their child's first and most influential teacher. The Building Blocks Family Literacy program provides one-on-one literacy support to families. Builders provide parents with literacy strategies around everyday activities so they are better able to support their child's literacy development through increased oral language use, increased use of print and increased confidence in their own abilities as teachers. Builders develop and enhance parent understanding, knowledge and skills about how to support early language and literacy development. Builders are able to create literacy and skill building opportunities through in-home visits. These supports are delivered to families on a strength-based and individualized basis.

**The Building Blocks Philosophy:**

- Parents are considered partners in learning
- Parents and children are viewed as a "team"
- Parents may need support and encouragement to help their children learn
- A positive attitude toward lifelong learning begins at home and at an early age
- Parents are an important resource to their children
- Family literacy promotes positive growth for all members





## Building Blocks for Facilitators

**Presenters:** Lorna Armstrong (Rainbow Literacy Society) and Sue Stegmeier (Literacy for Life Foundation)

**Description:**

Facilitators (Builders) will receive training to best meet the literacy needs of families with children ages 0 – 6 years. Through training, Builders will improve their understanding, knowledge and skills of early language and literacy development. Builders will be involved in “hands-on” experiences through games, rhymes, in-home visitation scenarios and other literacy activities geared towards families with children ages 0 - 6. These skills will allow them to expand or adapt their program to better serve families with children ages 0 - 6 in their own communities.

**Audience:** Facilitators (Builders) who will be providing direct in-home service.

Foundational Training, or the “Introduction to Family Literacy”, and practical family literacy experience required as a background.

**Materials Supplied:** BBFLP Manual and flashdrive with additional resources: \$25.00

**Length of training:** 2 days

## Building Blocks for Program Administrators

**Presenters:** Lorna Armstrong (Rainbow Literacy Society) and Sue Stegmeier (Literacy for Life Foundation)

**Description:**

The focus of this presentation will provide Literacy Coordinators/Program Administrators with an overview of:

- Reporting procedures
- Forms, and questionnaires
- Guidelines for in-home family literacy support workers (Builders)
- Job descriptions
- Fundraising possibilities
- Recruitment of Builders
- Ideas for additional training for Builders

Program coordinators implementing and/or administering the Building Blocks Family Literacy Program will receive training on how best to deliver the program in their community.

Foundational Training, or the “Introduction to Family Literacy” training and practical family literacy experience required as a background.

**Length of training:** 1/2 day



## Alphabet Soup

**Presenters:** Bookmates Inc., Winnipeg Manitoba

**Description:**

Alphabet Soup is a six-week parent and pre-schooler program that focuses on nutrition and literacy. It was developed by Bookmates and the Winnipeg Regional Health Authority and parents from four community based centres.

This program brings together the goals of encouraging a love of language and books, and expanding children's healthy eating experiences while providing parents with new food ideas and information. The certification training provides participants with a program manual complete with session outlines for each weekly theme including templates for children's art activities, parent handouts, snack recipes, shopping lists, suggested book lists, songs and rhymes.

Together parents and children enjoy food-related songs, rhymes and books. Parents create books and games for their child while discussing ideas which encourage healthy eating habits for families. Children take part in fun food-themed games, play centres and art activities. A highlight of this program is the parent and child snack time where each week they share and explore a new food idea together.

**Audience:** The program is ideal for family literacy practitioners, parent, volunteers at family resource centres, day cares, schools, libraries and other venues that work to support families.

\* A prerequisite for the program is Bookmates' "Family Learning FUNdamentals" or equivalent e.g. the "Introduction to Family Literacy".

**Length of training:** 2 days

## Rhymes that Bind

**Presenters:** Valinda Oswald & Natasha Butt, Centre for Family Literacy

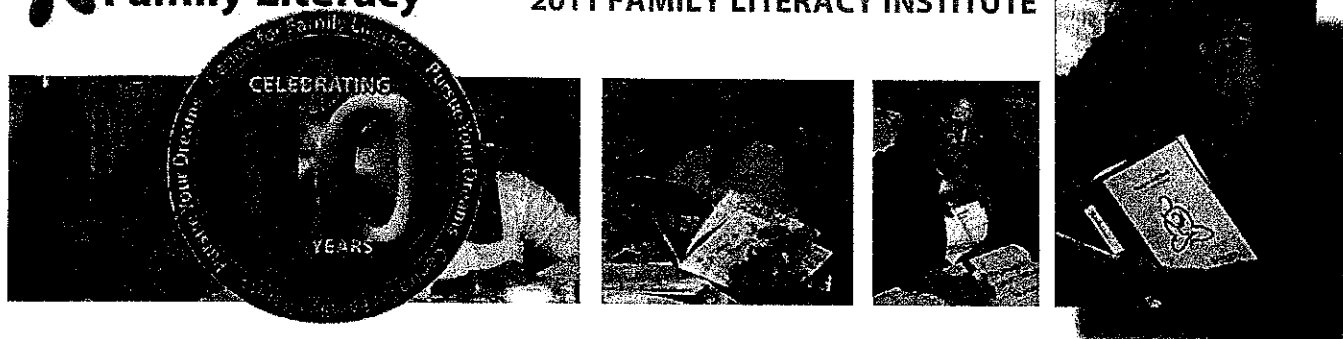
**Description:**

Rhymes that Bind is an oral language program that promotes positive parenting. Adapted from the Parent-Child Mother Goose Program® in Toronto, Rhymes that Bind promotes oral language development in babies and toddlers, as parents learn to enjoy rhymes, finger plays, songs and simple movement games with their children in a safe, supportive peer group. The program involves circle time with parents and infants up to three years old, during which rhymes, songs and stories are shared. Parents are encouraged to tell children simple stories or stories about their families. Two facilitators lead the program for 10 weekly sessions, for one hour per week. This program is run in collaboration with organizations in the community that are already providing services for families.

**Audience:** Participants who take the Rhymes That Bind Facilitator training will be able to facilitate as well as coordinate the program.

**Length of Training:** 1 1/2 days

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## Books Offer Our Kids Success (B.O.O.K.S.)

**Presenter:** Kim Chung, Centre for Family Literacy

**Description:**

In Books Offer Our Kids Success (B.O.O.K.S.) programs, a facilitator works with a group of parents for eight weeks, modeling book-sharing strategies. Ideas and themes are discussed and extended by craft and drama activities. Parents also engage in informal writing, often writing a story for their children during the program. Parents borrow books to share at home with their preschool children.

The training will include a binder with examples of books to be used, as well as the crafts and other activities that go with the books. Training will cover how the program is delivered, participants will be able to practice sharing a book in small groups and there will be tips on good facilitating practices. We will cover issues of multiculturalism and how to choose good children's books for preschoolers. Upon completion the training participants should be able to set up a B.O.O.K.S. program and facilitate it.

**Audience:** Participants who wish to facilitate and/or coordinate delivery of the B.O.O.K.S. program.

**Length of training:** 1 1/2 days

## Magic Carpet Ride

**Presenter:** Nada Jerkovic, Calgary Learning Centre

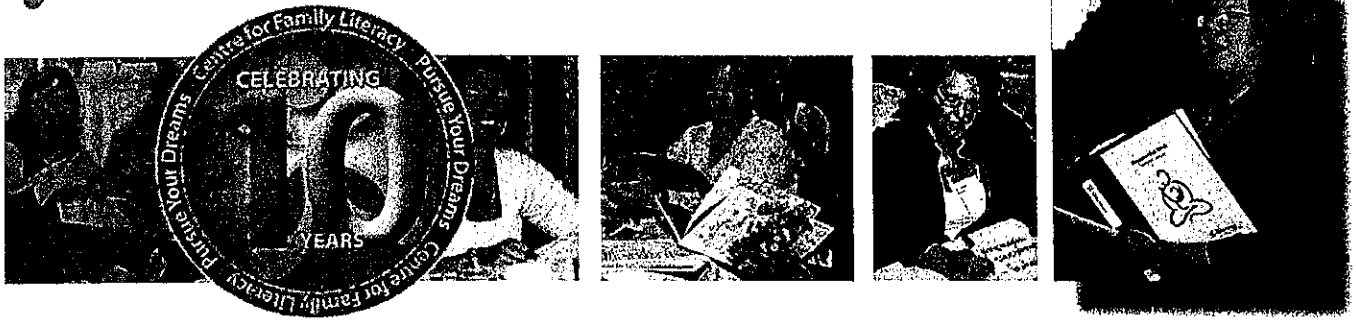
**Description:**

Magic Carpet Ride brings parents and children together to play and learn. Families meet once a week for a two-hour session over a period of 10 months. The program has parent education and parent/child interaction components. Parent Education component focuses on the following areas: learning at home, parenting and building social networks. Parent/Child Interaction component gives parents opportunities to practice modeled skills such as reading, engaging children in rich conversations, providing support for emergent writing, fostering literacy through play, etc.

Magic Carpet Ride is facilitated by community volunteers who are mentored and supported by the Calgary Learning Centre's staff.

In this workshop, participants will:

- Learn how to set up a Magic Carpet Ride Program in their community
- Determine strategies to support adult learning in the Magic Carpet Ride program
- Determine strategies to support parent-child literacy activities
- Consider ways to use or adapt Magic Carpet Ride materials to meet the needs of families in their programs
- Learn how to recruit, train and mentor volunteers

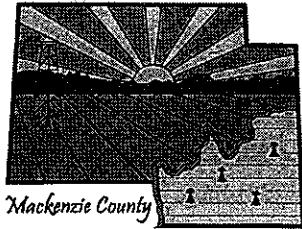


Magic Carpet Ride has a strong volunteer component. Volunteers, who are often former program participants, are program co-facilitators and the best advocates in the community. One of the goals of this workshop is to describe the benefits that volunteers bring to family literacy programs.

**Audience:** Participants who wish to coordinate and / or Facilitate delivery of Magic Carpet Ride Programs.

**Materials Supplied:** Participants will receive an electronic version of the Magic Carpet Ride Facilitator's Guide at no additional cost.

**Length of Training:** 1 day



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 27, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Finance and Investment Report – June 30, 2011</b>

### BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

### OPTIONS & BENEFITS:

Please review the following financial reports for the period ended June 2011:

- Investment Report
- Operating Statement
- Projects Progress Report

### COSTS & SOURCE OF FUNDING:

NA

### RECOMMENDED ACTION:

That the financial reports for the period ended June 30, 2011 be accepted for information.

### CAO Comments:

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



**INVESTMENT REPORT, Jun 30, 2011**

**CHEQUING ACCOUNT on Jun 30, 2011**

Bank account balance 17,395,049

**INVESTMENT VALUES on Jun 30, 2011**

Short term investments (EM0-0377-A) 6,577,895  
 Short term T-Bill (1044265-26) 430,972  
 Long term investments (EM0-0374-A) 4,531,349  
11,540,217

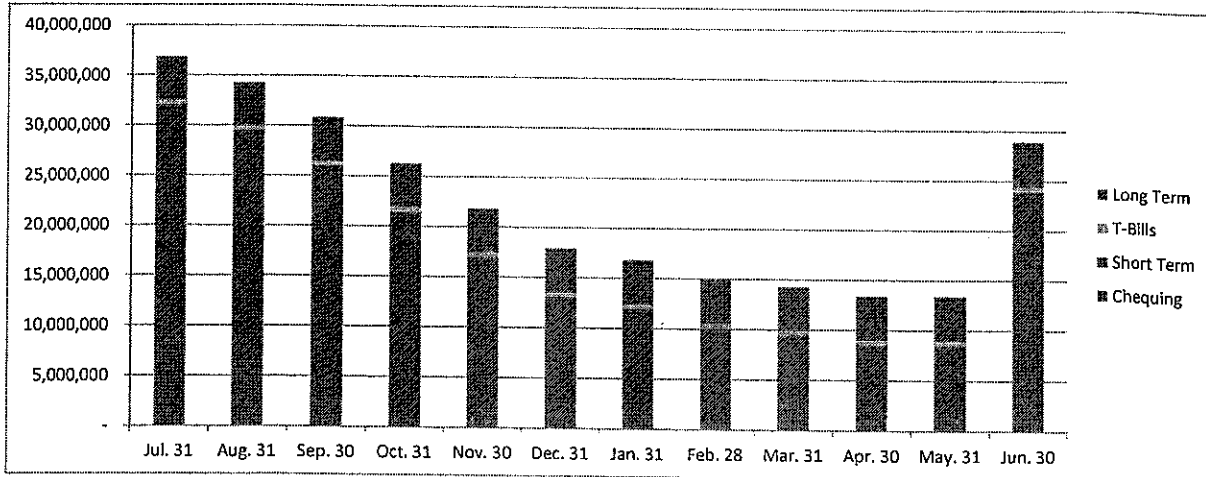
These balances include market value changes!

**REVENUES**

	Total	Short Term	Long Term
Interest received	146,038	56,771	89,267
Interest accrued	25,093	0	25,093
	<b>171,131</b>	<b>56,771</b>	<b>114,360</b>
Market value changes	5,443	n/a	5,443
Interest received, chequing account	13,670	13,670	n/a
<b>Grand total revenues before investment manager fees</b>	<b>190,244</b>	<b>70,441</b>	<b>119,803</b>
Deduct: investment manager fees for investments	-9,991	-3,991	-6,000
<b>Grand total revenues after investment manager fees</b>	<b>180,253</b>	<b>66,450</b>	<b>113,803</b>

**BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS**

	Chequing	Short Term	T-Bills	Long Term	Total
Jul. 31	9,042,151	23,001,988	427,923	4,374,615	36,846,677
Aug. 31	6,453,324	23,005,425	428,142	4,390,682	34,277,572
Sep. 30	2,958,483	23,012,646	428,402	4,423,221	30,822,751
Oct. 31	1,411,596	20,045,171	428,693	4,416,252	26,301,713
Nov. 30	1,963,001	15,007,447	428,975	4,406,755	21,806,178
Dec. 31	45,463	13,026,821	429,266	4,442,639	17,944,189
Jan. 31	1,919,837	10,035,649	429,558	4,436,356	16,821,400
Feb. 28	548,728	9,546,412	429,822	4,418,076	14,943,038
Mar. 31	2,875,156	6,554,887	430,114	4,407,311	14,267,468
Apr. 30	1,973,334	6,562,166	430,397	4,435,152	13,401,049
May 31	1,929,636	6,569,784	430,689	4,473,555	13,403,664
Jun. 30	17,395,049	6,577,895	430,972	4,531,349	28,935,265



MACKENZIE COUNTY  
STATEMENT OF OPERATIONS

June 30, 2011

	2010 Actual	2011 Actual	2011	\$ remaining	% remaining
	Total	Total	Budget		
<b>OPERATIONAL REVENUES</b>					
Property taxes	\$30,562,572	\$29,510,546	\$29,537,661	\$27,115	0%
User fees and sales of goods	\$1,969,856	\$1,246,527	\$2,278,969	\$1,032,442	45%
Government transfers	\$1,711,897	\$555,616	\$1,111,088	\$555,472	50%
Investment income (operating)	\$288,412	\$136,330	\$250,000	\$113,670	45%
Penalties and costs on taxes	\$141,654	\$116,728	\$115,000	(\$1,728)	-2%
Licenses, permits and fines	\$313,221	\$70,504	\$261,000	\$190,496	73%
Rentals	\$64,542	\$48,424	\$63,087	\$14,663	23%
Insurance proceeds	\$4,129	\$8,729	\$0	(\$8,729)	0%
Development levies	\$175,572	\$6,479	\$0	(\$6,479)	0%
Municipal reserve revenue	\$105,063	\$12,715	\$0	(\$12,715)	0%
Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	0%
Other	\$313,690	\$265,073	\$222,000	(\$43,073)	-19%
<b>Total operating revenues</b>	<b>\$35,656,666</b>	<b>\$31,979,171</b>	<b>\$33,838,805</b>	<b>\$1,859,634</b>	<b>5%</b>
<b>OPERATIONAL EXPENSES</b>					
Legislative	\$532,989	\$349,681	\$673,490	\$323,810	48%
Administration	\$4,643,720	\$2,071,039	\$4,563,554	\$2,492,515	55%
Protective services	\$1,208,480	\$338,581	\$1,114,627	\$776,046	70%
Transportation	\$12,600,850	\$3,191,502	\$12,456,761	\$9,265,259	74%
Water, sewer, solid waste disposal	\$3,949,088	\$915,109	\$4,409,570	\$3,494,461	79%
Public health and welfare (FCSS)	\$594,579	\$548,042	\$681,367	\$133,325	20%
Planning, development, agriculture	\$1,859,884	\$474,282	\$2,074,589	\$1,600,306	77%
Recreation and culture	\$1,423,201	\$871,972	\$1,568,317	\$696,345	44%
School requisitions	\$6,559,007	\$1,572,505	\$6,295,112	\$4,722,608	75%
Lodge requisitions	\$720,470	\$0	\$719,088	\$719,088	100%
Non-TCA projects	\$531,942	\$145,817	\$815,433	\$669,616	82%
<b>Total operating expenses</b>	<b>\$34,624,211</b>	<b>\$10,478,529</b>	<b>\$35,371,908</b>	<b>\$24,893,378</b>	<b>70%</b>
<b>Excess (deficiency) before other</b>	<b>\$1,032,454</b>	<b>\$21,500,641</b>	<b>(\$1,533,103)</b>	<b>(\$23,033,744)</b>	<b>1502%</b>
<b>CAPITAL REVENUES</b>					
Government transfers for capital	\$6,337,196	\$5,129	\$11,457,860	\$11,452,731	100%
Other revenue for capital	\$409,699	\$3,600	\$1,481,557	\$1,477,957	100%
Proceeds from sale of TCA assets	\$1,160,660	\$473,200	\$1,001,040	\$527,840	53%
	\$7,907,555	\$481,929	\$13,940,457	\$13,458,528	97%
<b>EXCESS (DEFICIENCY) - PSAB Model</b>	<b>\$8,940,009</b>	<b>\$21,982,570</b>	<b>\$12,407,354</b>	<b>(\$9,575,216)</b>	<b>-77%</b>
<b>Convert to local government model</b>					
Remove non-cash transactions	\$6,917,067	\$0	\$5,416,045	\$5,416,045	100%
Remove revenue for capital projects	(\$7,907,555)	(\$481,929)	(\$13,940,457)	(\$13,458,528)	97%
Long term debt principle	\$1,709,972	\$182,323	\$2,121,536	\$1,939,213	91%
Transfers to/from reserves	\$6,189,549	\$0	\$1,761,406	\$1,761,406	100%
<b>EXCESS (DEFICIENCY) - LG Model</b>	<b>\$50,000</b>	<b>\$21,318,318</b>	<b>\$0</b>	<b>(\$21,318,318)</b>	



Mackenzie County  
 Summary of All Units  
 For the Six Months Ending June 30, 2011

	2010 Actual	2011 Actual	2011	\$ remaining	% remaining
	Total	Total	Budget		
<b>OPERATING REVENUES</b>					
100-Taxation	\$30,266,880	\$29,273,548	\$29,286,003	\$12,455	0%
124-Frontage	\$297,071	\$236,997	\$265,273	\$28,276	11%
420-Sales of goods and services	\$200,071	\$197,117	\$140,297	(\$56,820)	-40%
421-Sale of water - metered	\$1,377,509	\$760,040	\$1,671,580	\$911,540	55%
422-Sale of water - bulk	\$392,276	\$289,370	\$467,092	\$177,722	38%
424-Sale of land	\$45,989	\$13,508	\$0	(\$13,508)	0%
510-Penalties on taxes	\$141,654	\$116,728	\$115,000	(\$1,728)	-2%
511-Penalties of AR and utilities	\$33,618	\$17,188	\$25,000	\$7,812	31%
520-Licenses and permits	\$10,416	\$6,834	\$12,000	\$5,166	43%
521-Offsite levy	\$175,572	\$6,479	\$0	(\$6,479)	0%
522-Municipal reserve revenue	\$105,063	\$12,715	\$0	(\$12,715)	0%
526-Safety code permits	\$217,197	\$24,079	\$185,000	\$160,921	87%
525-Subdivision fees	\$17,260	\$22,411	\$22,000	(\$411)	-2%
530-Fines	\$70,900	\$16,367	\$35,000	\$18,633	53%
531-Safety code fees	(\$2,552)	\$813	\$7,000	\$6,187	88%
550-Interest revenue	\$364,617	\$132,045	\$250,000	\$117,955	47%
551-Market value changes	(\$76,205)	\$4,285	\$0	(\$4,285)	0%
560-Rental and lease revenue	\$64,542	\$48,424	\$63,087	\$14,663	23%
570-Insurance proceeds	\$4,129	\$8,729	\$0	(\$8,729)	0%
592-Well drilling revenue	\$24,764	\$6,692	\$15,000	\$8,308	55%
597-Other revenue	\$187,582	\$174,191	\$182,000	\$7,809	4%
598-Community aggregate levy	\$21,738	\$53,495	\$0	(\$53,495)	0%
630-Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	0%
830-Federal grants	\$50,369	\$0	\$0	\$0	0%
840-Provincial grants	\$1,661,529	\$555,616	\$1,111,088	\$555,472	50%
990-Over/under tax collections	(\$1,379)	\$0	(\$13,615)	(\$13,615)	100%
<b>TOTAL REVENUE</b>	<b>\$35,656,666</b>	<b>\$31,979,171</b>	<b>\$33,838,805</b>	<b>\$1,859,634</b>	<b>5%</b>
<b>OPERATING EXPENSES</b>					
110-Wages and salaries	\$4,225,141	\$2,282,910	\$5,100,287	\$2,817,377	55%
132-Benefits	\$668,109	\$424,472	\$861,658	\$437,186	51%
136-WCB contributions	\$28,434	\$13,622	\$38,924	\$25,302	65%
142-Recruiting	\$25,352	\$12,000	\$20,000	\$8,000	40%
150-Isolation cost	\$60,546	\$24,346	\$48,000	\$23,654	49%
151-Honoraria	\$363,509	\$263,284	\$530,700	\$267,416	50%
211-Travel and subsistence	\$301,782	\$201,817	\$287,832	\$86,015	30%
212-Promotional expense	\$26,374	\$983	\$20,606	\$19,623	95%
214-Memberships & conference fees	\$88,342	\$54,707	\$92,045	\$37,338	41%
215-Freight	\$88,810	\$28,931	\$105,760	\$76,829	73%
216-Postage	\$32,809	\$6,865	\$38,020	\$31,155	82%
217-Telephone	\$185,125	\$81,718	\$181,608	\$99,890	55%
221-Advertising	\$46,351	\$25,601	\$58,510	\$32,909	56%
223-Subscriptions and publications	\$3,716	\$2,427	\$7,510	\$5,083	68%
231-Audit fee	\$60,941	\$8,080	\$54,690	\$46,610	85%
232-Legal fee	\$101,473	\$61,025	\$56,000	(\$5,025)	-9%
233-Engineering consulting	\$97,915	\$16,740	\$100,000	\$83,260	83%
235-Professional fee	\$1,188,854	\$333,098	\$1,234,792	\$901,694	73%
236-Enhanced policing fee	\$143,985	\$84,688	\$325,000	\$240,313	74%
239-Training and education	\$33,765	\$7,113	\$99,923	\$92,810	93%
242-Computer programming	\$32,036	\$31,932	\$39,466	\$7,534	19%
251-Repair & maintenance - bridges	\$98,498	\$70,423	\$170,000	\$99,577	59%
252-Repair & maintenance - buildings	\$147,223	\$43,745	\$189,420	\$145,675	77%
253-Repair & maintenance - equipment	\$195,382	\$105,017	\$226,000	\$120,983	54%
255-Repair & maintenance - vehicles	\$114,545	\$38,965	\$105,200	\$66,235	63%
258-Contract graders	\$176,971	\$46,420	\$135,000	\$88,580	66%
259-Repair & maintenance - structural	\$1,828,068	\$144,732	\$1,614,703	\$1,469,971	91%
261-Ice bridge construction	\$71,338	\$72,079	\$100,000	\$27,921	28%
262-Rental - building and land	\$94,877	\$29,365	\$27,250	(\$2,115)	-8%
263-Rental - vehicle and equipment	\$130,951	\$53,375	\$74,035	\$20,660	28%
266-Communications	\$61,749	\$34,967	\$62,250	\$27,283	44%
271-Licenses and permits	\$3,414	\$5,031	\$11,039	\$6,008	54%
272-Damage claims	\$20,555	\$1,000	\$10,000	\$9,000	90%
273-Taxes	\$17,089	\$13,382	\$17,000	\$3,618	21%
274-Insurance	\$290,152	\$162,817	\$280,126	\$117,309	42%
342-Assessor fees	\$234,504	\$103,516	\$234,360	\$130,844	56%
290-Election cost	\$6,113	\$0	\$1,500	\$1,500	100%
511-Goods and supplies	\$775,704	\$206,485	\$802,640	\$596,155	74%
521-Fuel and oil	\$570,868	\$298,045	\$604,700	\$306,655	51%
531-Chemicals and salt	\$154,210	\$90,890	\$295,050	\$204,160	69%

	2010 Actual	2011 Actual	2011	\$ remaining	% remaining
	Total	Total	Budget		
532-Dust control	\$665,954	\$188,691	\$350,000	\$161,309	46%
533-Grader blades	\$142,405	\$75,438	\$145,000	\$69,562	48%
534-Gravel (apply; supply and apply)	\$1,539,505	\$299,329	\$2,836,625	\$2,537,296	89%
535-Gravel reclamation cost	\$179,512	\$0	\$50,000	\$50,000	100%
543-Natural gas	\$115,773	\$76,401	\$127,100	\$50,699	40%
544-Electrical power	\$480,575	\$324,040	\$473,000	\$148,960	31%
710-Grants to local governments	\$1,948,168	\$796,400	\$1,600,000	\$803,600	50%
735-Grants to other organizations	\$1,481,052	\$1,419,580	\$1,637,496	\$217,916	13%
747-School requisition	\$6,559,007	\$1,572,505	\$6,295,112	\$4,722,608	75%
750-Lodge requisition	\$720,470	\$0	\$719,088	\$719,088	100%
810-Interest and service charges	\$20,762	\$5,313	\$20,000	\$14,687	73%
831-Interest - long term debt	\$449,220	\$39,407	\$556,404	\$516,997	93%
921-Bad debt expense	\$13,752	\$139	\$9,000	\$8,861	98%
922-Tax cancellation/write-off	\$59,038	\$48,858	\$60,000	\$11,142	19%
992-Cost of land sold	\$4,429	\$0	\$0	\$0	0%
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	0%
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Depreciation of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
<b>TOTAL</b>	<b>\$34,092,270</b>	<b>\$10,332,712</b>	<b>\$34,556,475</b>	<b>\$24,223,763</b>	<b>70%</b>
<b>Non-TCA projects</b>	<b>\$531,942</b>	<b>\$145,817</b>	<b>\$815,433</b>	<b>\$669,616</b>	<b>82%</b>
<b>TOTAL EXPENSES</b>	<b>\$34,624,211</b>	<b>\$10,478,529</b>	<b>\$35,371,908</b>	<b>\$24,893,378</b>	<b>70%</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$1,032,454</b>	<b>\$21,500,641</b>	<b>(\$1,533,103)</b>	<b>(\$23,033,744)</b>	<b>1502%</b>
<b>OTHER</b>					
830-Federal transfers for capital	\$1,005,031	\$5,129	\$4,500,000	\$4,494,871	100%
840-Provincial transfers for capital	\$5,332,166	\$0	\$6,957,860	\$6,957,860	100%
575-Contributed TCA	\$334,140	\$0	\$0	\$0	0%
597-Other capital revenue	\$75,559	\$3,600	\$1,481,557	\$1,477,957	100%
630-Proceeds of sold TCA asset	\$987,562	\$473,200	\$1,001,040	\$527,840	53%
631-Proceeds of traded-in TCA assets	\$173,098	\$0	\$0	\$0	0%
	<b>\$7,907,555</b>	<b>\$481,929</b>	<b>\$13,940,457</b>	<b>\$13,458,528</b>	<b>97%</b>
<b>EXCESS (DEFICIENCY) - PS MODEL</b>	<b>\$8,940,009</b>	<b>\$21,982,570</b>	<b>\$12,407,354</b>	<b>(\$9,575,216)</b>	<b>-77%</b>
<b>CONVERT TO LG INCOME STATEMENT</b>					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	0%
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Amortization of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
Remove TCA revenues					
Total of OTHER per above	(\$7,907,555)	(\$481,929)	(\$13,940,457)	(\$13,458,528)	97%
Add LTD principle paid					
832-Principle Payments	\$1,709,972	\$182,323	\$2,121,536	\$1,939,213	91%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(\$159,615)	\$0	\$0	\$0	0%
930-Contributions from Operating Reserve	(\$485,667)	\$0	(\$368,295)	(\$368,295)	100%
940-Contribution from Capital Reserve	(\$143,858)	\$0	\$0	\$0	0%
762-Contribution to Capital (funding TCA projects)	\$2,913,988	\$0	\$524,701	\$524,701	100%
763-Contribution to Capital Reserves	\$2,555,394	\$0	\$1,435,000	\$1,435,000	100%
764-Contribution to Operating Reserves	\$1,509,306	\$0	\$170,000	\$170,000	100%
<b>EXCESS (DEFICIENCY) - LG MODEL</b>	<b>\$50,000</b>	<b>\$21,318,318</b>	<b>\$0</b>	<b>(\$21,318,318)</b>	

## Project Progress Report

Project Name	Total costs so far (Prior Years-2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Jun 30, 2011	2011 Budget	2011 Budget Remaining on Jun 30, 2011	Status Update on Jun 30, 2011	Percentage of Completion (%)
<b>Administration Department</b>							
ZA-Distance Communication & Training	0	0	0	10,000	10,000	On Hold	
FV Building Alarm System (CF)	0	0	0	13,128	13,128	The system will be installed during building construction.	
La Crete Office Building (CF)	3,083,880	3,081,358	2,522	35,000	32,478	Boardroom table is on order and researching options for smoke and fire alarms.	10%
Zama Multi-Use Facility (CF)	3,042,199	3,031,416	10,783	15,000	4,217	Completed	100%
Virtual City Hall (CF)	15,585	15,585	0	4,415	4,415	The implementation schedule is being reviewed.	10%
Fort Vermillion Corporate Office (CF)	1,284,375	474,288	810,087	1,120,151	310,064	Estimated completion date is Jun 15, 2011.	95%
La Crete Library Building (CF)	3,400	1,950	1,450	3,050	1,600	Conceptual drawings complete.	80%
Land Purchase in the Hamlet of Zama (CF)	115,000	0	115,000	140,000	25,000	In process of transferring titles to the County	50%
FV-Records Management System	0	0	0	85,000	85,000	The items were ordered and scheduled to be installed in June 2011.	10%
LC-County Sign	201	0	201	20,000	19,799	Construction underway	20%
Handi-van replacement (La Crete)	11,100	0	11,100	83,000	71,900	Down payment made, anticipated delivery date is end of September.	10%
Land Purchases from AB SRD	0	0	0	245,000	245,000	In progress	0%
Xerox Replacement (La Crete)	0	0	0	50,000	50,000	Has not been ordered, Currently in the selection process	0%
<i>Total department 12</i>				1,823,744	872,600		
<b>Fire Department</b>							
LC-Jaws of Life Equipment	0	0	0	33,000	33,000	Completed	100%
Tompkins Fire Hall Construction (CF)	151,684	83,681	68,003	482,850	414,847	Framing complete, mechanical and electrical rough in to commence.	25%
LC-Paging System	0	0	0	24,370	24,370	On Hold	0%
LC-Trailer	6,575	0	6,575	6,600	25	Completed	100%
LC-Furniture/Fixtures for Blue Hills Fire hall	0	0	0	40,000	40,000	On hold until Fire Hall nears completion	0%
LC - Fire Tanker	0	0	0	230,000	230,000	Preparing the Tender	0%
<i>Total department 23</i>				874,578	872,242		

Project Name	Total costs so far (-prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Jun 30, 2011	2011 Budget on Jun 30, 2011	2011 Budget Remaining on Jun 30, 2011	Status Update on Jun 30, 2011	Percentage of Completion (%)
	0	0	0	0	0		
Total department 25							
	0	0	0	0	0		
	0	0	0	0	0		

Project Name	Total costs so far (-prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Jun 30, 2011	2011 Budget on Jun 30, 2011	2011 Budget Remaining on Jun 30, 2011	Status Update on Jun 30, 2011	Percentage of Completion (%)
<b>Transportation Department</b>							
LC 88th Avenue - Urban Standard (CF)	3,654,991	3,654,991	0	25,000	25,000	Minor deficiencies to address	99%
FV-560 Truck	0	0	0	56,781	56,781	Quotes received. Decision pending	80%
FV-Backhoe Buy Out	75,827	0	75,827	75,000	(827)	Completed	100%
FV-1 3/4 ton Crew Cab Trucks	28,226	0	28,226	35,000	6,774	Completed	100%
FV-Bobcat	0	0	0	38,272	38,272	Completed	100%
Grader Replacement	673,472	0	673,472	1,690,000	1,016,528	The graders have been delivered. The first grader will be received in July 2011.	20%
FV-Sweeper for Wheel Loader	0	0	0	27,860	27,860	Sweeper mounts being designed. Options being investigated	10%
FV-Oil Containment Tank	0	0	0	7,000	7,000	In progress. tanks ordered	50%
FV-Front Plow for Unit 2252	0	0	0	6,300	6,300	Project can be cancelled due to new tractor with dozer blade	0%
FV-Tractor	98,400	0	98,400	120,000	21,600	Completed	100%
North & South - Road Reconstruction & New Road Construction Requests	2,941	0	2,941	1,000,000	997,059	In progress	5%
LC-Bobcat	0	0	0	38,272	38,272	Replace later this summer	0%
High Level East Drainage (CF)	110,355	78,730	31,625	570,065	538,440	Construction will commence on Jul. 4, 2011, and the estimated completion date is Sep. 30, 2011.	10%
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles) (CF)	92,323	88,701	3,622	61,299	57,677	Investigating options	10%
LC-Filter Cart	0	0	0	5,000	5,000	We will order soon	0%
LC 102 Str & 92 Ave curb, gutter & sidewalk (CF)	1,711,394	1,711,394	0	10,000	10,000	Completed	100%
LC-Mechanic Service Truck	69,918	0	69,918	70,000	82	Completed	100%
Zama Bears paw Crescent (CF)	511,261	511,261	0	30,633	30,633	Completed Working on Ditches	0%
LC-Conveyor	0	0	0	38,000	38,000	On order	10%
Fort Vermillion River Road Reconstruction (CF)	1,130,974	1,130,974	0	10,000	10,000		0%
LC-Truck	34,847	0	34,847	35,000	153	Complete	100%
LC-100th Avenue (West of ATB Financial)	0	0	0	1,208,000	1,208,000	Tender has been awarded need to sign the contract	0%
Road Construction Request (CF)	201,324	183,924	17,400	66,076	48,676	Reviewing options	0%
LC-Recreation Centre Storm Sewers	0	0	0	0	0	Cancelled at May 29 2011 Council meeting	0%
LC-Pressure Washer	9,841	0	9,841	14,700	4,859	Materials purchased, starting installation	30%
Zama - Truck Box Sander (CF)	0	0	0	15,000	15,000	On Hold	0%
Zama - Water Tank (CF)	6,213	3,694	2,529	3,995	1,465	Completed	100%

Project Name	Total costs for prior years (prior years + 2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Jun 30, 2011	2011 Budget	2011 Budget Remaining on Jun 30, 2011	Status Update on Jun 30, 2011	Percentage of Completion (%)
Apache Road - Pull Out Area (CF)	0	0	0	50,000	50,000	On Hold	0%
LC-Cold Storage Shed/Tool Crib	400	0	400	70,000	69,600	Proposals have been received, project to commence end of July	0%
LC-PW Shop Fence	27,270	0	27,270	29,520	2,250	In progress, construction has commenced	30%
ZA-Paving Cornerstone Parking Lot	9,193	0	9,193	305,840	296,647	Waiting for Engineers to produce tender	0%
ZA-Hamlet Entrance Beautification Project	0	0	0	10,000	10,000	Planning Stages	0%
ZA-Grass Seeder and Disc Unit	0	0	0	11,274	11,274	On Hold	0%
ZA-Vehicle (PW)	33,766	0	33,766	35,000	1,234	Purchased	0%
ZA-Mower	0	0	0	17,730	17,730	Purchase in Progress	0%
Rocky Lane Road Reconstruction (CF)	289,210	289,210	0	10,790	10,790		0%
AJA Friesen Road Reconstruction (CF)	1,216,915	971,751	245,164	593,168	348,004	In Progress	70%
LC 106th Ave Reconstruction - CAMRIF (BCF) (CF)	1,400,395	1,350,070	50,325	10,000	(40,325)	Complete	100%
RV Park Road (La Crete) (CF)	38,811	0	38,811	120,000	81,189	In Progress	40%
Zama Access Road (Paving)	0	0	0	6,000,000	6,000,000	In process of selecting an engineering firm to proceed with design and tender.	1%
Highway 88 Connector (Paving)	0	0	0	18,000,000	18,000,000	RFP for owner's representative were closed on June 10, Genivar is being engaged in preparing the PPP Canada application (June 30th deadline).	1%
Grader Shelter Insulation and Gas Heating (Rocky Lane)	8,400	0	8,400	18,000	9,600	The construction will commence in August 2011.	10%
FV Doors for the Storage Shed	0	0	0	8,000	8,000	The construction will commence in August 2011.	10%
<b>Total department 32</b>			<b>1,461,976</b>	<b>\$30,546,575</b>	<b>29,084,599</b>		

**Airport Department**

La Crete Airport (CF)	2,646,701	2,642,916	3,785	50,000	46,215	Investigating options for fencing	95%
Fort Vermilion Airport (CF)	1,347,787	1,344,852	3,135	35,000	31,865	Tree removal will commence on Jul. 11, 2011.	95%
Zama Airport (Hellpad) (CF)	16,604	0	16,604	200,000	183,396	On Hold	0%
<b>Total department 33</b>			<b>23,523</b>	<b>\$285,000</b>	<b>261,477</b>		

**Water Treatment & Distribution Department**

FV-Computer Card Reader	0	0	0	10,000	10,000	In progress, quotes received	50%
Zama Water Treatment Plant (CF)	13,496,149	13,489,974	6,175	29,377	23,202	Completed	100%

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Jun-30, 2011	2011 Budget	2011 Budget Remaining on Jun-30, 2011	Status Update on Jun-30, 2011	Percentage of Completion (%)
FV-Master Meter Update	0	0	0	30,000	30,000	In progress, quotes received	10%
FV WTP - Lab Renovation & Equipment (CF)	13,621	3,723	9,798	12,277	2,479	Completed	100%
FV WTP - Upgrades (CF)	11,915	0	11,915	30,000	18,085	Completed	100%
ZA-Master Meter Update	0	0	0	20,000	20,000	Purchase is in Progress	0%
Raw Water Truck Fill - Zama (CF)	0	0	0	100,000	100,000	Engineering Phase	0%
ZA-Computer Card Reader	0	0	0	11,500	11,500	Engineering Phase	0%
ZA-Distribution Pump	0	0	0	130,000	130,000	Engineering Phase	0%
LC-Hydrant Replace Program	0	0	0	100,000	100,000	Obtaining proposals	0%
LC-Filter Media	25,203	0	25,203	140,000	114,797	Implementing an alternative treatment process which will not require media replacement	25%
FV WTP - Capacity & Expansion Assessment	0	0	0	50,000	50,000	Engineering assessment in progress	5%
Rural Water - Phase I (CF)	2,437,899	752,764	1,685,135	2,768,205	1,083,070	In progress	50%
<i>Total department 41</i>							
			1,738,225	\$3,431,359	1,693,134		

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Sewer Disposal Department							
ZA-Lift Station Pumps	22,317	0	22,317	600,000	577,683	Engineering Phase	
ZA-S-Curve Sewer Services (East Side)	2,544	0	2,544	50,000	47,456	On Hold	
North Point Subdivision Lift station	103,600	3,600	100,000	632,400	532,400	Final inspection tentatively scheduled for end of July	80%
<i>Total department 42</i>							
			124,861	\$1,282,400	1,157,539		

Solid Waste Disposal							
1 - 40 yd bin and 2 - 30 yd bins	0	0	0	24,674	24,674	Reviewing options	0%
Land Purchase (NW 11-104-17-W5) (Tompkins Waste Transfer Station)	0	0	0	39,000	39,000	In progress	0%
<i>Total department 43</i>							
			0	\$63,674	63,674		

Planning & Development Department							
LC-Platter	0	0	0	7,200	7,200	Complete	100%
<i>Total department 61</i>							
			0	\$7,200	7,200		

Agricultural Services Department

Project Name	Total costs so far (prior years & 2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Jun 30, 2011	2011 Budget on Jun 30, 2011	2011 Budget Remaining on Jun 30, 2011	Status Update on Jun 30, 2011	Percentage of Completion (%)
Blue Hills Drainage Study (CF)	0	0	0	10,105	10,105	The ASB hasn't decided what action to take.	0%
<i>Total department 63</i>							
	0	0	0	\$10,105	10,105		

**Subdivision Department**

ZA-Residential Subdivision	0	0	0	75,000	75,000		0%
<i>Total department 66</i>							
	0	0	0	\$75,000	75,000		

**Recreation Department**

Fort Vermillion Arena - Dressing Rooms (CF)	267,850	267,850	0	7,180	7,180	Near completion.	95%
Fort Vermillion Recreation Board (CF)	16,581	16,581	0	39,419	39,419		0%
La Crete Recreation Board (CF)	91,085	81,358	29,737	88,642	58,905		0%
La Crete Ball Park (CF)	0	0	0	123,518	123,518		0%
FV Walking Trail	48,184	0	48,184	48,184	0	The work was completed in 2010.	100%
Zana Recreation Board (CF)	0	0	0	96,000	96,000		0%
<i>Total department 71</i>							
	0	0	77,921	\$402,943	325,022		

**Parks & Playgrounds Department**

ZA-Park Landscaping	2,317	0	2,317	10,000	7,683		0%
LC-La Crete Walking Trails Overlay	0	0	0	70,400	70,400	Will coincide with 100th Ave paving	0%
Water Spray Park (Fort Vermillion) (CF)	0	0	0	80,000	80,000	Project on hold	0%
Wadlin Lake Beach Construction	447	0	447	44,710	44,263	To be done this fall	0%
Zana Community Park Expansion (CF)	345,692	334,276	11,416	9,825	(1,591)	Completed - Landscaping to be done	100%
LC-Bobcat Tool cat	0	0	0	45,000	45,000	Was delivered June 15th, waiting on invoice.	100%
LC-Lawn Mower	0	0	0	19,494	19,494	The mower was delivered on Jun. 8, 2011.	100%
LC-Dump Trailer	12,705	0	12,705	11,000	(1,705)	Completed	100%
FV - Mackenzie Park - Basketball Concrete Pad	0	0	0	21,000	21,000	The construction will commence in August 2011.	5%
LC-LC Arena Swing Set	0	0	0	5,000	5,000	Equipment on order	1%
RV Dump - Hutch Lake (CF)	0	0	0	6,600	6,600	Completed.	100%
La Crete - Water Spray Park (CF)	0	0	0	60,000	60,000	Under review	0%

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs, up to Jun 30, 2011	2011 Budget	2011 Budget Remaining, On Jun 30, 2011	Status Update on Jun 30, 2011	Percentage of Completion (%)
LC-LC Hill Park Concrete Toilet	0	0	0	18,320	18,320	Scheduled for July	0%
LC-108 Street Park Fence & Lighting	0	0	0	16,850	16,850	Scheduled for July	10%
Machesis Lake-Caretaker Site Expansion	0	0	0	5,000	5,000	Completed	100%
Hutch Lake - Stairs	0	0	0	20,540	20,540	Several quotes received. Surd approvals granted	10%
<b>Total department 72</b>							
			26,885	\$443,739	416,855		

<b>TOTAL 2011 Capital Projects</b>			4,479,113	39,188,559	34,709,446		
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